# 19 OCTOBER OXFORD UNIVERSITY CAREERS FAIR

Examination Schools, OX1 4BG Exhibitors: 11:00-14:30

www.careers.ox.ac.uk/fairs



THE CAREERS SERVICE



### NEVER NOT PUTTING PEOPLE FIRST. NEVER NOT NEWTON.

Whatever you do as a graduate at Newton, you'll have a positive impact on people's lives. Take one recent adult social care programme that transformed the way older people are cared for. As well as reducing the time they spend in hospital and supporting them to live at home for as long as possible, we saved the council over £2m each year.

#### Find out more at WorkAtNewton.com

### WELCOME TO THE OXFORD UNIVERSITY CAREERS FAIR

This event, organised by the Careers Service, offers you the opportunity to find out about a variety of different career options across a wide range of employment sectors.

You will be able to meet a number of major recruiters keen to attract students and graduates to their organisation, compare different organisations and find out about graduate and work experience opportunities. Not all the recruiters participating in this event are giving a presentation in Oxford this year, so this may be your only chance to meet them informally.

Whether you know precisely what you want for your future career, you are still deciding, or you are just starting to think about careers – this is your chance to find out more.

### Top tips

Use this booklet to plan your Fair tactics:

- Check who is attending and read their booklet entry before you speak to them.
- Plan some questions to ask e.g. what are the pros and cons of their work? Or, what tips can they give you to increase your chances of being selected for work experience or employment?
- Be keen and attentive first impressions count!
- Talk to as many people as you can.
- Remember to record who you spoke to and key points of your conversations.

### Pre-fair talks

- **10:00-10:45** | Disability @ the Oxford University Careers Fair
- 10:00-11:00 | Researchers @ the Oxford University Careers Fair
- 10:00-11:00 | Alumni @ the Oxford University Careers Fair

### Fair talks

- **10:45-11:15** | No Goal? No Problem! Starting to Think About Careers and Finding Work Experience
- **11:30-12:15** | Making a Difference Graduate Schemes and Careers with Social Impact
- **12:30-13:15** | Business Career Alternatives to Management Consultancy
- 13:30-14:15 | Careers in the Creative Industries

### Get your CV checked at our CV clinic

Get one-to-one feedback from visiting recruiters!

Just bring your CV and turn up! Appointments are given on a first-come, first-served basis.

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EMPLOYER	Offer internships	Internships to postdoc researchers or PhD students	Recruiting Postdoc researchers with work experience	Recruiting recent PhD graduates	Entry route: Graduate Training Scheme	Entry route: Direct Entry
AI Gaming	~	~	~	~	×	~
Airbus Defence and Space	>	×	~	~	~	×
AlphaSights	×	×	×	×	×	×
Amey Consulting	~	×	~	~	×	~
Appian	×	×	×	×	×	×
Ark Teacher Training	×	×	~	~	~	×
Baillie Gifford	×	×	~	~	~	×
Blenheim Chalcot	~	×	~	~	×	~
Choco Communications GmbH	~	×	×	×	×	×
City, University of London	×	×	×	×	×	×
College of Europe	×	×	×	~	×	×
Department for Education - Get into Teaching	>	×	>	~	~	×
Diplomatische Akademie Wien	×	×	>	~	×	×
FE Advice	>	✓	>	~	×	~
Frontline	>	×	×	×	×	×
Haileybury	×	×	>	~	×	~
Headington School and St Helen and St Katharine	×	×	>	~	×	~
Hertie School	×	×	×	×	×	×
HSBC	>	×	×	~	~	~
Hurstpierpoint College	×	×	>	~	~	×
ION Group	×	×	×	×	×	×
Jacari	×	~	~	~	×	×
JLL	~	~	~	~	~	×
KEEN	>	~	~	~	×	~
Le Cordon Bleu London	×	×	>	~	×	~
Lidl GB	×	×	~	~	×	~
Mars	>	×	×	~	~	×
MBI Inc	>	×	×	×	×	×
Metaswitch	>	<ul> <li>✓</li> </ul>	~	~	~	~
Milltown Partners LLP	×	×	~	~	×	~
Miri Growth	×	<ul> <li>✓</li> </ul>	~	~	~	×
Mountview	×	×	×	×	×	×
Mu Sigma Inc	×	×	×	×	×	×
News Associates	×	×	×	×	×	×

EMPLOYER	Offer internships	Internships to postdoc researchers or PhD students	Recruiting Postdoc researchers with work experience	Recruiting recent PhD graduates	Entry route: Graduate Training Scheme	Entry route: Direct Entry
Newton Europe	×	×	~	~	~	<ul> <li>Image: A start of the start of</li></ul>
Notting Hill and Ealing High School	×	×	~	~	×	×
Office for National Statistics	×	×	~	~	×	~
OxAdSoc	×	×	×	×	×	×
Oxford Hub	~	~	~	~	×	~
Oxfordshire Teacher Training	~	×	~	~	×	~
Palm PR & Digital	×	×	×	×	×	×
Portland	~	~	~	~	~	~
Procter & Gamble	~	~	~	~	~	~
Queen Elizabeth's School, Barnet	~	~	~	~	~	~
Reed Education	×	×	~	~	×	~
Researchers in Schools	×	×	~	~	×	~
Restaurant Brands International	~	×	×	×	×	×
Rolls-Royce	~	×	~	~	×	~
Ruffer LLP	~	×	~	~	~	×
Science and Technology Facilities Council (STFC)	~	×	×	×	×	~
Shell	~	×	×	~	~	~
SIG	~	~	×	~	~	×
SOAS University of London	×	×	×	×	×	×
Softwire	~	~	×	~	~	×
Splunk	~	×	×	~	×	~
Teach First	>	~	~	~	~	×
The NHS Leadership Academy	×	×	~	~	~	×
The Pimlico-London SCITT	×	×	~	~	×	~
The University of Law	×	×	~	~	×	×
The Value Engineers	~	×	×	~	~	×
ТРР	×	~	~	~	×	~
Tsinghua Educational Poverty Alleviation Association	~	~	×	~	~	×
TVF Media	~	~	~	~	×	~
Unilever	~	×	×	~	~	~
University of Oxford, Development Office	×	×	×	×	×	×
University of Oxford, Department of Education	×	×	~	~	×	~
Unlocked Graduates	<b>~</b>	~	×	~	~	×

### AI Gaming



We are aigaming.com, an Oxfordshire startup that delivers artificial intelligence development education via online and real world competitions, for companies such as Microsoft. We are expanding rapidly and are looking for graduate, placement and intern applicants for roles including outreach, development and event delivery. If you would like to join a local, dynamic, cutting edge company, please email us on careers@aigaming.com.

### www.aigaming.com

#### ► LOCATIONS: England – Oxfordshire

#### ► VACANCIES:

• Outreach Officer – Schedule and prepare events with 100s of students worldwide

• Event Delivery – Run hackathon events at universities and colleges

• Python and C# Developers - Develop games and challenges and work on our gaming platform

▶ INTERNSHIPS: We offer internships during every holiday, as well as microinternship opportunities. We limit intern numbers to ensure we can work closely with you on real world projects that will improve your skills. RECRUITMENT CRITERIA: We accept applications from undergraduates and postgraduates.

► APPLICATION PROCESS: Please email careers@aigaming.com with a CV and covering letter.

CONTACT FOR APPLICATIONS: Paul McDonnell

**EMAIL:** careers@aigaming.com

### Airbus Defence and Space

Airbus Defence and Space is a global pioneer in creating innovative, effective space and defence solutions and services. With a workforce representing over 86 different nationalities, Airbus Defence and Space unites a range of capabilities and skills unrivalled anywhere in the world.

We are a world leading player in the space industry, Europe's No.1 in defence and space, and among the top 10 defence companies worldwide.

#### www.airbus.com

#### LOCATIONS: Nationwide

► VACANCIES: There are currently a range of intern and graduate vacancies. These are across a variety of disciplines, from Engineering to Finance, HR, marketing and many more. Please see our website for these vacancies and full details.

▶ INTERNSHIPS: We offer summer internships which can be found on our careers website.

▶ **RECRUITMENT CRITERIA:** Undergraduate and postgraduates are accepted, and applicants must achieve a 2:1 in the degree subject (or related subject) that is specified on the job page.

► APPLICATION PROCESS: The application process consists of an online application, followed by online testing and an assessment day for applicants who have successfully completed the previous stages. **TRAINING:** Vocational training is provided for all early careers jobs. There is also specialist training that is available for some roles.

► DIVERSITY AND INCLUSION: Airbus is committed to achieving workforce diversity and creating an inclusive working environment. We welcome all applications irrespective of social and cultural background, age, gender, disability, sexual orientation or religious belief.

**EMAIL:** erecruiting@airbus.com

### AlphaSights

AlphaSights provides bespoke B2B knowledge solutions to leading professionals in investment management, private equity, management consulting, global corporations and select non-profits. Leveraging proprietary knowledge-search processes and industry-leading compliance protocols, AlphaSights's 600+ employees match professionals to the industry knowledge and market insights they need to make the best decisions and gain an edge in today's competitive and fast-evolving markets. The company, with nine offices across the US, EMEA and Asia, regularly ranks as one of the fastest growing companies in the world.

### www.alphasights.com/careers

- **LOCATIONS**: England London, Europe
- ► VACANCIES: Graduate Associate Programme - January/July/September intakes.

#### RECRUITMENT CRITERIA:

• 0-3 years' work experience.

• Bachelor's degree, with strong academic credentials and noteworthy extracurricular leadership.

- Evidenced success in a professional and/or extracurricular field.
- Whilst we are looking for English speakers, we are also looking for Italian, German and Nordic language speakers in particular.

► APPLICATION PROCESS: Apply online at www.alphasights.com/careers.

CV + Cover letter, Phone interview, First round, Case study interview, Final interview.

- CONTACT FOR APPLICATIONS: Ciaran Wootten
- **EMAIL:** ciaran.wootten@alphasights.com
- ▶ PHONE: 07774332589

We enable the infrastructure industry to make better decisions under increasingly uncertain conditions. We use data science techniques and technology solutions to help our clients deliver a better service to their customers.

Amey Strategic Consulting is the UK's leading asset analytics and technology consultancy for infrastructure. In the past five years, we've grown a team of 100 people, achieving and maintaining a fast-paced start-up mentality within a large infrastructure operator.

We keep diversity at the heart of our hiring practices, with active support for team members from the LGBT community, increasing women in our industry, and promoting ethnic diversity.

### www.amey.co.uk/amey-consulting/services/strategic-consulting

► LOCATIONS: England – London

RECRUITMENT CRITERIA: We are not looking for any subjects or grades in particular. We are more focused on finding some interesting, motivated and ambitious people to join our team.

