Arts, Media & Marketing Fair

Thursday 26 November,
Exhibitors from 14.30-18.00,
The Careers Service
### Exhibitors at the fair

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Top tips

Use this booklet to plan your Fair tactics:

• Check who is attending and read their booklet entry first.
• Plan some questions to ask: e.g. what are the pros and cons of their work? Or, what tips can they give you to increase your chances of being selected for work experience or employment?
• Be keen and attentive – first impressions count!
• Talk to as many people as you can.
• Remember to record who you spoke to and key points of your conversations.

Information for disabled students

Get advice in our event before the fair from 13.30: “Engaging with Organisations as a Disabled Student” (register in advance on CareerConnect)

If you need any assistance accessing the fair, let us know at the fair, or contact us beforehand on 01865 274646 or reception@careers.ox.ac.uk.
Breaking into Film & TV Production  
14.00-14.40

This talk includes representatives from the National Film & Television School (NFTS). One such speaker is Oxford graduate Emily Everdee who is a 2017 Prince William Scholar supported by Warner Bros. and BAFTA to complete the MA Producing Film & Television at the NFTS. Emily was named ‘One to Watch’ by Hiive in January 2017. The NFTS are exhibiting during the AMM Fair from 2-6pm so it’s a great opportunity to learn more about production and the wide range of roles across Film and TV.

Life as a wordsmith: careers in communicating  
15.00-15.40

Join us for our talk ‘Life as a wordsmith: careers in communicating’ on Thursday 26 October at the Careers Service. This talk is taking place during the Oxford Arts, Media and Marketing Fair. Speakers from different communications agencies will be joining including Green.TV Media Ltd, Culture Trip and Tamarindo Communications. The focus will be on how, and where, graduates can put their writing skills to work as so many students struggle to find jobs ‘in writing’ beyond journalism. No need to book but places are limited and will be allocated on a first-come, first served basis.

Real Life Mad Men: Careers in Advertising  
16.00-16.40

Join us for our advertising industry talk: ‘Real-life Mad Men: Careers in Advertising’ on Thursday 26 October. The talk includes three very different agencies: M&C Saatchi, Jack Morton Worldwide and RD Content. Each speaker will be talking about the real nature of working in advertising and giving the audience top tips about how to break into this creative, competitive industry. All of these agencies are also exhibiting at the fair.

An Actor’s Life for Me  
17.00-17.40

Thinking about acting, drama and theatre? Join us on Thursday 26 October for this exciting talk which includes speakers from two prominent drama schools and one theatre. The focus will be on acting but it’s also a great opportunity to hear from a theatre manager about hiring actors and other related roles in theatre. We’re delighted Mountview, ALRA and The Royal Central School of Speech and Drama will be joining us at the AMM Fair so do come along to ask any questions you may have about drama and getting into acting.
ABOUT US: ALRA is a drama school with a proven commitment to providing the highest quality Acting, Directing and Stage Management training. Based in both London and Wigan, Lancashire, with provisional status in the new Teaching Excellent Framework and an international reputation for providing comprehensive, rigorous training, ALRA is one of the top destinations for students wishing to follow a career as an actor, director, stage manager or technician.

Our drama training covers acting for camera from the very first week. Students also study movement, voice, a wide range of acting techniques, text, stage combat, TV presenting, radio, dance, singing - in short, all of the elements required to work as a professional actor.

Our training options include BA (Hons) courses in Acting, Foundation courses in Acting, Postgraduate and MA Acting and Directing courses.

ALRA is proud to work at the highest possible standards expected of the industry as a member of CDET, the FDS, Guild HE as well as being QAA reviewed. Funding is available to some applicants through the Dance and Drama Award scheme.

LOCATIONS: London; England - North West

TRAINING: ALRA offers Postgraduate training in Acting and Directing - please see alra.co.uk for the full course listings.

APPLICATION PROCESS: Application is online and admission is by audition.

EMAIL: info@alra.co.uk

PHONE: 020 8870 6475 or 01942 821021
ABOUT US: Avalon has offices in the UK and the USA, and is a multi-award winning talent management, live promotion and television production group. In 2017 the company was named the number one ‘true independent’ television production company in the UK by both Broadcast and Televisual; the live arm has promoted more winners and nominees of the prestigious Edinburgh Comedy Award (formerly Perrier’s) than any other company; and the talent management arm has discovered many acts who have become household names.

Those represented include Chris Addison, David Baddiel, Fiona Bruce, Adrian Chiles, Greg Davies, Rob Delaney, Adam Devine, Dave Gorman, Freddie Highmore, Alex Horne, Russell Howard, Toby Jones, Lee Mack, Mark Maron, Al Murray, James Nesbitt, John Oliver, Daniel Radcliffe, Frank Skinner and Imelda Staunton.

Television programmes produced and distributed worldwide by the company include Emmy and Peabody award winner Last Week Tonight with John Oliver (HBO), multi-award winning and Emmy-nominated Catastrophe (Channel 4/Amazon Prime), RTS and Rose d’Or winning Not Going Out (BBC1’s longest running sitcom currently on air), multi-BAFTA award winning Harry Hill’s TV Burp (ITV1), Russell Howard’s Good News (BBC2), Fantasy Football League (BBC/ITV), The Frank Skinner Show (ITV) and Workaholics (Comedy Central USA).

LOCATIONS: London; England - South East; Scotland; North America

VACANCIES: We are currently looking to recruit the following roles for the London office:

• Assistant Manager – Casting
• Management Assistant
• Finance Assistant
• Senior Sales Executive
• Avalon Television & Tinderbox
• Flame TV Productions
• Liberty Bell Productions

CONTACT FOR APPLICATIONS: Mariana Chin

EMAIL: mchin@avalon-entertainment.com

PHONE: 020 7598 8000
ABOUT US: Hi there, we’re Brainlabs, the best large digital marketing agency in Europe! (not to mention being voted Sunday Times’ Top 100 Small Companies to work for, with a special award for wellbeing, but we don’t like to brag..) We’re always on the hunt for remarkable grads to join us in our mission to be the best (and most successful) place to work.