#### • CONTACT FOR APPLICATIONS: Tom Beresford-West

- **EMAIL:** Tom.Beresford-West@amey.co.uk
- ▶ PHONE: 07388906810

### Appian

At Appian, what we do is exactly who we are: our unique low-code software is a product of our unique people. We are building a community of generosity, innovation, and freethinking to bring the best ideas out of the best team. Appian employees, or "Appianites" (as we call them), are passionate about challenging the status quo and improving the world through great software. We work in small, agile and collaborative teams who embody generosity of spirit and have an insatiable desire to learn. Our approach gives individuals greater ownership and input into decisions and makes for a more efficient and happier workplace.

Founded in 1999, Appian celebrates its 20th anniversary of f by expanding our campus recruitment program to the UK and Australia! Approximately 1/3 of our US-based workforce has come from university, and we will continue to build our international offices the same way. Globally, we are just over 1000 total employees, with 70 of them in our London headquarters.

We're offering a fantastic opportunity for university graduates: Associate Consultant. As an Associate Consultant, you'll build and deploy web-based applications on the Appian platform to support our customers' business strategies. You're an expert on our software; from implementing the first business process management application to scaling up the program across the enterprise, you will bring our low-code platform to life.

### www.appian.com/careers

LOCATIONS: England – London

#### ► VACANCIES:

- Associate Consultant 7
- Associate Solution Engineer 2

#### RECRUITMENT CRITERIA:

• B.S. or M.S. in Engineering, Mathematics, Computer Science, Business, Mathematics, Physics, Chemistry, Economics, or equivalent background.

Superior academic achievement.

• Exceptional verbal and written communication skills.

Solid foundation of, or love for, technology.

APPLICATION PROCESS: To apply, please make sure to create an application here: www.appian.com/careers/search/job/?gh\_ jid=1502975

#### ► TRAINING:

• 3 week training in our Washington, DC metro-based headquarters comprised of a 2 day induction, 2 week product training, and 1 week consulting "bootcamp."

GROUP

MEMBER

- Induction in UK office upon arrival.
- Various in-person trainings offered
- (Presentation Skills, DISC assessment, Appian MBA leadership training).

• Tuition reimbursement for any graduate degrees/advanced education/certifications

▶ DIVERSITY AND INCLUSION: We have the following affinity groups: AppianPRIDE, AppianWOMEN, AppianHERITAGE.

CONTACT FOR APPLICATIONS: Courtney Connolly

- **EMAIL:** courtney.connolly@appian.com
- **PHONE:** +61431300721

### Ark Teacher Training



Ark Teacher Training is part of Ark, an international education charity which aims to give every young person a great education and real choices in life. Ark Teacher Training exists to ensure all children, regardless of their background, have access to a high-quality education. We do this by recruiting bright, motivated graduates and training them to become great teachers in a school in our network. Our two-year programme incorporates gaining a PGCE qualification and QTS in the first year, with a comprehensive NQT programme in the second. All our trainees are supported through our rigorous programme by a strong network of experienced educators. In January 2017, our training was rated as 'outstanding' in all areas by Ofsted.

### www.arkteachertraining.org

LOCATIONS: England – London, South East, West Midlands

▶ VACANCIES: We are looking for trainee teachers in Maths, Science, Geography, English, MFL, RE, DT, Music, History and PE. We work with over 40 schools in 4 locations across the UK; Birmingham, Hastings, London and Portsmouth.

#### ► APPLICATION PROCESS:

• Two online tests to complete; a subject knowledge test and a situational judgement assessment.

• First stage assessment consists of a preprepared presentation and an interview.

• Final stage assessment takes place in a school where you will deliver a short lesson.

• Our applications run on a rolling basis with the final deadline in June.

#### ► TRAINING:

• Two-week summer school to introduce you to the programme and the principles of great teaching.

Weekly training sessions with your fellow trainees focusing on a key part of your teaching such as behaviour management or curriculum.
An in-school coach who you will work with you every week to plan lessons, observe your teaching and offer immediate tailored feedback.

- Support from a network of education experts, a dedicated tutor and fellow trainees in your school and across the programme.
- Supportive NQT programme in year two to continue developing your skills and expertise.
- ► **RECRUITMENT CRITERIA:** We look for trainees who...
- have a grade C or above in Maths and English language GCSE
- hold (or will hold) an undergraduate Bachelor's degree.
- have a degree or A level in the subject you want to teach.
- have the right to live and work in the UK.
- do not currently hold Qualified Teacher Status.
- **EMAIL:** hannah.plimmer@arkonline.org
- ▶ PHONE: 02031166353

### **Baillie Gifford**



This is your opportunity to join Baillie Gifford, an investment management partnership established over 100 years ago. Today, with in excess of £200 billion under management and more than 700 clients across the globe, we have over 1,200 employees working at our head office in Edinburgh. Do you have the curiosity to explore new possibilities and the desire to create solutions? Then we'd like to meet you.

### www.bailliegifford.com

#### ► LOCATIONS: Scotland

► VACANCIES: Investment Research (6-8) Imagine a role where your creativity is held in higher esteem than your numeracy skills. A position where it's your curiosity that counts and your potential is key. This is Investment Research at Baillie Gifford.

#### Business Operations (4)

We're looking for people who always strive to make things better. Those people who think good, isn't good enough. That is what you need to thrive in Business Operations. Join our twoyear rotational programme for your chance to delve into the innermost workings of a global investment management business.

#### Accountancy (3)

This new programme is the chance to do things differently. Instead of choosing a specialism from the outset, you'll rotate through five different departments, giving you the opportunity to experience a variety of roles while studying for your CA qualification.

INTERNSHIPS: Business Operations Summer Placements (10).

Spend between 8 – 12 weeks immersing yourself in one of the diverse operational functions that underpin our business. Gain realworld experience, work on live projects and boost your future prospects. ▶ RECRUITMENT CRTIERIA: Graduate Programmes: Investment Research: 2.1 in any degree discipline (applications from humanities, social sciences, engineering and science subjects encouraged). Postgraduate applications welcome.

Business Operations: 2.1 in any degree discipline.

Accountancy: 2.1 in any degree discipline and Higher/A-level or equivalent in Maths.

Internship: Business Operations: Any degree discipline, open to all year groups and postgraduates.

APPLICATION PROCESS: Graduate Programmes: Investment Research (31.12.19): CV and covering letter, discussion based interviews.

Business Operations (29.11.19) & Accountancy (31.10.19): Short application form, interview and assessment centre.

Internship: Business Operations (31.12.19): Short application form and interview.

DIVERSITY AND INCLUSION: Stonewall Diversity Champion, Bright Network

**EMAIL:** hr@bailliegifford.com

### Blenheim Chalcot

We are the UK's leading digital venture builder. We build tech start-ups that disrupt and transform sectors. We invest more than just funds, we invest our knowledge and experience, our ideas and our infrastructure.

Since 1998, we've grown to over 3,000 employees across 20 ventures. Our ventures themselves are at the forefront of a multitude of industries, you may have heard of ClearScore, Instrumental or perhaps the mighty Rajasthan Royals IPL cricket team!

If you embark on a career with us, you'll be exposed to an environment unlike any other. From seed to exit, we support our ventures through this ever-evolving period of their life – as an employee you are also in charge of building your own adventure. The concept of 'career adventuring' is founded on developing your skills alongside personal resilience and attitude to work. This approach is at the heart of our training and development vision and we are committed to working with you to help you excel.

### www.blenheimchalcot.com/careers

► LOCATIONS: England – London, East Midlands, Scotland

► VACANCIES: - Software Engineering, Data Science, Business and Management, Sales and Commercial

▶ INTERNSHIPS: We offer paid summer internships for a duration of 8 weeks each summer. Applications will open to 2nd and 3rd year students in Jan 2020.

► RECRUITMENT CRTIERIA: No specific qualification requirements - we typically expect a 2.1 in a relevant subject. We welcome applications from postgraduates too.

We look for a passion for technology, start-ups and disruption, with ambitions to build your own venture in the future. The most successful candidates demonstrate energy, motivation, curiosity and a growth-mindset.

APPLICATION PROCESS: All applications start at the careers page on our website. Generally, it's a phone interview, followed by an exercise to complete at home and a final round of face to face interviews.  TRAINING: We have an ever-expanding range of development opportunities: We run bespoke programmes to develop leading Software Engineers and Data Scientists.
 The BC Pioneer programme rotates exceptional talent through our ventures to become future CEOs.
 Our hugely popular BC Build programme

 Our hugely popular BC Build programm provides high potentials with the skills, expertise and knowledge to create a successful start-up.

- The BC Academy enables individuals to develop exceptional sales, business and management skills.

► DIVERSITY AND INCLUSION: We see diversity as a really positive thing. We believe it creates a better workplace and delivers better outcomes, so we are really keen to maximise the diversity of our workforce and actively encourage applications from anyone and everyone.

**EMAIL:** recruitment@blenheimchalcot.com

### Choco Communications GmbH

We are a bunch of foodies and techies who are on a mission to reshape one of the oldest and biggest industries globally. We are simplifying how restaurants order from their suppliers and our technology has the potential to help millions of people globally to trade their goods in a digital and more efficient way.

We started this journey in March 2018 and are excited for the ride ahead. We are doers. We are hard-workers. We are team players. If that sounds like you apply now!

### www.choco.com/jobs

#### ► LOCATIONS: Europe, North America

#### VACANCIES:

- Business Development Growth Manager Talent Ambassador Accountant Senior Product Designer Senior Product Manager QA Engineer
- Software Engineer Node JS
- Software Engineer React JS
- Software Engineer Swift

► INTERNSHIPS: We accept internships of minimum 6 months only.

RECRUITMENT CRTIERIA: We accept both undergraduates and postgraduates of all subjects.

- CONTACT FOR APPLICATIONS: Celia Smith
- **EMAIL:** celia@choco.com

City, University of London

Wherever you are in the world, on any given day you are likely to see, hear or read journalism from graduates of City's Department of Journalism. Each year hundreds of people from diverse backgrounds apply to us who want the best education to enable them to get a great job in the media.

Here at City, we provide an intense and highly focused education to help you acquire the up-to-date journalism skills needed to enter your chosen area of the media. We have nine MA courses all tailored to your needs in online, data, broadcast and print journalism. And alongside the journalism skills, we will push you intellectually during your time with us.

City offers the opportunity to study at a celebrated journalism school, in one of the world's media capitals with amazing opportunities to meet world famous journalists and join our global network of alumni.

### www.city.ac.uk

#### LOCATIONS: England – London

RECRUITMENT CRTIERIA: City, University of London has a wide variety of Journalism specialisms at postgraduate level, for each programme there may be specific requirements so we encourage you to check before you apply.

The academic requirement for all postgraduate Journalism courses is: an upper second class honours degree or the equivalent from an international institution.

As our courses are competitive we also ask for you to demonstrate a hunger to be a journalist through relevant work experience. This may be paid work, an internship, student journalism in an academic institution, freelance work, or a combination of these.

All complete applications will be considered, many of our programmes require an interview so shortlisted applicants will be invited to attend an open day and interview at the institution. ► APPLICATION PROCESS: We accept applications online via our website from October each year. Places can be competitive and we interview on a first come first serve basis, so we encourage people to apply early where possible. If you are shortlisted you will be asked to come to our campus to have an interview with some of our members of staff and meet other candidates and current students. Before application we would encourage a visit to our postgraduate open evenings so you can meet our staff and students, hear more about the course and see where you could be studying. These are held in November, February and June, please check our website for more details.

- **EMAIL:** journalism@city.ac.uk
- PHONE: +44 (0)20 7040 8221

### College of Europe

Develop expertise in European Affairs by studying at the College of Europe, be it European law (LLM), politics, economics, international relations and diplomacy or transatlantic affairs.

Its vibrant residential life is unique and central to its reputation.

Our scholarships help to fund talented applicants from Europe and beyond, helping them pursue international careers.

Also interested in a life-changing experience? Apply now @ coleurope.eu/apply & join a privileged network.

Get a sneak preview on youtube/college of europe bruges campus!

### www.coleurope.eu

#### LOCATIONS: Europe

- **EMAIL:** info.admissions@coleurope.eu
- ► RECRUITMENT CRTIERIA: All applicants to the College of Europe must hold a relevant university dearee. Admission to the College

university degree. Admission to the College of Europe requires either a Bologna Master's degree, or a pre-Bologna equivalent degree, or a final university degree and at least 240 ECTS credits acquired in the course of one's university studies. Holders of a Bachelor degree are also eligible provided they demonstrate strong qualification in relation to the academic programme for which they apply.

► APPLICATION PROCESS: All applicants to the College must hold a relevant university degree. Candidates must submit a formal application for admission, which consists of an online application.

Applications need to be submitted with all the requested supporting documents before the closing date.

Recommendation letters are in the form of online recommendation questionnaires that are automatically sent to your nominated referees via email through your online application. ▶ **PHONE**: +3250477111

Register with Get into Teaching and our dedicated Teacher Training Advice service will give you free support and advice on how you can get into teaching. We'll help you with everything from keeping you updated with the latest information on financial support, arranging school experience, to preparing a strong application to teacher training.

### getintoteaching.education.gov.uk

► LOCATIONS: Nationwide

► VACANCIES: National postgraduate Initial Teacher Training courses.

▶ INTERNSHIPS: With Teaching Internships, you'll be able to experience the teaching profession, gain new skills and be paid £300 per week for your time. So, if you're an undergraduate on a STEM related degree and are interested in teaching secondary maths or physics, then the Teaching Internship programme could be for you.

The programme takes place in schools across England. You'll get the opportunity to experience a range of activities to help you get a feel for school life including:

• classroom experience, which could include: assisting with lessons and providing subject support to pupils.

• shadowing experienced teachers and observing lessons, followed by a chance to jointly plan and deliver lessons.

• one-to-one guidance from outstanding classroom teachers.

• opportunities to network with qualified subject specialists.

You'll need to apply directly to participating schools and be an undergraduate in your penultimate year of a STEM related degree. In some circumstances, applications from STEM students in other years may also be considered. To find out if you meet the eligibility criteria, check with participating schools before submitting your application.

To get the best chance of succeeding in your application, register with us for support from our teaching experts.

▶ WORK EXPERIENCE: Getting some classroom experience can help you to decide whether teaching is right for you - it could also strengthen your application. Don't worry if you can't find any school experience during the summer holidays, prior school experience isn't a mandatory requirement. Register with us and our free Teacher Training Adviser service will support you with your application to get a place for this September.

RECRUITMENT CRTIERIA: As a good teacher, you'll always be in demand. Teaching welcomes talented people from all backgrounds and degrees. Teaching is a professional career, where your degree and knowledge really counts and allows you to develop in the areas that you are most passionate about.

► APPLICATION PROCESS: Application varies dependant on course provider.

**TRAINING:** Training varies dependant on course provider.

**EMAIL:** WhatsOn.WHERE@education.gov.uk

### Diplomatische Akademie Wien - Vienna School of International Studies

The Diplomatische Akademie Wien – Vienna School of International Studies (DA) is a postgraduate school for international studies. Established in 1754 and housed in a former imperial summer palace, the DA is one of the oldest schools of its kind in the world. Today it offers 2-year Master's courses, a one-year diploma programme and a four-year PhD-Programme to prepare 200 graduate students from 44 countries for an international career. The main study areas are political science-IR, economics, international and European law, and history. Students also receive language training and acquire various intercultural competences. In addition to the academic programme, prominent figures from the world of politics, business, the arts, and science regularly visit the DA to present and discuss the latest development in their fields.

### www.da-vienna.ac.at

**LOCATIONS**: Europe, North America, South America, Asia, Africa, Oceania

► WORK EXPERIENCE: The Vienna School of International Studies' Career Services team supports students and graduates in their endeavours to start a successful career. To this end, the DA offers a broad range of opportunities for students and alumni to actively prepare themselves for their chosen international careers. da.link, DA's new Career Services programme, is tailored to our students' and alumni's individual needs and career choices. Vienna as a centre of international diplomacy provides the perfect environment for valuable internship opportunities.

**RECRUITMENT CRTIERIA**: The DA is open to graduates of any discipline and of any nationality. Admission requirements are a first level university degree (bachelor's or equivalent) and English language skills on a proficiency level. Our institution is looking for motivated candidates with an excellent academic background.

#### THE APPLICATION PROCESS: Competitve Admission is based on:

 Oral entrance examination for the Diploma Programme (application deadline: 1 March, www.da-vienna.ac.at/DiplomaProgramme).

 Application assessment by MAIS Committee (application deadlines: early on 15 January, regular 1 March, www.da-vienna.ac.at/MAIS).

 Application assessment by ETIA Committee (application deadline: 15 March, www.da-vienna.ac.at/ETIA).

 Application assessment by PhD Committee (application deadline: 31 March, www.da-vienna.ac.at/PhD).

► CONTACT FOR APPLICATIONS: Henry Ngo-Sytchev

### ► EMAIL:

henry.ngo-sytchev@da-vienna.ac.at

▶ PHONE: +4315057272125

## **POSTGRADUATE STUDIES** INTERNATIONAL COMPETENCES FOR A SUCCESSFUL CAREER

### **DIPLOMA PROGRAMME**

One-year full-time interdisciplinary programme in international and European studies in English, French and German with a special emphasis on soft skills and language training

### MASTER OF ADVANCED INTERNATIONAL STUDIES (MAIS)

Two-year full-time interdisciplinary programme in English on global and European affairs; joint programme with the University of Vienna

PhD PROGRAMME INTERDISCIPLINARY INTERNATIONAL STUDIES Four-year programme in English including one prep year; joint programme with the University of Vienna

COOPERATION PROGRAMME WITH THE TU WIEN (CEC): MASTER OF SCIENCE IN ENVIRONMENTAL TECHNOLOGY & INTERNATIONAL AFFAIRS (ETIA) First year of a two-year full-time interdisciplinary programme in English combining international studies and environmental technology

### SUMMER COURSE FOR GERMAN LANGUAGE AND AUSTRIAN STUDIES



École des Hautes Études Internationales de Vienne

### www.da-vienna.ac.at

### FE Advice

FE Advice is run by the Education and Training Foundation, the workforce development organisation for the Further Education sector. We are not an employer but a promoter of FE as a career path.

### www.feadvice.org.uk

#### LOCATIONS: Nationwide

► VACANCIES: There are several thousand teaching vacancies in Further Education in England.

▶ INTERNSHIPS: We operate a scheme called 'Talent to Teach' which offers a 40 hour placement at an FE provider to gain experience of the world of the FE teacher.

#### **WORK EXPERIENCE:** Yes

RECRUITMENT CRTIERIA: We are interested in all graduates who are keen to support FE students.

► APPLICATION PROCESS: Local application predominates in this sector but see www. feadvice.org.uk for more information.

RECRUITMENT CRITERIA FOR POSTDOCS AND PHDS: Science maths engineers and most technical subjects are in demand; however vacancies exist is a wide range of areas and graduates may have anyway a range of study and other skills

► DIVERSITY AND INCLUSION: FE providers tend to be at the forefront of diversity and inclusion.

CONTACT FOR APPLICATIONS: Education advisor

**EMAIL:** feadviceline@etfoundation.co.uk

**PHONE**: 03003031877

very useful to FE students.

Haileybury

Haileybury is an outstanding British independent co-educational boarding school. We offer modern boarding and day provision for eight hundred and fifty boys and girls aged 11–18. Established in 1862, we are situated on a glorious, historic 500-acre campus in Hertfordshire, just 20 miles north of London and 35 miles south of Cambridge.

Ours is a happy, purposeful and tight-knit community where more than 90% of the teaching staff live in College accommodation, either on campus or within walking distance of our beautiful site. This helps create a unique atmosphere in which to work.

We focus on creating a warm, nurturing environment which is particularly evident in the Lower School, a "school within a school" for Years 7 and 8, which includes its own Boarding House, Highfield. Boarders and day pupils join one of 12 houses when they enter the main school (Years 9 to 13). This creates strong "family" groups of about 60 pupils per House. An appreciation of the wider life of a seven-day-a-week boarding school is a prerequisite for a successful career at Haileybury, along with a willingness to immerse oneself in the boarding and co-curricular programme. The three aspects to every full-time teaching role are: teaching, tutoring in a Boarding House and involvement in co-curricular activities. Teaching staff are also expected to attend Chapel services.

• The School provides a welcoming, vibrant community whether you are a young, single NQT or a more established professional with or without a family.

• The School puts great emphasis on excellent CPD and career development opportunities with regular internal training, and opportunities to pursue further training outside of the School.

### www.haileybury.com

**LOCATIONS**: England – South East

► VACANCIES: Teaching posts are advertised in the TES when they become available or on recruitment.haileybury.com.

RECRUITMENT CRITERIA: Applications are acceptable from both undergraduates and postgraduates.

► APPLICATION PROCESS: School application form and covering letter. Those shortlisted will be invited to visit. This visit will include teaching a lesson and two or three interviews. ► TRAINING: PGCE, QTS, MEd, NPQML and other professional teaching courses

CONTACT FOR APPLICATIONS: Stephen Campbell

- **EMAIL:** s.campbell@haileybury.com
- PHONE: 01992 706210

### Frontline

At least half a million children in England don't have a safe or stable home. These children and their families face some of the worst life chances, but we know that great social work has the power to change this. That's why Frontline recruits and develops outstanding individuals to be social workers and leaders to transform the lives of the most vulnerable children and families.