Are you right for Brainlabs?
We’re looking for the most talented and brightest graduates in the country to join us on our path to world domination. Ok ok, one step at a time. But seriously, we’re looking for motivated, hard-working, proactive individuals with an outstanding academic record and some prior work experience to boot to join us ASAP for our world-class Graduate Scheme.

Is Brainlabs right for you?
Brainlabs was founded in 2012 by a couple of Oxford grads and has since gone from success to success. We work with some amazing clients, including Blackberry, JustGiving, UNICEF, and Which? magazine. Our home is the vibrant hub of Old Street and each Brainlabber’s role is complete with many wonderful perks. It’s hard to get tired of free breakfasts, lunches and exercise classes, not to mention the unlimited holiday!

LOCATIONS: London

VACANCIES: We have a range of roles available depending on your background, likes and dislikes.
- Want to utilise both your logic and people’s skills? Account Management or Analytics may be just the role for you!
- Event management and pitching your thing? We have plenty of positions in New Business!
- Down for software developing? Our tech team sounds right up your street!
- Got tip-top organisation skills and reckon you could rule recruitment? Our People Operations team are on the lookout!
- Think you could smash Brainlabs’ publicity with creative flair? Both our PR and Marketing departments could be right for you!

Whatever the role for you, within our grad scheme you’ll be given a chance to gain an insight into all the delightful departments of Brainlabs - be that an introduction to coding and analytics or (arguably most importantly) how to use the coffee machine.

INTERNSHIPS AND WORK EXPERIENCE: We offer department specific internships starting in July - keep an eye out for what’s on offer!

RECRUITMENT CRITERIA: We accept graduates from all disciplines.

APPLICATION PROCESS: Take a look at our careers page - http://www.brainlabsdigital.com/careers/

EMAIL: jess@brainlabsdigital.com
ABOUT US: Butterfly London is a growing team of 40 international strategists and creatives, based in London & NYC. We specialise in developing brands and products that connect emotionally with consumers.

We have built a strong reputation with world-class clients for a daring approach and excellence in Brand Strategy & Innovation.

Our work takes us from the developed markets of North America and Europe, to the fast growing economies of South America, the Middle-East and Asia.

We’ve got bags of experience, but we’re still fascinated by new trends, new directions and we are more than ever filled by a sense of curiosity about the world!

LOCATIONS: London; North America

VACANCIES:
- 4 x Strategy Intern Role’s Annually – 6 Months
- Intake dates of: January / April / July / October

RECRUITMENT CRITERIA: Completion of undergraduate degree - 2:1 Minimum. Must be available for full time employment for 6 months

TRAINING: Training Rotation:
- Full strategy team
- Client development
- Design Team exposure

We have a school of Butterfly program which covers strategy theory & inspirational sessions

Development:
- Real project experience
- Foundational brand strategy knowledge
- Exposure to a founder run company

APPLICATION PROCESS: 30minute Skype Interview; 1hour face to face presentation & interview

CONTACT FOR APPLICATIONS: Nicole Whelan

EMAIL: nicole@butterflylondon.com

PHONE: 020 8876 5822
ABOUT US: City, University of London is a leading global institution located in the heart of London committed to academic excellence and focused on business and the professions. Ranked first in London for student satisfaction (The Complete University Guide 2017), in the top 15 in the UK for graduate prospects (The Times and Sunday Times University League Table 2017) and among the top four per cent of universities in the world (Times Higher Education World University Rankings 2015), City attracts around 19,000 students from more than 160 countries and academic staff from over 75 countries. We run specialist postgraduate courses in a variety of areas including Journalism, Publishing, Media and International Communications and Development.

City’s Department of Journalism is regarded as a leader in its field, with an unrivalled record of getting graduates into the best jobs in journalism in both traditional and emerging journalist roles. In 2017 the department of Journalism is celebrating 40 years of providing outstanding Journalism education. We are ranked 1st in London for Communication and Media Studies in the Complete University Guide 2018.

LOCATIONS: London

RECRUITMENT CRITERIA: For any of our postgraduate programmes you should hold an upper second class honours degree or the equivalent from an international institution. For entry onto our MA Journalism programmes, applicants should also be able to demonstrate commitment to journalism through relevant work experience. You will also be asked to write 2 short articles as part of your application form and you may be asked to attend an interview before admission to the programme. We have a rolling admissions policy so students are encouraged to apply as soon as possible to the course.

CONTACT FOR APPLICATIONS: Department of Journalism

EMAIL: journalism@city.ac.uk

PHONE: +44 (0)20 7040 0249
ABOUT US: The Condé Nast College is an important starting point for those who want to be tomorrow’s stars of the fashion industry. With outstanding resources, leading-edge facilities and access to experts from the worlds of fashion, style and luxury, the College prepares its students to work in all areas of this exciting and innovative industry. We currently offer the following accredited courses – the BA (Hons) Fashion Communication, the one-year Vogue Fashion Foundation Diploma, and the ten-week Vogue Fashion Certificate. Our short courses include the four-week Vogue Intensive Summer Course, the one week Fashion Styling Course, the one week Fashion Journalism Course, the one week Fashion Business Course, and the Vogue Teen Weekend

LOCATIONS: London

EMAIL: zoe.souter@condenastcollege.ac.uk

PHONE: 020 7152 3476
ABOUT US: Le Cordon Bleu is the leading global network of culinary arts and hospitality management institutes steeped in history with a rich heritage spanning over 120 years. The school maintains its global presence with 35 schools in more than 20 countries, training over 20,000 students of more than 100 different nationalities every year. Traditional French culinary techniques remain at the heart of Le Cordon Bleu, but the academic programmes are constantly adapted to include new, innovative technologies and the future need of hospitality services. The London institute offers a large range of programmes from short courses, certificates, professional Diplomas to a Bachelor degree in the different fields of cuisine, pâtisserie, wine, nutrition and management.