### www.thefrontline.org.uk

LOCATIONS: England - London, Oxfordshire, South West, East Midlands, West Midlands, North East, North West

ROLES AVAILABLE: Frontline Leadership Development Programme- Social Worker -452 vacancies.

► HOW TO APPLY: To apply, please visit our website to begin your application.

▶ INTERNSHIPS: We offer paid six month graduate internships and four week student internships. Both of these opportunities take place at our head office in London.

#### RECRUITMENT CRITERIA:

• A 2.1 (or equivalent) undergraduate (Hons) degree OR a 2.2 (or equivalent) undergraduate (Hons) degree plus a level 7 (i.e. Master's degree) qualification.

• Grade C Maths and English GCSE (or equivalent).

• Competent in spoken and written English.

• Eligible to reside and study in the UK for the duration of the programme.

#### TRAINING:

• Bespoke Graduate Programme; We offer a high-quality leadership development programme for graduates and career changers that will equip you with the skills and attributes required to make real change in social work and beyond. • Earn as you learn. We provide a competitive Year 1 bursary of between £18,000 - £20,000 (depending on location) and you will earn a salary of between £25,000 - £35,000 (depending on location and local authority) in Year 2.

GROUP

MEMBER

• Benefit from world-class training from academics, and practical training to develop complex skills needed to work effectively with children and families.

• Receive high levels of support from your consultant social worker, practice tutor and Frontline Programme team.

• Study towards a fully funded master's degree in Social Work.

• Develop your leadership skills; You will be working with different organisations across the breadth of a child's life where you will demonstrate real leadership in bringing about change for the good of the family.

#### ► WORK EXPERIENCE: We offer

undergraduate taster days and diversity insight days which will be advertised on our website from next year.

**EMAIL:** recruitment@thefrontline.org.uk

► CONTACT FOR APPLICATIONS: Chada Charoensrisuk

▶ **PHONE**: 02071672636

### Headington School and St Helen and St Katharine

Headington is an exciting place to be and to work. As a leading school in one of the world's most famous cities, we are very fortunate to be able to attract top calibre staff in all areas of school. In return, we are a forward-thinking employer and encourage all staff to develop their talents. Once in post there are opportunities at all levels for CPD, whether that be working towards a PGCE or gaining a Masters. We also encourage staff to broaden their experience, both internally and externally. As a large successful school there are lots of opportunities for career progression within Headington; equally we know that good staff will hone their talents and sometimes move on to further promotions. Oxford and the surrounding areas are wonderful places to live and work and we are blessed with wonderful green spaces and fantastic facilities here in school, just a mile from the heart of our beautiful city. St Helen and St Katharine is one of the leading girls' schools in the country and the whole community is justifiably proud of a tradition of high aspiration and academic achievement. We enjoy significant academic success each year, so much of which is due to our teachers' ambition, passion and willingness to go above and beyond for each student.

The range of training and professional development opportunities we support is enormously diverse. We have for example helped sponsor staff through their PGCE or Masters as well as NVQs in Hospitality and Catering; offered managers coaching training; and sent aspiring leaders on ISQAM, the HMC/GSA accredited academic management programme, to name a few. Our love of learning extends beyond the teaching of the curriculum. We are fiercely proud of the success of our staff, we understand how much they contribute to the success of our students and are committed to seeing them thrive as professionals in their field.

### www.headington.org

**LOCATIONS**: England – Oxfordshire

VACANCIES: Headington School, in

partnership with Wycombe High School, is a

regional hub school for the National Maths and

Physics SCITT (School Centred Initial Teacher

Training) programme. Information about the

benefits of participation in this scheme, and the

application process, can be found at our stand

or by visiting https://www.nmapscitt.org.uk/.

St Helen and St Katharine School is at the heart

of the Abingdon hub of the National Modern

scheme, and the application process, can be

nationalmodernlanguages.com/. In addition

to the opportunities presented by the SCITT

programmes both Headington School and St

range of teaching opportunities for graduate

Helen and St Katharine regularly advertise a wide

found at our stand or by visiting https://www.

Languages SCITT programme. Information

about the benefits of participation in this

teachers, and both schools have supported teachers through PGCE and Masters courses. Information about working at both schools can be obtained by speaking to one of our representatives at our stand

► RECRUITMENT CRTIERIA: Teaching positions are available for graduates in a wide range of different subject areas.

- ► APPLICATION PROCESS: Teaching positions become available throughout the year. Information about vacancies and the application process can be found on the school websites. Information about the application process and deadlines for the NMAPS and NML programmes can be found on the relevant websites.
- **CONTACT**: Jenny Seetaram
- **EMAIL:** jseetaram@headington.org
- ▶ PHONE: 01865 759290

### Hertie School

The Hertie School is an international teaching and research centre of excellence located in vibrant and cosmopolitan Berlin. Our motto is 'Understand today. Shape tomorrow.' We attract a highly talented student body from diverse national and disciplinary backgrounds – united by a desire to make a difference and to improve policy-making worldwide. We offer them a study environment characterised by close interaction with faculty, lively public debates and engagement with current policy developments. In addition, our students have access to the school's global network that includes the London School of Economics and Political Science, Sciences Po in Paris, Columbia University in New York and many other excellent governance schools around the world.

We are committed to attracting the best students from around the world and helping all Hertie School students develop a plan to finance their studies. To achieve this goal we provide financial support in the form of full and partial tuition waivers and collaborate with external funding partners. Currently, about 50% of students receive funding directly from the school. Special focus scholarships are available for exceptional students with specific profiles.

### www.hertie-school.org

- ► LOCATIONS: Europe
- ► VACANIES: The Hertie School offers the following master's programmes:
- Master of Public Policy (MPP)
- Master of International Affairs (MIA)
- Executive Master of Public Administration (Executive MPA)

Please find more information on our website: www.hertie-school.org/study/

APPLICATION PROCESS: Please submit your application via our online portal: https://application.hertie-school.org/

The application period for the Master of Public Policy (MPP) and Master of International Affairs (MIA) will run from 1 October 2019 to 1 May 2020. The priority deadline for scholarships is 1 February 2020. Applicants for the Executive Master of Public Administration can submit their application between 1 October 2019 and 15 August 2020. The priority deadline for scholarships is 1 May 2020

CONTACT FOR APPLICATIONS: Benjamin Steffen

► EMAIL: grad-admissions@hertie-school.org

▶ PHONE: +49 30 259 219 114

Around the world, growth is bringing new prosperity; businesses are pioneering new trade routes; new centres of wealth and influence are emerging and HSBC has an important role to play. Throughout its history, HSBC employees have been dedicated to connecting customers to this growth, enabling business to thrive and economies to prosper.

**HSBC** 

HSBC is looking for new students and graduates who are motivated by this purpose and are dedicated to building a sustainable business for the long-term.

They are looking for collaborative and curious thinkers, with the courage to challenge the status quo and the motivation to make a positive impact for customers and communities.

The HSBC global internship and graduate programmes are designed to harness key qualities within the most talented students and graduates, regardless of what subject they have studied at University.

### www.hsbc.com/careers/students-and-graduates/programmes

LOCATIONS: England - London, Scotland, Wales, Northern Ireland, Channel Islands, Nationwide

► VACANCIES: Retail Banking and Wealth Management Graduate Programme.

Commercial Banking Graduate Programme. Global Banking and Markets Graduate Programme.

Global Private Banking Graduate Programme.

▶ INTERNSHIPS: Global Banking and Markets Summer Internship Programme.

Global Banking and Markets Spring Insight Programme.

Retail Banking and Wealth Management Penultimate Year Summer Internship Programme.

Commercial Banking Penultimate Year Summer Internship Programme.

#### ► RECRUITMENT CRITERIA:

2:1 Degree or equivalent.300 UCAS points or equivalent.

• APPLICATION PROCESS: Application; Online Immersive Assessment; Job Simulator Assessment; Assessment Centre; Offer.

DIVERSITY AND INCLUSION: Rare Recruitment Partnership.

CONTACT FOR APPLICATIONS: Faye Jackman

**EMAIL:** campus.recruitment@hsbc.com



### Hurstpierpoint College

Graduates are required to join our 3 year training programme from September 2021 and be a part of Hurstpierpoint College, an independent day and boarding school in West Sussex, just north of Brighton. With over 1,000 pupils aged 4 to 18, the school has nearly doubled in size over the last ten years and made huge progress academically as well as in other areas. Key to our success has been excellent staff. The school has made a point of recruiting and training individuals with the potential to be outstanding teachers straight from university. Teach Hurst trainees are well supported and provided with excellent mentoring. Over the three years not only have they become qualified and expert practitioners, they have also had their PGCE fees paid by the school, received a salary and, if required, accommodation as well.

### www.hppc.co.uk

LOCATIONS: England – South East

► VACANCIES: Three year teacher training programme across all curriculum areas.

▶ WORK EXPERIENCE: Interested applicants are welcome to spend 1-3 days at the college observing lessons and shadowing teachers in their chosen subject area. This will provide an excellent opportunity to gain experience of the academic, pastoral and co-curriculum requirements of joining the teaching profession.

RECRUITMENT CRITERIA:

All degree disciplines considered.

► APPLICATION PROCESS : If this sounds an attractive route to you, then please email teachurst@hppc.co.uk with your C.V. and covering letter.

► TRAINING: Year 1 : Graduate Teacher : during your first year as a Graduate Teacher you will be given a range of opportunities to experience all aspects of teaching in a professional and vibrant school setting. Year 2 : PGCE : Those Graduate Teachers who show commitment and the potential to develop into outstanding practitioners, will be sponsored through their PGCE year by the college.

Year 3 : NQT During this year, NQT's will have greater autonomy and responsibility in their teaching, however; a safety net of mentoring, observations and INSET will remain in place.

CONTACT FOR APPLICATIONS: Michelle Zeidler

- **EMAIL:** teachhurst@hppc.co.uk
- **PHONE**: 01273836556

### ION Group

ION is a market leading FinTech company providing pioneering software and consultancy services to customers around the globe. We serve large financial institutions, niche trading firms, central banks, and multinational corporations. Our mission is automation through innovation. We simplify complex processes, streamline, and digitise businesses, building a competitive advantage for our customers. Our products help the world's leading organisations do more, in a better and simpler way than ever before.

ION software underpins the global fixed income, equities, FX, and derivatives markets, and we are a leading market provider of treasury and commodity software. With a dynamic team of 6,000+ employees in 50+ global offices, ION provides an unparalleled experience for those who share our passion for growth and technology evolution.