LOCATIONS: London

INTERNSHIPS AND WORK EXPERIENCE: Le Cordon Bleu London recently introduced an Internship Pathway, which is an additional programme that can be taken in conjunction with one of the 9-month Culinary Arts Diplomas, the 6-month Diploma in Wine, Gastronomy and Management, or a 12-month Culinary Arts and Business programme. The course has been designed to provide you with experience of working in a high-end professional environment as part of your training, as well as providing you with continuous support, performance feedback, and extra classes that will help you to develop your CV, covering letter, application and interview skills.

RECRUITMENT CRITERIA: Students must be over 18 years old, have completed high school and have a good level of English.

TRAINING:
- Culinary Arts Diplomas
- Culinary Arts and Business Diploma
- Diploma in Wine, Gastronomy and Management
- Diploma in Gastronomy, Nutrition and Food Trends
- Bachelor of Business Administration in Culinary Industry Management

APPLICATION PROCESS: Please contact us for information on how to apply: london@cordonbleu.edu

CONTACT FOR APPLICATIONS: Claire Murphy

EMAIL: cmurphy@cordonbleu.edu

PHONE: 020 7400 3900
ABOUT US: Culture Trip is one of the internet’s fastest-growing media start-ups, attracting 8 million monthly readers and 4 million social media fans. Currently operating in over 100 locations around the world, we also have major offices in London, NYC and Tel Aviv.

All of our staff are passionate about bringing compelling content to every corner of the world through our global community of writers, videographers and photographers. Wherever you find yourself, our teams are brimming with creativity and innovation. Every new joiner gets a chance to work on autonomous projects and deliver real, impactful results. The creative freedom of a media company mixed with the ambition and fast pace of a start-up make this a really exciting place to work.

Culture Trip has already attracted a strong base of contributors, a top team of engineers and talented creatives worldwide. We’ve also won UK Website of the Year Award for Arts & Culture (2014) and were named one of Five Fast-Growing British Businesses To Watch by Forbes (2017).

With heavyweight backers in the US and Europe, we’re set for explosive growth and are going through a major recruitment drive for our editorial, commercial, tech and social teams around the world. Our vision is bold: we aim to create the world’s largest media company, powered by a global community and cutting-edge technology.

LOCATIONS: London; North America; Asia

VACANCIES:
- Content Producers (Video, Text, Photography, Illustration) - 10+
- Content Commissioners - 5+
- Marketing (Junior roles) - 1-2
- Social Media - 5+

INTERNSHIPS AND WORK EXPERIENCE: We currently only offer work experience on an ad hoc basis. Please get in touch with the company to inquire further.

RECRUITMENT CRITERIA: We accept applications from anyone who is smart, driven and wants to make a real impact on the media industry.

TRAINING: The level of training depends on every role and team in the company, but we won’t take you through a 3-month training scheme: you’ll also need to learn through testing, failing, succeeding and experimenting.

APPLICATION PROCESS: Get in touch on join@culturetrip.com, outlining what contribution you think you could make to our start-up. Make sure you add “Oxford” + relevant keywords to your email subject line, e.g. if you’re interested in Video, your email should be titled “Oxford - Video Producer application”.

CONTACT FOR APPLICATIONS: Ewa Zubek

EMAIL: join@culturetrip.com

PHONE: 07490 121 160
ABOUT US: Green.TV is a video communications company based in Oxford. We work with a variety of clients on each key area of their communication goals; strategy, creation and distribution.

LOCATIONS: Oxfordshire

VACANCIES:
• Junior Animator - 1
• Digital Marketing Assistant - 1

INTERNSHIPS AND WORK EXPERIENCE: Junior Animator

RECRUITMENT CRITERIA: We invite undergraduates and postgraduate from Film, Media, Graphic Design, Animation, Journalism and Marketing backgrounds to apply.

APPLICATION PROCESS: Please send CV’s and/or showreels with covering letter to rashida.noray@green.tv

APPLICATION DEADLINE: End of October 2017

CONTACT FOR APPLICATIONS: Rashida Noray

EMAIL: rashida.noray@green.tv

PHONE: 01865 236 167
ABOUT US: Jack Morton (www.jackmorton.com) is a brand experience agency, creating experiences for some of the world’s best known brands.

We’re a multi-disciplinary team of strategists, creatives, designers, producers, technical experts and account directors working in event marketing, promotional marketing, digital, social and mobile, content marketing, sponsorship marketing and employee engagement. We’ve also got special skills in public events, exhibitions, broadcast design, immersive technology and moving image.

There are about 150 of us based in West London, although we’re part of a larger global network of 850 people in 18 offices all over the world. Jack Morton is also part of the Interpublic Group of agencies (IPG).

We pride ourselves on our culture, which is defined by close collaboration and a shared ambition to Do Something Extraordinary by realising ideas that are simple, moving, original and effective.

LOCATIONS: London

INTERNSHIPS AND WORK EXPERIENCE: Six month internships within our creative and experience teams.

RECRUITMENT CRITERIA: Yes.

TRAINING: Working alongside senior members of the teams. On-the-job training will be provided. Rotations may be offered.

APPLICATION PROCESS: CVs and/or profiles. Deadline for 2018 placements is 31 October 2017

EMAIL: trainees@jackmorton.co.uk
ABOUT US: For over twenty years Journeyman has distributed and co-produced, provocative, profound and original factual content, working with the top players in the industry. We’re one of the leading independent suppliers of award winning stories to the world broadcast market and pride ourselves on a position at the spearhead of the factual agenda. With a very successful catalogue covering a myriad of subjects and styles; commercial, current affairs, and feature docs, we always keep at heart a central journalistic ethic that goes to the very roots of the company.