#### iongroup.com

LOCATIONS: England – London

► VACANCIES:

Our 18-month Leadership Development Program (LDP) consists of 3 unique rotations covering a broad range of ION's core capabilities. Rotations have spanned:

• Project Management, Product Management, Client Services, Business Consulting, Strategic Marketing, Corporate Development, Business Development

Travel and international opportunities are available and encouraged. LDP Analysts have had rotations in Chicago, New York, Toronto, and Dublin and extended assignments in Frankfurt, Tokyo, Nice, Pisa, and Delhi.

#### **RECRUITMENT CRITERIA:**

Basic Qualifications:

- 2:1 or above (either expected or achieved).
- A desire to work in finance and technology.
- Demonstrated leadership potential both in
- and out of the classroom.
- Desire to travel.
- Passion for learning.

• Strong problem-solving capabilities and the desire to understand the "why" behind each problem.

► APPLICATION PROCESS: Applications through website only (https://iongroup.com/ careers/) by 03 November 2019.

Initial interviews will be held throughout October and November, with a final selection day on 06 December 2019.

**EMAIL:** GraduateRecruitment\_London@ iongroup.com

### Jacari

Jacari is an Oxford-based educational charity offering free home tutoring for disadvantaged local children who have English as an additional language. We recruit student volunteers from Oxford and Brookes universities to act as 1-1 tutors, visiting their pupil's home once per week during term time to deliver fun, informal English lessons. Volunteers receive informal training and are supported throughout by a full-time Coordinator, as well as a dedicated student committee. We also run regular teaching workshops, volunteer socials, and fun events for tutors to bring pupils and their families along to. This role is perfect for anyone who enjoys working with children, speaks another language, or wants to develop their teaching/employability skills. Coordinator role: We are also looking to recruit a new full-time Coordinator (or two part-time Coordinators), starting in December 2019. This is a challenging, yet rewarding role, suitable for anyone who is highly organised and passionate about promoting educational equality. It provides a uniquely flexible entry point into the not-for-profit sector, requiring candidates to take on various aspects of running a charity. It is therefore an excellent opportunity for anyone interested in working in the not-for-profit sector or in a position of leadership/operational management. As the only member of staff, the Coordinator is vital to the operation of the charity and must be highly motivated. They will be in charge of running the day-to-day activity of the charity, as well as providing a contact point for all volunteers, parents and schools. The Coordinator works alone in our Turl Street office, but is supported by a board of Trustees, as well as the Coordinator of our sister charity, Jacari Bristol.

### www.jacari.org

LOCATIONS: England - Oxfordshire

► VACANCIES: Volunteer English Tutor: unlimited vacancies

Coordinator: 1 vacancy starting Dec 2019

RECRUITMENT CRITERIA: Volunteer role: No experience required – just a patient and friendly attitude! Open to students only.

Coordinator role: Education to degree level or equivalent.

### TRAINING:

Volunteer role: Informal training, workshops and continuous support provided. Professional reference offered upon completion of 16 hours of tutoring.

- CONTACT FOR APPLICATIONS: Yasemin Acikgoz
  - ► EMAIL: coordinator@jacari.org
- ▶ **PHONE**: 01865264167

JLL

JLL are a world leader in real estate services, powered by an entrepreneurial spirit. We want the most ambitious clients to work with us, and the most ambitious people to work for us. It's as simple as that.

We buy, build, occupy and invest in a variety of assets including industrial, commercial, retail, residential and hotel real estate. From tech startups to global firms, our clients span industries including banking, energy, healthcare, law, life sciences, manufacturing and technology.

### www.jll.co.uk/en/careers/graduate-recruitment

### LOCATIONS: Nationwide

VACANCIES: Commercial Property, Residential Property, Quantity Surveying, Building Surveying, Project Management, Planning, International Capital Markets

▶ INTERNSHIPS: Commercial Property, Residential Property, Quantity Surveying, Building Surveying, Project Management, Planning, International Capital Markets

RECRUITMENT CRITERIA: Please see our brochure: www.jll.co.uk/content/dam/jll-com/ documents/pdf/other/graduate-recruitmentbrochure.pdf

APPLICATION PROCESS: Our online application process opens on Monday 23rd September and closes on Monday 18th November.

You will be required to complete the online formal registration form and complete a Situational Judgement Test. Should you pass this stage, you will then be progressed to our video interview stage. Should you pass this, we will then progress you to the final stage of the interview process which is an Assessment Centre held in early January 2020. **TRAINING**: RICS, CFA and soft skill in house training.

DIVERSITY AND INCLUSION: Stonewall Diversity Champion, RARE Recruitment and in-house soft skill training.

CONTACT FOR APPLICATIONS: Katie Polycarpou

- **EMAIL:** katie.polycarpou@eu.jll.com
- ▶ PHONE: 07936 333 665

### KEEN

We exist because people with additional needs are still not fully included in society, and this has to change! We are a registered charity and a unique movement of people who care about inclusion: creating inclusive opportunities, supporting other organisations to do the same, and aiming to change society at its heart.

### www.keenoxford.org

► LOCATIONS: England – Oxfordshire, Yorkshire and the Humber

► VACANCIES: Normally two full time paid staff positions each year:

Programme Manager

Community Sports Partner Programme Manager

▶ INTERNSHIPS: We can offer a range of interesting and challenging internships, tailored to the individual. Offering internships of a very high quality is central to our mission of inspiring inclusion in younger people and promoting inclusion in wider society.

We run a range of internship programmes during different periods each year, and are always happy to speak to prospective applicants about the options on offer.

▶ WORK EXPERIENCE: We can offer opportunities to shadow members of staff, take part in workshops, or join our team for a specified period of time.

#### RECRUITMENT CRITERIA:

We have no specific recruitment criteria, and judge applications on their individual merits.

#### APPLICATION PROCESS: Rolling

applications. Please make an informal enquiry by telephone or email in the first instance.

### TRAINING:

We offer a range of training opportunities in the area of inclusion, disability, communication, mental health, management and leadership.

▶ DIVERSITY AND INCLUSION: We are committed to diversity and inclusion in all of our work as a charitable organisation focused on inclusion.

CONTACT FOR APPLICATIONS: Rupert da Silva

- **EMAIL:** keen@keenoxford.org
- ▶ PHONE: 07806 743 595

### Le Cordon Bleu London

For more than a century, Le Cordon Bleu has enabled aspiring culinary professionals to turn their ambitions into reality. Nowadays we offer a wide range of culinary arts, wine, management and hospitality programmes and highly recognised cooking qualifications and certificates. Regardless of your background, by graduating with Le Cordon Bleu, you'll become part of a great tradition of excellence, with credentials that will set you apart from the competition in a demanding and changing industry.

### www.cordonbleu.edu/london/home/en

#### LOCATIONS: England – London

RECRUITMENT CRITERIA: Recruitment is open to all applicants, with no specific grade criteria.

#### ► APPLICATION PROCESS:

Applications are done direct with Le Cordon Bleu, either online or through the sales office.

- EMAIL: london@cordonbleu.edu
- PHONE: 02074003900

### Lidl GB

THE CAREERS SE RECRUITERS SE GROUP

Lidl are proud pioneers in the world of retail. With over 760 stores, 13 warehouses and 22,500 employees in the UK alone, they're undoubtedly one of the fastest growing retailers in the country. With their ambitious expansion plans for UK growth over the coming years, it's clear they don't like to stand still.

Lidl is committed to driving various responsibility programmes, including charity partnerships, food redistribution, recycling schemes and sustainably sourcing for the future.

### careers.lidl.co.uk/en/jobsearch.htm

► LOCATIONS: England – Oxfordshire, London, South East, South West, East of England, East Midlands, West Midlands, Yorkshire and the Humber, North East, North West; Scotland; Wales

► VACANCIES: Retail Graduate Management Programme

Buying Graduate Management Programme Retail Placement Programme

▶ **RECRUITMENT CRITERIA:** We welcome applications from all degree subjects, you just need a 2:2 or above.

• You need to have a minimum of a bachelor's degree by September 2020.

• You need to have a full UK/EU driving licence by September 2020.

• Legally entitled to work in the UK, on a full time, permanent basis.

• To live - or able to relocate - within 1 hour commute of chosen regional hub.

TRAINING: Our graduate opportunities across all areas of the business are designed to develop you quickly by challenging you to reach your potential. No two people are the same and so your experience at Lidl will be unique to you. Experiences span Lidl's stores, warehouses and regional offices giving you the best possible exposure to the business along with a range of opportunities to develop your leadership expertise. You will use your enthusiasm to succeed at any challenge and the skills, knowledge and opportunities you will gain are endless. We are proud of what we have achieved and are always looking to the future. We will provide you with the tools, training and development to succeed in our world.

► APPLICATION PROCESS: We want you to showcase your abilities, passion and ambitions throughout our application process. Show us your best at every stage, from online application, online test, video interview to assessment, and you could find yourself with an offer to join team Lidl.

DIVERSITY AND INCLUSION: We partner with Bright Network, Making the Leap and Student Pride.

CONTACT FOR APPLICATIONS: Katie Sudds

**EMAIL:** recruitment@lidl.co.uk

Mars

Mars makes a lot more than just chocolate. Indeed, six distinct and different businesses — Petcare, Chocolate, Wrigley, Food, Drinks and Symbioscience — have helped us reach billions of consumers and achieve more than \$35 billion in global sales. From selling PEDIGREE® dog food in New Zealand to planting SEEDS OF CHANGE® in South Africa, we touch nearly every corner of the globe — and the passion of our Associates help us do it the right way. The Five Principles are the heart of everything we do. Each one of our principles — Quality, Responsibility, Mutuality, Efficiency and Freedom — inspires us to do our best.

At Mars we offer our Graduates and Students an unrivalled opportunity to make a difference in their roles from day one. We want everything we do to matter — from the smallest thing to the biggest and we want our work to make a positive difference

to our customers, our suppliers, our associates and the world around us. We'll give you the responsibility you need to do that — to make new suggestions, share new ideas and grab new opportunities. Along the way you'll have all of the necessary support you need to embark on an exciting and fulfilling career with Mars. Today a Graduate. Tomorrow a Leader.

### www.mars.co.uk/home

▶ LOCATIONS: England – South East, South West, East Midlands, Yorkshire and the Humber

VACANCIES: Mars Leadership Experience, Mars Engineering Leadership Experience, Mars Finance Leadership Experience, Mars Procurement Leadership Experience, Mars Research & Development Leadership Experience.

All programmes have three 12 month long rotations.

▶ INTERNSHIPS: We offer internships in France, Germany, Poland and the Netherlands. Please check the relevant country websites for more information.

RECRUITMENT CRITERIA: We accept applications from undergraduates and postgraduates. For all of our programmes, you'll need a minimum of a 2:1 classification in your university degree. Mars Engineering Leadership Experience – degree in Mechanical, Electrical or Chemical Engineering required.

Mars Research & Development Leadership Experience – degree in Science related discipline required.

Mars Leadership Experience, Mars Finance Leadership Experience, Mars Procurement Leadership Experience – degree from any discipline accepted.