LOCATIONS: London

VACANCIES: We typically like to have 1-3 interns in our offices at any given time and so are always interested in hearing from prospective interns for our Digital and/or Footage departments.

INTERNSHIPS AND WORK EXPERIENCE: We offer unpaid work experience placements in our Digital and Footage departments on a rolling basis throughout the year. Often these can lead to paid opportunities (if interns are not still students) as we are always on the lookout for capable and dedicated candidates who would make valuable additions to our team. In addition, we occasionally offer paid internships in our digital department when our workflow demands it.

Interns typically undertake a wide variety of tasks which may include subtitling, creating artwork and publicity materials, writing copy and cutting trailers.

RECRUITMENT CRITERIA: We accept applications from undergraduates and postgraduates and we do not discriminate applicants by subject.

TRAINING: We do not require interns to have prior experience with digital software or programs. During the internship they can expect to become familiar with subtitling software, editing programs and Adobe Photoshop.

APPLICATION PROCESS: We expect prospective applicants for our internship programs to send us a CV and a cover letter expressing their interest and suitability for the role desired. We do not normally interview for unpaid work experience placements. Candidates for paid internships should expect to be interviewed either over the phone or at our offices.

CONTACT FOR APPLICATIONS: Will Glover

EMAIL: internships@btinternet.com

PHONE: 020 8786 6050
ABOUT US: We are an entrepreneurial integrated communications agency that has gone from start-up to multi-national in just 22 years. We have grown every year since foundation due to a combination of organic growth and strategic acquisitions. Our ambition is to break into the top ten by 2020. We have a network of 25 offices, 550 employees and revenue of $64m. Not bad for an agency that doesn’t take itself too seriously.

What’s behind our success? Well, we’re independent so we can continually reinvest the majority of our profits in the company to propel development. We invest wisely in growth areas such as our social, digital and content teams. We challenge ourselves to stay one step ahead of the competition by delivering innovative solutions for clients which can be activated at pace and scale.

We are agile, bold, collaborative, inquisitive and spirited. We are Team LEWIS. And we believe that we are on the cusp of something truly remarkable in our industry.

LOCATION: London

VACANCIES: We will be looking for 5 graduates to take part in our integrated communications graduate scheme with a focus on either B2B or consumer PR or Digital Marketing. This is a 6 month graduate programme where we invest in training across different areas of the communications sector.

RECRUITMENT CRITERIA: No specific requirements

TRAINING: The LEWIS Graduate Training Academy is a six-month training programme, providing you with the foundation knowledge you will need to become a fully-fledged Account Executive.

The Academy covers a wide spectrum of specific training modules, including: • Life at LEWIS • Understanding PR, social media and digital marketing • Writing skills and generating content • Understanding the news agenda • Management and interpersonal skills • The world of technology and consumer PR • Creative and commercial awareness • Team leadership • Presenting a new business pitch

Additional Training at LEWIS

Training is a priority. Rather than focusing purely on skills that allow you to be effective today, we invest in training that elevates you in your career. Your training does not end with the completion of the Graduate Academy. Our internal ‘Rise and Shine’ training programme offers regular training for all employees from internal and external industry professionals.

CONTACT FOR APPLICATIONS: Natalie Mitchell

EMAIL: talent@teamlewis.com
ABOUT US: The Marketing Practice is one of the UK’s most successful marketing agencies, and we’re lucky enough to work with some of the world’s most ambitious companies, such as Microsoft, O2 and Salesforce.

Our focus is business-to-business (B2B) marketing, which means we help our clients to sell complex products and services to their customers. Our speciality is the ICT sector, where we work with clients to crack complicated problems and deliver effective, award-winning campaigns.

Commercially successful campaigns equal happy clients: ours reward us with more business, and recommend us to their colleagues, making us one of the most successful B2B agencies in the UK. This year we have opened our third building in East Hendred, as well as an office in London and have expanded internationally into Germany and the USA.

LOCATION: Oxfordshire

VACANCIES: Graduate Executives to fill a range of roles at The Marketing Practice in planning, data, client services, creative and content. We’re less interested in what you’ve studied, and more interested in your entrepreneurial spirit and your passion for marketing.

We plan to get you to the top of your game, fast, and that’s no empty promise. Almost a quarter of us started at the agency as graduates. Two are now on the board of directors. Many more have been able to forge a career that’s seen them grow into some of the best marketers in the industry.

We have around 5 vacancies for our next intake.

RECRUITMENT CRITERIA: We accept undergraduates and postgraduates, and there is no particular subject we require.

TRAINING: Rotation plan for 18 weeks - Graduates will rotate around some of our departments, including client services, planning and content, so they can get a feel for the different departments of the business, and gain insight and understanding into how a campaign works from all different areas. After the 18 weeks, they will settle into the department which we mutually agree is right for them based on the strengths they have shown throughout the rotation, what they enjoyed the most, and where they feel they would fit.

APPLICATION PROCESS: CV and covering letter to careers@themarketingpractice.com
Assessment Day at our offices in East Hendred, near Oxford.

CONTACT FOR APPLICATIONS: Brianna Elsley

EMAIL: careers@themarketingpractice.com
ABOUT US: MBI is a privately owned, consumer products marketing company with annual sales in excess of £15 million in the UK ($350 million in the US), trading under the name of Danbury Mint. For nearly half a century we have experienced solid growth and sustained exceptional profitability. With ever-changing merchandise developed in response to trends, consumer demands and headline sensations, MBI responds to market influences as they evolve.

LOCATIONS: England - South East

VACANCIES: We have 2 Product Manager vacancies.

As a Product Manager you instantly join our management team, assuming responsibility for a group of products and starting in our Graduate Training Programme.

We challenge our managers to be involved in every aspect of our business and to innovate in ways both large and small. You will have a series of training sessions over your first few weeks to teach you about our company and your role - learning will come from hands-on experience.

Immediately you will be given the responsibility for developing and implementing marketing plans for your very own products. You will be assessing future marketing, spending and profit to designing adverts. You will be actively involved in Advertising, Marketing, Operations, Product development and Product sourcing. You’ll always have something different to do!

RECRUITMENT CRITERIA: A degree in any discipline. We are looking for individuals who are smart, self starters, action oriented, thrive at multi-tasking and taking ownership. We are not looking for CVs or educational backgrounds that fit a certain mould; managers learn our business on the job.

TRAINING: On the job training and development from day one.

APPLICATION PROCESS: Please send covering email and CV to Karen Grieff - HR Director @ uk.recruitment@mbi-inc.co.uk

CONTACT FOR APPLICATIONS: Karen Grieff

EMAIL: uk.recruitment@mbi-inc.co.uk
ABOUT US: M&C Saatchi was founded in 1995 and is now the biggest independent creative network agency in the world. We’re looking for keen, bright, independent thinkers who share our ambition to create smart, brilliant and newsworthy work to join our agency in London Soho.

LOCATIONS: London

VACANCIES: We’re looking to fill up to six places on our 2018 Graduate Training Scheme.

INTERNSHIPS AND WORK EXPERIENCE: Applications for our 2018 Work Placement Scheme will open in January.

RECRUITMENT CRITERIA: We accept applications from undergraduates and postgraduates in any discipline, no specific grades required.

TRAINING: Our seven week, full time scheme covers strategy, creative and production in all communications disciplines, culminating in a client pitch. Then you start work on your accounts. To help you settle in we will set you up with a buddy (a grad who went through it all last year), a mentor (a wise old sage from up the ladder) and creative godparents (a pair of inspirational wings to be taken under) who will stay with you as your career develops. We’re a big fan of the IPA’s professional development scheme so you’ll start with the Foundation Certificate and continue on from there.

APPLICATION PROCESS: Apply online at http://www.mcsaatchi.com/graduaterecruitment by midnight on Friday 3 November. We start three days of first round interviews on Tuesday 21 November and we have a second round assessment day on Wednesday 6 December followed by dinner.

CONTACT FOR APPLICATIONS: Zoe Miller

EMAIL: zoem@mcsaatchi.com
ABOUT US: Mountview is one of the UK’s leading drama schools, with a long-standing and international reputation for providing the highest quality training to actors, musical theatre performers, directors and theatre technicians.

We offer intensive, practical training with all students receiving over thirty hours of teaching each week. Classes are small and students receive regular one-to-one sessions with tutors.

Courses are structured to give students a thorough grounding in all aspects of their chosen field. Students are trained to develop a high level of skills which will bring thought, energy and commitment to their professional work, giving them the tools to succeed in a competitive industry.

Students work not only with Mountview’s experienced teaching staff but also with current theatre practitioners: directors, set designers, lighting and sound designers, choreographers, musical directors, actors and stage managers. As well as keeping students in touch with current professional practice, this provides valuable contacts on completion of the course. Students are additionally supported by industry liaison managers to build links with agents, casting directors and other professionals.

Mountview also has a strong commitment to training in the specialised requirements of TV, film and radio.

Mountview is dynamic and engaging. Training requires dedication and talent, but the rewards are great. Mountview is committed to equal opportunities and widening participation. We work to create significant opportunities for people of all ages and backgrounds to develop and enrich their life through the practice of theatre and related arts.

“THE EDUCATION AND TRAINING OFFERED BY MOUNTVIEW IS SECOND TO NONE AND THE QUALITY AND CONFIDENCE OF THE GRADUATES ALWAYS IMPRESSES ME.” John Caird

LOCATIONS: London

TRAINING:

- BA (Hons) Degree in Performance (Acting)
- BA (Hons) Degree in Performance (Actor Musician)
- BA (Hons) Degree in Performance (Musical Theatre)
- FdA in Theatre Production Arts
- FdA in Scenic Art & Prop-making
- BA (Hons) in Theatre Production Arts
- MA in Performance (Acting)
- MA in Performance (Musical Theatre)
- MA in Creative Producing
- MA in Theatre Directing
- MA in Musical Direction
- MA in Site-Specific Performance
- MA in Theatre, Community & Education

EMAIL: admissions@mountview.org.uk
ABOUT US: From directing Harry Potter to VFX Leads on Star Wars and Graphic Designer on Fleabag, NFTS graduates excel across the industry.

The National Film and Television School offers a wide range of practical, career-focused courses at the most advanced training facilities in the UK. Featuring top industry partnerships, world-class tuition and an outstanding masterclass programme (including Sir David Attenborough, Roger Deakins, Danny Boyle & Steve McQueen) ensuring our students graduate with the essential skills to advance their careers.

With a recent £20 million investment in the School, NFTS offers cutting-edge, dedicated workspaces for all courses, making the student experience unparalleled at any other UK creative institution. These unique facilities enable our students to create BAFTA, Royal Television Society, CILECT award winning and Oscar nominated productions.

LOCATION: England - South East

VACANCIES: Application now open for all courses starting in January 2019. See website for details https://nfts.co.uk/

We are still accepting applications for some courses for January 2018. See website for details https://nfts.co.uk/

INTERNSHIPS AND WORK EXPERIENCE: Many of NFTS courses include work experience placements at top film, television and games companies. Past placements have included Sky, BBC, Channel 4, Hat Trick, Disney, Universal and the BFI.