► APPLICATION PROCESS: See our website for details.

**EMAIL:** enquiry@mars.ambertrack.co.uk

### MBI Inc

Trading as Danbury Mint, we are a privately-owned company marketing products directly to consumers via mail order media advertising and digital channels. Our products are ever-changing as we respond to trends, consumer demand and headline events. We have an extensive range of products including jewellery, coins and collector memorabilia. We are based in Chessington, Surrey: easily accessible from the M25, A3 or by public transport. Central London is just a short train ride away.

### www.mbi-recruitment.co.uk

- LOCATIONS: England London, South East
- VACANCIES: Product Manager (x5)

As a Product Manager, you'll join our management team and take ownership of a category of products, running it like a mini business within our business. From assessing future marketing, spending and profit, to designing adverts, you'll take responsibility for every step of the process to build your strategy. Unlike typical graduate schemes, you'll get started straight away and be actively involved in: Marketing, Advertising, Product Development and Sourcing, and Operations and Customer Management. You will be responsible for the complete life cycle of your product range from concept to end of life. This is a management position. There are excellent growth opportunities for the successful candidate. We support and encourage staff members to achieve their full potential.

▶ INTERNSHIPS: If you're a business-minded, intelligent and motivated penultimate year student, this could be the perfect opportunity to get meaningful experience. Our paid internships offer variety and responsibility that you won't find in many other student roles. For three months over the summer, we can offer you this unique chance to experience the product management role, including:

- Product development and sourcing.
- Liaising with suppliers.
- Writing marketing plans.

- Writing copy for adverts and mailings.
- Analysing marketing results and choosing next steps.

• Tackling projects within various areas of the business.

RECRUITMENT CRITERIA: Any degree, 2:1 or above.

APPLICATION PROCESS: E-mail cover letter and CV to: uk.recruitment@mbi-inc.co.uk

FAO: HR Department

TRAINING: Training is primarily onthe-job, but we do offer a Study Package. Subject to certain conditions, we offer you the opportunity to study a professional qualification to improve your job performance and career development.

CONTACT FOR APPLICATIONS: Samantha Wedge

**EMAIL:** uk.recruitment@mbi-inc.co.uk

**PHONE**: 020 8974 1010

Metaswitch is one of the world's leading global technology companies. Join us and see the effects of your work in how the whole world communicates!

### www.metaswitch.com

LOCATIONS: Work from Home, England - London, South East, East of England, West Midlands, North West, Scotland, Northern Ireland

► VACANCIES: We are recruiting talented and motivated graduates, post graduates and Interns from any degree discipline to join us as Engineers. You don't need any experience – just an interest in technology and be willing to take on big challenges!

You will be welcomed and making a recognised contribution from day one! You will be made to feel part of a team, where you will learn your role directly from intelligent like-minded supportive peers. Despite now having over 800 employees, Metaswitch still manages to retain the small company feel.

INTERNSHIPS: ... the same as Graduates but only for a minimum of 8 weeks!

RECRUITMENT CRITERIA: You will have a great academic background (including a good degree in any subject) and be looking to build your career in a company full of really smart people who love solving problems and working together in a collaborative and innovative environment.

APPLICATION PROCESS: Our application process is as simple as submitting your CV to www.metaswitch.com/careers or alternatively you can send your CV over to emma.watts@metaswitch.com. ► TRAINING: From day one, you will be assigned real tasks working on the design and development of complex software. A training program will be tailored for you and continue throughout your career with us. While you can develop your career in a technical role, you are also free to explore other paths within our flexible, open organisation.

► DIVERSITY AND INCLUSION: We are committed to diversity and inclusion. We want Metaswitch to be a place where anyone will feel welcome, encouraged and supported to be the best they can be. We believe diversity makes us stronger, more innovative and more successful. This commitment starts with our CEO and Board of Directors, and we expect our leaders and every employee to help create and sustain an inclusive environment.

CONTACT FOR APPLICATIONS: Emma Watts

- ▶ EMAIL: emma.watts@metaswitch.com
- ▶ PHONE: 020 8366 1177



### Milltown Partners LLP

### Miri Growth

Milltown Partners is a global advisory firm that works with influential organisations and individuals on the communications and public policy challenges that define their reputations.

Our clients are leaders in their field: groundbreaking technology companies and their founders; global businesses and their CEOs; and prominent institutions and their leaders.

We are a team of 70, with offices in London and San Francisco. We are looking to recruit talented people who are passionate about current affairs, technology and the media.

### www.milltownpartners.com

#### LOCATIONS: England – London

► VACANCIES: Communications Analyst Role

Analysts at Milltown Partners drive our work forward, providing research, analysis and strategic advice to clients. They produce high quality communications materials, and become experts in identifying what might impact upon their clients' reputations.

Day to day work includes:

• Developing an understanding of the client and their context through research;

• Assessing the industry landscape, and ultimately using creativity and curiosity to find the insights that will help to identify the right communications strategy;

• Advising clients, driving the execution process and helping to handle project management;

- Writing and contributing crucial insights to strategy documents; and
- Monitoring and analysing media coverage.

RECRUITMENT CRITERIA: Skills and experience required:

- An outstanding academic background;
- Exceptional verbal and written communication skills;
- An obsession with current affairs;

Strong analytical and research skills; and
Willingness to take on new and varied challenges.

Useful but not essential: Proven interest in the practice of PR and communications.

► APPLICATION PROCESS: All candidates should send a CV and covering letter outlining their interest and suitability for the role to Fathima Leya at joinus@milltownpartners.com

Candidates will then progress through four rounds of interviews, including a research assignment.

DIVERSITY AND INCLUSION: Milltown Partners is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.

CONTACT FOR APPLICATIONS: Fathima Leya

- **EMAIL:** joinus@milltownpartners.com
- ▶ PHONE: +44 (0) 20 74872583

We're Miri, a performance marketing agency that works to find new users for our clients' mobile apps by advertising on Facebook, Instagram, Snapchat and Google. We're looking for a User Acquisition Manager to join our ranks, allowing us to support new clients and help us grow as an agency. This is the perfect role for a University Graduate looking to develop their skills and jump straight into the world of Analytics and Digital Marketing.

A bit about us:

- we're a team of 10 comprised of 4 marketers and 4 designers.
- we're based in a shared office space at the centre of Shoreditch.
- we've worked with some of the most exciting mobile app and game developers, including Ubisoft, Two Dots, Peak and 8fit.
- we're a finalist App Marketing Agency of the Year 2018.

### www.mirigrowth.com

- LOCATIONS: England London
- ► VACANCIES: 5 Performance Marketing Managers

RECRUITMENT CRITERIA: Miri Growth accepts applications from undergraduate and graduate students. We are looking for people with an analytical background but who are also able to think creatively about ads and present both numbers and ideas to our clients.

► APPLICATION PROCESS: The deadline to apply for the role is November 31st for a start in the fall of 2020. We are also accepting applications for other currently open positions.

► **TRAINING:** Our goal is to train excellent digital marketers specialized in mobile performance marketing. We are looking to teach people how to excel in creative and analytical tasks as well as client relationships.

As such, we offer training in:

- Facebook, Snapchat and Google performance campaign strategies.
- Data analytics and trend analysis in Excel
- Python Programming (if of interest to the candidate) for automation.
- Presentation and communication skills.

DIVERSITY AND INCLUSION: As an employer, we are committed to promoting equality of opportunity and eliminating discrimination in the workplace.

CONTACT FOR APPLICATIONS: Adam Turowski

**EMAIL:** adam@mirigrowth.com

### Mountview

Mountview has been training actors and production artists for 75 years. In 1992 we became the first provider of specialised musical theatre training in Europe.

We offer MAs in Performance in Acting and Musical Theatre as well as a bespoke range of postgraduate courses in Theatre Directing, Musical Direction, Creative Producing and since 2018, two new courses in Theatre for Community Education and Site-Specific Theatre Practice. Studying an MA course at Mountview enables you to join a network of cultural professionals, working with leading industry figures and experts such as Pam Fraser Solomon, Peter James CBE and Geraldine Pilgrim.

Our alumni include directors Michael Longhurst (Artistic Director of the Donmar Warehouse), Olivier Award winners Giles Terera and Rebecca Trehearn, Evening Standard Award winner Tyrone Huntley, Eddie Marsan, Douglas Henshall, Mina Anwar, Iqbal Khan and Maria Aberg.

In 2018 we moved to purpose-built premises in the heart of Peckham, one of London's most vibrant creative communities. The move provided us with our own theatres, bars, restaurants, co-work and community space and professional rehearsal facilities.

### www.mountview.org.uk

LOCATIONS: England – London,

RECRUITMENT CRITERIA: Admission onto our courses are by interview or audition, depending on the course. If applying for a postgraduate course, applicants must be aged 21 years or over at the start of the course.

Mountview welcomes applications from people with disabilities and is keen to support all applicants to achieve their best. If applicants have any special requirements or access needs, these should be discussed with the course leader/administrator.

► APPLICATION PROCESS: All courses at Mountview are subject to entry via an online application followed by an audition or interview.

► **TRAINING:** Foundation, postgraduate and undergraduate.

DIVERSITY AND INCLUSION: Mountview is committed to a comprehensive policy of equal opportunities for students in which individuals are selected and treated on the basis of their relevant merits and abilities. No applicant will receive less or more favourable treatment on grounds of sex, age, ethnic origin, disability, religion and marital/parental status or any comparable grounds.

We work in a collaborative partnership with Diversity School Initiative. This involves a three-year contract in which we have committed to improving the diversity of all kinds (including, but not limited to, race, gender, social class/socio-economic status, disability) in our institution.

CONTACT FOR APPLICATIONS: Sophie Renouf

- **EMAIL**: sophierenouf@mountview.org.uk
- ▶ PHONE: 02088292376

Mu Sigma is a category-defining decision sciences and big data analytics company, helping enterprises systematize better data-driven decision making. The company's interdisciplinary approach and integrated ecosystem of platform, processes and people are redefining how companies approach problem solving in areas of marketing, risk and supply chain. With more than 3,500 decision scientists working across 10 industries, Mu Sigma is consistently validated as the preferred decision sciences and analytics partner for 140 of the Fortune 500.

#### mu-sigma.com

► LOCATIONS: England, Scotland, Wales Northern Ireland, Channel Islands, Europe

► VACANCIES: Program for Global Associates. No of vacancies : 5

RECRUITMENT CRITERIA: Undergrads: All majors

APPLICATION PROCESS: For Graduates Role: Online test + Personal Interviews+ Offer Send resumes to: global.campus@mu-sigma.com CONTACT FOR APPLICATIONS: Pooja Parthasarathy

**EMAIL**: pooja.parthasarathy@mu-sigma.com

### News Associates

News Associates is officially the UK's number one NCTJ journalism school. You'll find our trainees making their mark on the front pages of our national and regional newspapers, presenting and reporting on the BBC and Sky News, working internationally for some of the most respected names in journalism from Reuters to Agence France Presse to CNN and the Wall Street Journal and producing cutting-edge multimedia features for VICE and The Huffington Post.