RECRUITMENT CRITERIA: Varies per course. Please check website for details. https://nfts.co.uk/

TRAINING: Varies per course. Please check website for details. Undergraduate degree or equivalent work experience required for most courses. https://nfts.co.uk/

APPLICATION PROCESS: Varies per course. Please check website for details. https://nfts.co.uk/

CONTACT FOR APPLICATIONS: Becki Havill

EMAIL: registry@nfts.co.uk

PHONE: 01494 731 351
ABOUT US: News Associates is officially the UK’s number one NCTJ journalism school. You will find our trainees making their mark on the front pages of our national and regional newspapers, presenting and reporting on the BBC and Sky News, working internationally for some of the most respected names in journalism from Reuters to Agence France Presse to CNN and the Wall Street Journal and producing cutting-edge multimedia features for VICE and The Huffington Post.

LOCATIONS: London; England - North West

VACANCIES: We run two 22-week fast-track courses a year and one 35-week sports journalism course a year in London and Manchester as well as two 40-week part-time courses a year in London and one in Manchester.

INTERNSHIPS AND WORK EXPERIENCE: We hold monthly free journalism workshops in London and Manchester.

APPLICATION PROCESS: Our application process involves an admissions sheet, an exam and an interview with our managing editor and course director.

EMAIL: training@newsassociates.co.uk

PHONE: 020 8545 1662
ABOUT US: We help our clients find their way through this new faster, noisier and contested communications landscape. We design and deliver communications strategies and are trusted by some of the highest profile organisations, governments and individuals in the world.

Portland is an international communications consultancy and are pioneers in integrated communications campaigns – engaging politicians, global opinion leaders, decision-makers, key stakeholders, consumers and media. We help clients manage their reputation, improve their visibility and media coverage – and deliver global communications campaigns across multiple platforms.

Through offices in London, Doha, Nairobi, New York, Washington DC and Singapore, Portland has supported clients in more than 85 countries.

LOCATIONS: London

VACANCIES: We want to hire and develop the best graduate talent to help our business continue to thrive. We are looking for individuals who stand out from the crowd and have the right combination of academic qualifications, work experience and potential.

RECRUITMENT CRITERIA: Delegates to send CV accompanied by a 750 word paper critically evaluating a chosen organisation. Submission dates 1st October 2017 - 31st January 2018.

TRAINING: Training will include a variety of elements that will be key for people entering the communications industry that include, strategic communications and thinking, the media world and broadcasting, digital and what we do for our clients, politics, government and civil service, client perspective, proposals and pitching as well as building and executing a campaign.

APPLICATION PROCESS: Delegates to send CV accompanied by a 750 word paper critically evaluating a chosen organisation. Submission dates 1st October 2017 - 31st January 2018.

CONTACT FOR APPLICATIONS: Miriam Myers

EMAIL: graduates@portland-communications.com

PHONE: 020 7554 1600
ABOUT US: Nearly five billion times a day, P&G brands such as Pantene, Gillette and Fairy Liquid touch people's lives globally. P&G is one of the world's largest consumer goods companies, with employees from over 140 countries, and operations in approximately 70 countries. P&G recruits the finest people and develops talent almost exclusively from within. Following a successful internship, placement or career academy, P&G hires graduates into permanent roles with the expectation that they become one of P&G's future leaders... maybe even the next CEO. Working in one of P&G's commercial functions of Sales, Brand Management, Finance and Accounting, IT and HR, will put you at the forefront of an exciting and fast-paced retail industry, executing your own ideas with real responsibility from day 1.

LOCATIONS: London; England - South East; Yorkshire and the Humber

VACANCIES: Full time graduate roles are available in Sales with varied start dates. The final application stage is the Commercial Careers Academy (14-15 December 2017).

INTERNSHIPS AND WORK EXPERIENCE: P&G’s summer internship scheme is a 12 week placement running from 2nd July-7th September 2018. All interns work on live business issues. Internships are available in Sales, Brand Management and Finance.

RECRUITMENT CRITERIA: P&G offers careers in commercial areas such as Sales, Brand Management, Finance and Accounting, IT and HR to graduates with any degree background.

To apply you must:
• Be undertaking or have completed a university degree
• Give examples (academic or non-academic) of having a positive impact on a group or project
• Good command of English

TRAINING: P&G offers an exceptional amount of training with both internal and externally-run courses available. In Finance and Accounting, P&G sponsors managers to study for professional qualifications such as CIMA, if desired.

APPLICATION PROCESS: For all P&G full time and internship positions, please head online to our website to submit your CV and cover letter. Click on Apply & Current Vacancies to find the relevant posting.

• Sales Graduate Job, Brand Management & Finance Internships application deadline: 19th November 2017
• Sales Internship application deadline: 31st January 2018
• HR & IT internship application deadline: 31st December 2017

CONTACT FOR APPLICATIONS: Georgia Trapp

EMAIL: trapp.g.1@pg.com
PHONE: 07469 033 984
ABOUT US: RD Content is a creative agency offering an end-to-end service for anyone looking to utilise video content as part of their communications. We are specialist storytellers, who work with companies who want to create content that will engage with their target audience. We are here to help our clients understand what type of content they need and why; what platforms they should use and how to maximise the effectiveness of their communication in the most cost-effective way. We are proud to be the content partner of some of the biggest brands in the world.

Our work ranges across many professional sectors, automotive to fashion, FMCG and leisure. If you’re looking for B2B, B2C or video communications for your internal video channel, then we are here to help. Find out more about our four-step process to making great content by clicking on the links below and seeing exactly how we are able to offer you the best video content for your company.

LOCATIONS: London

VACANCIES: We are currently seeking:

- Production Managers Assistants/Co-Ordinators - Working on the organisation and logistics of putting film shoots together.
- Creatives - To work in our creative department, conceiving ideas and one day going on set to direct and oversee productions.
- Post Production - Work in editing, visual effects, sound design, virtual reality, 3D and 2D animation.
- Producers - working on new business opportunities and handling clients, taking their ideas and turning them into a reality.

RECRUITMENT CRITERIA: A passion for film and moving image is essential. We do not require a specific grade or subject, in fact we welcome a variety of different experiences and passions. Our work varies from working with pharmaceutical clients to Formula 1 teams, from beer manufacturers to fashion brands.

A willingness to work all over the world, sometimes unusual hours and places is a must!

APPLICATION PROCESS: Drop us an email, with an outline of yourself as well as any work you may have done that may be relevant (short films, spec ads, music videos are all the best type of content to send to us).

If a candidate can demonstrate a passion for the film making process, whether that is through a love of spreadsheets (making budgets) or editing we will be interested in talking.

CONTACT FOR APPLICATIONS: Ryan Dean

EMAIL: ryan@rdcontent.com

PHONE: 020 7096 9159
ABOUT US: Royal Central stands at the forefront of training and research in the Dramatic Arts. Graduate employment statistics are amongst the highest in our sector. Our research has recently been assessed as ‘World Leading’ whilst also being awarded Gold standard in the recent TEF results – making Royal Central unique in the realm of drama conservatoires.

Whilst our actors win many of the most coveted awards, worldwide, and frequent accolades in the media, a broad range of industry organisations rank Central as the gold standard in leadership of technical and design work. So too, Central continues as a pioneering force in the application of dramatic skills in many social contexts.

Our facilities are widely regarded to be exemplary with further specialised workshops, studios and performance spaces to be added as part of a dynamic new development.

LOCATIONS: London

CONTACT FOR APPLICATIONS: Jasper Hardcastle

EMAIL: Jasper.hardcastle@cssd.ac.uk
ABOUT US: Our expertise is the development, curation and promotion of brands. From messaging to media relations, editorial to events, creative to corporate communications, our dedicated team of specialists build campaigns that foster belief, build followings and unlock growth.

We work with founders, CEOs and destinations, empowering inspirational people and places to articulate – and achieve – their mission. And we do it through campaigns: an activist approach designed to turn mission into market reality. To put purpose into practice.

Founded in 2010, we have been recognised as the fastest-growing firm in our category and named the World’s Best Corporate Consultancy, by industry monitor The Holmes Report.

We offer paid Internship placements.

LOCATION: London

POSITIONS AVAILABLE: 5
ABOUT US: Since 1969, Sotheby’s Institute of Art has been educating generations of art world professionals and preparing students for careers in the international art world. With campuses in the cultural capitals of London, New York and Los Angeles, Sotheby’s Institute offers Master’s degrees and a range of summer and semester academic courses that uniquely integrate art historical scholarship, art connoisseurship and art market expertise. Through many paths of study, including Art Business, Contemporary Art, Fine & Decorative Art and Design, and Asian Art, our students gain the knowledge and credentials needed for success in today’s worldwide art markets and cultural institutions. The Institute’s graduates usually assume positions as experts in auction houses, commercial galleries, art fairs, art foundations, private collections or as consultants in art law, art investment and insurance. Scholarships and financial aid are available.

LOCATIONS: London; North America

VACANCIES: Post-graduate study (one-year Master’s degrees and Postgraduate Diplomas), semester programmes (15 week courses), summer study (4-week courses), short and online courses.

INTERNSHIPS AND WORK EXPERIENCE: n/a

RECRUITMENT CRITERIA: Application requirements for Master’s degrees include: Completed Bachelor’s degree, official undergraduate transcripts, two letters of recommendation, personal statement, CV, English language proficiency (minimum 7.0 in IELTS for non-native English speakers).

APPLICATION PROCESS: Online application platform accessible through Sotheby’s Institute website.

CONTACT FOR APPLICATIONS: Manuel Mindreau

EMAIL: m.mindreau@sia.edu

PHONE: 020 7462 3232
ABOUT US: At Tamarindo Communications we solve complex communications challenges that, if not addressed, present significant commercial challenges for fast growing and established companies.

We are a PR agency focused on renewable energy, maritime and financial markets. Our culture is what makes us a great place to work: We are transparent. We welcome questions and happily share our knowledge. If our clients have questions, we give them straightforward answers.

We favour common sense over prescriptive codes of conduct. We look for smart folk who challenge the status quo and encourage everyone to be better. With us, you’ll do real work from day one.

Everything we do is meant to help our clients succeed.

We love working with maritime and renewable energy businesses that want to do better. Our commercially-focused approach to PR secures coverage that wins clients work.

LOCATIONS: Oxfordshire

VACANCIES: 2 graduate-level and 3 intern-level vacancies are available in 2018 as part of our ongoing fast-track Graduate Scheme. We accept applications year round.

INTERNSHIPS AND WORK EXPERIENCE: The Tamarindo Graduate Scheme consists of an intensive, one-year fast-track programme during which you will work directly with account teams and clients. Over the year, candidates can expect to gain a strong working knowledge of PR and strategic communications, and a good grounding in our core sectors of renewable energy, maritime and financial services.

As a Tamarindo Intern you’ll work directly with account teams on campaigns and briefs, and support the smooth running of key client accounts. Each placement will provide you with insight into agency life and an introduction to corporate communications.

Each two-week internship is based in our Oxford office. Internships are suited to individuals considering a career in marketing, media and communications. Three 2-week internships run regularly through the year, one each term.

RECRUITMENT CRITERIA: Applicants should have excellent written and verbal communication skills.

APPLICATION PROCESS: To apply for either the Tamarindo Intern or Graduate Scheme, please send your CV to jobs@tamarindocomms.com. Selected applicants will be given a writing task to demonstrate their skills.

For more information about careers at Tamarindo please visit www.tamarindocomms.com/careers.

CONTACT FOR APPLICATIONS: Maria Crespo Apastegui

EMAIL: jobs@tamarindocomms.com

PHONE: 020 7193 6013
ABOUT US: Torchbox are a digital agency with a difference. We design and build beautiful websites for some of the world’s great universities and academic institutions, globally-renowned think tanks, fundraising charities, campaigning NGOs, research programmes, and leading membership organisations.