### www.newsassociates.co.uk

LOCATIONS: England – London, North West

VACANCIES: We offer full-time and part-time NCTJ-accredited news and sports journalism courses in London and Manchester. We also run monthly free journalism workshops.

RECRUITMENT CRITERIA: We are looking for graduates from all disciplines with a passion for journalism and enough work experience that they are sure this is the career for them.

#### ► APPLICATION PROCESS:

We have a three-stage application process for all of our courses. The initial stage is a short form on the website, this is followed up with a longer admissions sheet which is assessed by our training team. If successful, you will be invited in for an entrance exam and an interview. Upon passing the entrance exam and impressing in interview you will be offered a place to study with us.

► TRAINING: We teach the Level 3 NCTJ Diploma in Multimedia Journalism and we strive to ensure everyone achieves the gold-standard qualification (A-C in all modules and 100wpm shorthand). DIVERSITY AND INCLUSION: We have lots of initiatives in place to help improve diversity in the newsroom. Working in conjunction with the Sports Journalists' Association, every year we offer one budding sports journalist a fullyfunded place on our sports journalism course with a four-month paid internship at our sister company Sportsbeat at the conclusion of their studies. News Associates also offered a full bursary for our fast-track course to the latest recipient of the Daily Mail Stephen Lawrence Scholarship aimed at promoting diversity in journalism. We also teamed up with Yahoo News UK to train talented young individuals as part of their scheme in conjunction with the Media Trust to increase diversity in their newsroom. We also regularly help people with their application for the Journalism Diversity Fund.

- CONTACT FOR APPLICATIONS: Lucy Dyer
- **EMAIL**: ldyer@newsassociates.co.uk
- ▶ **PHONE**: 0203 026 3781

### Newton Europe



We are Newton. We're a team of the brightest and most curious minds with a fundamental belief that every organisation can be better.

We crack some of the toughest business and public sector challenges of the day. Not with reports or copy and paste thinking. But by pinpointing and implementing the changes that will make the biggest difference – and then guaranteeing our fees against delivering measurable results.

We never start out assuming we know the answer, but we're always certain we'll find it and see it through to the finish. By uncovering the data that means the most important decisions are made with facts, not opinions. By bringing together people who live and breathe delivering results. And by embedding in client organisations this same passion, self-belief and know-how to thrive on any challenge in the future.

### www.newtoneurope.com/careers

► LOCATIONS: Nationwide

► VACANCIES: Operations Consultant Digital Solutions Consultant

RECRUITMENT CRITERIA: We accept applications from all years, subjects and degree classes.

► APPLICATION PROCESS: Application form, online tests, video interview, selection day, final interview

- CONTACT FOR APPLICATIONS: Hisham Jamal
- **EMAIL:** graduates@newtoneurope.com
- ▶ PHONE: 02035 980760

### Notting Hill and Ealing High School

NNHEHS is one of London's leading independent day schools, and one of the oldest of the 25 schools which make up the Girls' Day School Trust (GDST). We are an academically selective school and our pupils are ambitious, bright, enthusiastic and eager to learn.

As an independent school we can welcome new graduates straight out of university with no prior teacher training.

#### How it works:

On joining the School, we will pay for you to enrol on to a PGCE programme, delivered by a local university which will enable you to work towards QTS whilst being fully involved in the life of the School.

You will have a dedicated and experienced subject mentor in your department who will guide you through every element of teaching, from your first lesson through to preparing girls for Oxbridge and medical interviews.

You will be given additional time within the week to prepare, develop and learn from other staff.

The School also offers its own a tailor-made induction programme for those new to the profession which gives you an excellent opportunity for discussion with other teachers. For more information on the school and our teaching vacancies, please visit our website.

### www.nhehs.gdst.net

LOCATIONS: England – London

WORK EXPERIENCE: Those interested in learning more about teaching in the independent sector are encouraged to get in touch as we will do our best to accommodate visit days where possible.

▶ **RECRUITMENT CRITERIA**: All applicants for teaching posts must hold a minimum of a bachelor's degree at the time of taking up the post. Applications are accepted from those still in their final year of study. **TRAINING:** Entrants to the profession are offered a fully funded PGCE and subsequent NQT accreditation.

CONTACT FOR APPLICATIONS: Clemency Woolner

- EMAIL: recruitment@nhehs.gdst.net
- ▶ PHONE: 020 8799 8400

The Office for National Statistics (ONS) is the UK's National Institute and one of the largest producers of official statistics. We produce data on a range of key economic, social and demographic topics. ONS is an exciting place to work and provides the opportunity to apply theory to a range of practical issues. You could be working closely with analysts in other Government Departments such as HM Treasury and the Bank of England.

Here at the Office for National Statistics, people count in more ways than one. Because, while crunching the numbers that shape the big decisions in our society and economy, we're looking after their interests, helping them to maintain a good work / life balance and investing in their skills and abilities with full training and development.

#### www.ons.gov.uk

► LOCATIONS: Work from Home, England – London, South West, Wales

VACANCIES: Various ongoing opportunities for Statisticians, Economists, Social and Operational Researchers.

▶ WORK EXPERIENCE: The Government Economic Service (GES) summer vacation placement scheme is aimed at economics students who are considering a career in the GES after graduation. Placements last between 6 and 12 weeks due to the nature of work, placements are not open to first year undergraduates. ▶ TRAINING: Variety of opportunities ranging from Economic Group Briefing to programming skills such as Python, R etc. Training will be tailored according to the needs of both the business area and the individual and students should take advantage of what is offered to them as well as seeking out opportunities for development. There may also be the opportunity to visit other government departments and if students come through the GES route, they will be part of a wider GES network.

**EMAIL:** ons.resourcing@ons.gov.uk

### Oxford Hub

University society with a focus on Advertising, Public Relations, and Marketing

#### www.oxadsoc.com

CONTACT FOR APPLICATIONS: Julian Manieson

**EMAIL:** julian.manieson@spc.ox.ac.uk

**PHONE:** +447896787566

Oxford Hub is the centre for social action in Oxford. Our vision is one of a cohesive community in which everyone is empowered to give and receive support from the people around them. We work to tackle social and environmental challenges throughout Oxford City, and our 800+ volunteers can be found supporting the local community and environment on any given day of the week, with activities running throughout the year.

### www.oxfordhub.org

**LOCATIONS**: England – Oxfordshire

► VACANCIES: Volunteering – over 500 Oxford University students volunteer on our programmes each year. We have a range of opportunities including environmental volunteering, programmes with young people in the local community, and activities with the wider community in Oxford including free English lessons, IT classes, hospital volunteering and more!

Additionally we have skilled placements – opportunities for you to gain skills and support local social impact organisations by becoming a young trustee, impact consultant or intern. Finally we also collaborate with the University of Oxford's Research Services to offer Oxford University students the Social Enterprise Award.

▶ INTERNSHIPS: We have opportunities for students to volunteer alongside their studies, as well as undertake placements with local social impact organisations over the summer.

► APPLICATION PROCESS: For the majority of our projects you can apply online via a short form, deadlines will vary depending on the specific programme. ▶ **RECRUITMENT CRITERIA:** We welcome individuals from all backgrounds, training and support will be provided.

TRAINING: A range of training is provided for individuals, tailored to the specific project they are involved with. There are also opportunities to take leadership roles and get involved in the design and running of a project.

► DIVERSITY AND INCLUSION: We are an inclusive organisation and can make reasonable adjustments to application processes, training sessions and other activities on a case-by-case basis.

CONTACT FOR APPLICATIONS: Rachel Marshall

- ► EMAIL: hello@oxfordhub.org
- **PHONE**: 07384718332

Oxfordshire Teacher Training is an accredited provider of School Centred Initial Teacher Training. We have been running our highly successful School Direct programmes since 2013 and in that time have trained hundreds of fantastic teachers in Oxfordshire schools. In December 2017 we were graded Outstanding in all areas in our first Ofsted ITT inspection and we are so pleased to see that the report reflects our commitment, ethos and passion for education and improving young people's lives.

We offer a wide range of high quality programmes across nursery, primary, special and secondary education which suit applicants of all backgrounds and circumstances. Our programmes all lead to Qualified Teacher Status- the professional qualificationand our Associate Teachers (trainees) also have the option to add a master's level PGCE to their programme.

Oxfordshire Teacher Training is based at The Cherwell School in Oxford, the Lead School in our outstanding ITT partnership, and this is where the majority of the Central Training sessions take place. We work with a diverse group of schools across Oxfordshire and beyond, and so we can draw upon the expertise of these great schools and great teachers to enhance our programmes and your training.

Increasingly we are known for our personalised and flexible approach, the quality and coherence of our programmes and the bespoke support that we offer to everyone that we work with. Working with a large group of schools means that we can find the very best placement schools for each individual and tailor the training to match.

### www.oxfordshireteachertraining.co.uk

LOCATIONS: England - Oxfordshire

**RECRUITMENT CRITERIA**: For entry onto our teacher training programmes, candidates must have:

- GCSE Maths (or recognised equivalent) Grade 4/ Grade C or above.
- GCSE English (or recognised equivalent) Grade 4/ Grade C or above.
- GCSE Science (or recognised equivalent) Grade
- 4/ Grade C or above primary education only.
- An undergraduate degree.
- Experience and/ or subject knowledge in chosen subject.
- See our person specification for further requirements.

- ► APPLICATION PROCESS: All applicants are required to complete a UCAS application, suitable candidates will be called to a recruitment and selection day comprising a number of different elements related to the skills required for teaching.
- **EMAIL:** info@ott-scitt.org.uk
- PHONE: 01865 518 209

An award-winning Communications agency run by a team of experts in Food & Drink and Hospitality & Travel, based in Shoreditch in East London.

Specialising in Public Relations, Social Media and Digital Advertising, Palm integrates all services into a single strategic vision for its clients. This delivers highly impactful campaigns that magnify the power of each form of marketing.

### www.palm-pr.com

LOCATIONS: England – London

► VACANCIES: PR & Digital Junior Account Executives are recruited on an ongoing basis. Junior Account Executives work across a number of Palm's teams and are integral to ensuring the success of campaigns, from managing product deliveries to journalists, to completing media monitoring, working with the senior team to generate press coverage and create social media content and overseeing much of the reporting on accounts.

Individuals work alongside experienced Senior Account Executives and Account Managers, which provides ample opportunity for learning, training and development.

► WORK EXPERIENCE: Work experience placements are available throughout the year.