With around 60 people, Torchbox has UK offices in central Bristol and in Charlbury in rural Oxfordshire.

LOCATIONS: Oxfordshire; England - South West

RECRUITMENT CRITERIA: Undergraduates and post-graduates.

TRAINING: Role specific.

APPLICATION PROCESS: We require a CV and covering letter at application stage - no closing date.

The interview process is usually a telephone interview, followed by a face-to-face interview and assessment.

CONTACT FOR APPLICATIONS: Roz Ash

EMAIL: roz.ash@torchbox.com
ABOUT US: The Value Engineers is one of the longest-established strategic brand consultancies in the UK, working with our clients to predict, respond to and drive change. We specialise in delivering branding, strategy, innovation, and insight projects for a huge range of clients in the UK and abroad. We work across the globe from two bases, London and New York. Last year we completed 156 projects for 53 different clients in 39 different countries.

We encourage and train our graduates to develop client facing consultant skills from day one, working on projects which include brand visioning, repositioning, market strategy, brand creation and new concept development. While you won’t be expected to be an expert on your first day, you will be expected to learn quickly on the job. Typical responsibilities for a Graduate Marketing Analyst involve helping run client workshops, attending client meetings, writing reports and presentations and assisting on the day to day running of projects.

The Value Engineers is a meritocracy – for people who excel, it’s possible to progress quickly through the business. In fact, our CEO was one of the company’s very first graduate recruits 25 years ago.

Key clients include: Heineken, Sony PlayStation, Lloyds Banking Group, British Airways, Samsung, O2, Unilever and McDonald’s.

LOCATIONS: London; England - South East

VACANCIES:
- Graduate Marketing Analysts (typically 2-4 positions each year)
- Summer Internships (1-2 positions each year)

INTERNSHIPS AND WORK EXPERIENCE: An 8 week summer internship is available (paid)

RECRUITMENT CRITERIA: Applications from undergraduates and recent graduates of any discipline who combine the necessary creative and analytical qualities, and who have an interest and affinity with brands.

TRAINING: Mixture of ‘on-the-job’ with additional scheduled and ad-hoc training modules.

APPLICATION PROCESS: CV and covering letter, with 300 words on a brand about which you feel passionate.

CONTACT FOR APPLICATIONS: Suzanne Holloway

EMAIL: suzanne.holloway@thevalueengineers.com

PHONE: 01494 680 999
ABOUT US: After some years of pause, Oxford Advertising and Marketing Society (OxAdSoc) is relaunched and up and running! We are an Oxford University student society which aims to support the development and promotion of careers in the creative industries. Our interests extend beyond advertising and marketing, to branding, communications and public relations. Through regular events and workshops we hope to connect students with professionals from the creative industries and like-minded peers. We also want to help students build their CVs and develop skills necessary to enter the industry.

INTERNSHIPS AND WORK EXPERIENCE: In collaboration with The Careers Service we are running The Agency, a programme aimed to offer students genuine, useful and productive experience working within an environment similar to a traditional creative agency. We will be curating partners that need a creative solution to an intellectually challenging problem. The whole scheme will last one term, from training to solution. Applications for the Hilary Term 2018 programme will open in Michaelmas Term 2017 on Wednesday 5th Week and close on Wednesday 7th Week. The shortlisted applicants will be invited to an assessment centre in Week 8. The successful applicants will be announced during the Christmas vacation and the training will commence in 0 Week of Hilary Term 2018.

CONTACT FOR APPLICATIONS: Dionysios Kyropoulos

EMAIL: mail@oxadsoc.com

We are not your typical student society - in fact we’re totally independent from the university, meaning there are opportunities to be involved in every part of running a publications business.

From writing, editing, and designing, to negotiating advertising and partnership deals with major graduate recruiters, managing a legal team, or working on the finance team - OSPL is a team of people with diverse skills and interests.

You can get involved with one of the publications directly, or join the OSPL teams to help run the business side of Oxford’s most popular student newspapers and magazines.

INTERNSHIPS AND WORK EXPERIENCE: For positions available on the board of directors, contact chairman@ospl.org.


RECRUITMENT CRITERIA: No experience required, all training provided.


APPLICATION PROCESS: For roles within the publications please contact the respective editors. (Contact details available on websites, in the publications, or on Facebook).

For board of directors roles contact chairman@ospl.org for more information & details on how to apply.

CONTACT FOR APPLICATIONS: Louis Walker

EMAIL: Chairman@OSPL.org
ABOUT US: The Oxford University Filmmaking Foundation (formerly Oxford Broadcasting Association) is Oxford's filmmaking society. It exists to support and promote filmmaking at Oxford University. We produce and advise productions, and offer funding and equipment rentals. To apply for support email ouffpresident@gmail.com with a bid. We also provide a platform for showcasing student-made films at our termly screenings and host talks, workshops and other film-related events throughout the year.

The OUFF was established in 1981 as the Oxford University Film Foundation by Michael Hoffman, now a prolific film director best known for The Last Station and A Midsummer Night’s Dream. OUFF’s first production Privileged was scored by Oscar-winning composer Rachel Portman and starred Hugh Grant, Imogen Stubbs, and Mark Williams.

Today we continue the work of nurturing Oxford’s film talent.

Join our Facebook group and mailing list for news, events and opportunities to get involved!

EMAIL: ouffpresident@gmail.com
ABOUT US: Established in 1949, the Society of Young Publishers is open to anyone in publishing or a related trade — or who is hoping to be soon. The SYP was originally founded for under-35s, but it’s now open to anyone and caters especially for those with fewer than ten years’ publishing experience. Run by a team of dedicated volunteers, our aim is to help assist, inform and encourage anyone trying to break into the industry or progress within it.

LOCATIONS: Nationwide

EMAIL: oxford@thesyp.org.uk