**RECRUITMENT CRITERIA**: Prospective candidates need to be:

Interested in food and drink, as well as hospitality and digital (if you have expertise in the industry in general, that's a big bonus).
Good fun! We have a highly social and young team based in Shoreditch and hold regular agency-wide socials.

Strengths in the following:

- A solid understanding of the world of social media.
- $\boldsymbol{\cdot}$  Time management and organisation.
- Writing.

• Willingness to adapt to the ever-evolving communications landscape and interest in learning new skills and disciplines.

### ► APPLICATION PROCESS:

Please send your CV and a Covering Letter to Karl Radose (karl.radose@palm-pr.com). If successful, you will then be invited for a first-round interview and to complete two written exercises.

For final-round candidates, a second interview will be requested, during which the candidate will have the opportunity to meet members of the wider team.

► TRAINING: Palm advocates a culture of continual learning and provides an inhouse training scheme, the Palm Academy of Disruption, which offers a diverse programme of training across core disciplines for employees to hone existing skills and learn new ones, as well as workshops and masterclasses hosted by industry experts.

▶ DIVERSITY AND INCLUSION: Palm is an equal opportunities employer and won the PRCA's Workplace Champions Award in March 2019, which celebrates ethical practices in agencies and in-house teams across the country, considering a wide range of issues from transparent account management to recruitment and staff welfare.

CONTACT FOR APPLICATIONS: Karl Radose

- **EMAIL:** karl.radose@palm-pr.com
- **PHONE:** 0207 871 6734

### Palm PR & Digital

### Portland

Procter & Gamble



We are pioneers in integrated communications campaigns to help clients manage their reputation, improve their visibility and media coverage – and deliver global communications campaigns across multiple platforms.

Our teams of experienced and multilingual consultants invest time to understand clients from the inside out, work with them to set clear strategic direction, and then bring the whole of Portland's abilities to bear to deliver their objectives.

At Portland we never rest on our laurels; we constantly strive to improve our work and be at the forefront of the industry.

### www.portland-communications.com

- LOCATIONS: England London
- VACANCIES: Graduate Scheme 2019/2020

▶ INTERNSHIPS: Portland offers exciting paid internship opportunities to students and recent graduates, and we are open to receiving applications from interested candidates from all educational backgrounds.

The Portland internship offers the opportunity to participate in real work such as research, writing, media-monitoring and event coordination. The internship programme varies in length and is usually offered for a period of six weeks to three months. ► APPLICATION PROCESS: Online assessment, Assessment days face to face interview.

**TRAINING:** Presentation Skills Training, Media Writing Training.

► DIVERSITY AND INCLUSION: Diversity & Inclusion series titled "Individuality starts with I".

CONTACT FOR APPLICATIONS: Miriam Myers

**EMAIL:** recruitment@portland-communications.com

▶ **PHONE**: 02075541631

Nearly five billion times a day, P&G brands touch the lives of people around the world. Whether they're shaving with a Gillette Fusion ProGlide or Venus Razor; washing their hair with Pantene or Head & Shoulders; or cleaning the dishes with Fairy Liquid; people all over the world use P&G products every day.

We're consistently recognised as one of the UK's leading graduate employers listed in Times Top 100 Graduate Employers; The Best Places to Interview – Glassdoor; Guardian UK 300; Job Crowd – Best Places for Graduates to Work and Universum's Most Attractive Employers.

New starters with P&G can expect a job with responsibility from day one and a career with a variety of challenging roles that develop their skills, together with the support of training and coaching to help them succeed.

### www.pgcareers.com/location-uk

► LOCATIONS: England – London, South East, Yorkshire and the Humber

► INTERNSHIPS: 10 week summer internships available in all functions

RECRUITMENT CRITERIA: P&G offers careers in Commercial areas (Brand Management, Sales, Finance & Accounting, HR and IT) to candidates from any degree discipline. Technical functions (Manufacturing, Engineering, and Supply Network Operations) require a technical degree. R&D requires an engineering or science degree.

P&G look beyond just good academic records. We are looking for graduates who are leaders who stand out from the crowd. We want to hear about achievements at work, in clubs, societies, voluntary and community activities and to see how graduates have challenged themselves and others.

#### ► APPLICATION PROCESS:

All roles at P&G follow the same application process:

1) Apply online at www.pgcareers.com/location-uk.

2) Complete online testing.

3) You will have a video interview with a P&G interviewer and then, if successful, a final interview, normally in person.

RECRUITMENT CRITERIA FOR POSTDOCS AND PHDS: Chemistry, Biology, Biochemistry, Physics.

▶ DIVERSITY AND INCLUSION: P&G was recognised with a Disability Smart Award for being the first company to offer Audio Description on adverts in the UK. We work with the National Autistic Society to offer an improved application process for Neurodiverse candidates. P&G has a longstanding partnership with Stonewall and launched #WeSeeEqual, with AkT and Fairy Liquid in July 2019. P&G's Always brand has contributed over 20 million products to #EndPeriodPoverty in the UK and keep more girls in school.

CONTACT FOR APPLICATIONS: Georgia Trapp

**EMAIL:** trapp.g.1@pg.com

### Queen Elizabeth's School, Barnet

Queen Elizabeth's is a state-funded grammar school, with 446 years experience of producing confident, able and responsible young men. There are 1250 students on roll and we provide a totally meritocratic environment, in which our boys reach their very considerable potential both in their academic and extra-curricular pursuits. The School is an incredibly welcoming, supportive and yet dynamic place to work.

Queen Elizabeth's is committed to safeguarding and promoting the welfare of children. Applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure & Barring Service. We are an equal opportunities employer.

### www.qebarnet.co.uk

#### **LOCATIONS**: England – London

► VACANCIES: We are inviting applications for salaried and unsalaried places on the School Direct Teacher Training Programme to start in September 2020. Well-qualified and enthusiastic graduates from all disciplines are welcome to apply. We are particularly keen to hear from those looking to train in the following subjects: Economics, English, Geography, History, Languages (any combination of French, German and Latin), Mathematics and Science (many of these are the high priority and other priority recruitment subjects). Generous bursaries are available in shortage subjects.

▶ INTERNSHIPS: Expressions of interest should be sent to recruitment@qebarnet.co.uk.

▶ WORK EXPERIENCE: Expressions of interest should be sent to recruitment@qebarnet.co.uk.

RECRUITMENT CRITERIA: To be eligible to apply for teacher training, candidates should have a relevant degree which has been awarded at 2:1 or above. To apply for the salaried programme, they should also have at least three years' professional (work) experience. All candidates should be prepared to undertake some observation in schools before starting the programme. ► APPLICATION PROCESS: Full details of how to apply can be found at www.qebarnet.co.uk/recruitment/

Applications must be submitted through our website, making use of our application form. Applications can be submitted at any time and will be considered as they are received.

RECRUITMENT CRITERIA FOR POSTDOCS AND PHDS: Economics, English, Geography, History, Languages (any combination of French, German and Latin), Mathematics and Science.

**TRAINING:** We have a long track record of supporting colleagues in the achievement of Qualified Teacher Status.

CONTACT FOR APPLICATIONS: Neil Enright

- **EMAIL**: recruitment@qebarnet.co.uk
- **PHONE:** 00442084414646

### **Reed Education**

Your specialist education recruitment agency. With 38 local branches, we help connect teachers and support staff at all levels with nurseries, schools and colleges across England and Wales. We have over fifteen years of experience within the education sector and whether you're looking for a permanent post, long term contract or supply work, we can help you to find your perfect role.

We also offer a range of career advice on our website 'The Staffroom' where you can go to find information on anything from writing your CV to finding the right school. Visit www.reedglobal.com/thestaffroom to see more.

### www.reedglobal.com/education

LOCATIONS: England – Oxfordshire, London, South East, South West, East of England, East Midlands, West Midlands, Yorkshire and the Humber, North East, North West, Wales

RECRUITMENT CRITERIA: PGCE + teacher training routes CONTACT FOR APPLICATIONS: Victoria Banks

- **EMAIL:** victoria.banks@reedglobal.com
- ▶ **PHONE:** 01772 567306

### **Researchers in Schools**

Researchers in Schools is delivered by The Brilliant Club, an award-winning charity that exists to widen access to highly-selective universities for pupils from under-represented groups. Through Researchers in Schools, PhD graduates become highly-effective classroom teachers, champions for university access and future subject leaders in the education sector.

Researchers in Schools is currently delivered in partnership with 15 Initial Teacher Education providers and more than 75 schools, and supported by a range of educational organisations and the Department for Education.

### researchersinschools.org

LOCATIONS: England - Oxfordshire, London, South East, South West, East of England, East Midlands, West Midlands, Yorkshire and the Humber, North West

RECRUITMENT CRITERIA: We accept applications from PhD researchers and postdoctoral researchers.

► APPLICATION PROCESS: Online application form with a rolling deadline, followed by an interview and assessment centre.

### CONTACT FOR APPLICATIONS: Jessy Ahluwalia

- **EMAIL:** jessica.ahluwalia@ researchersinschools.org
- ▶ PHONE: 07398 182 515

### **Restaurant Brands International**

RBI is one of the world's largest quick service restaurant companies with more than \$32 billion in system-wide sales and approximately 26,000 restaurants in more than 100 countries and U.S. territories. RBI owns three of the world's most prominent and iconic quick service restaurant brands – BURGER KING®, TIM HORTONS®, and POPEYES®. These independently operated brands have been serving their respective guests, franchisees and communities for decades.

### rbi.com

#### ► VACANCIES:

- LDP Full Time Program
- LDP Summer Internship Program
- MBA Full Time Program
- MBA Summer Internship Program

#### ► INTERNSHIPS:

LDP Summer Internship:

Our 10-week internships for undergraduates are designed to give top-performing individuals an early taste of real business challenges. During your summer with us, you'll get to own at least one key project that's been selected by our senior leaders. This is not a coffee-getting, copy-making kind of internship – you'll be using your talents to the fullest. Do well, and we may invite you to join our Leadership Development Program after you graduate.

#### MBA Summer Internship:

This is your chance to make your MBA count on a different scale. To stretch your entrepreneurial skills within the walls of a successful global corporation and to show us you could be one of our leadership stars of tomorrow. Along the way, you can expect plenty of direct exposure to our senior leaders as you take personal ownership of business-critical, major-scale challenges. ► **RECRUITMENT CRITERIA:** Need to be eligible to work in EU.

#### ► APPLICATION PROCESS:

#### LDP:

• On Campus Interviews/Phone Interviews (2 different interviews – Behavioral/Business Case).

• Final Assessment Day (Business Game + Panel with Leadership team).

#### MBA

• On Campus Interviews/Phone Interviews (2 different interviews - Behavioral/Business Case).

• Final Assessment Day (Several Interviews with Leadership team).

CEO Interview.

CONTACT FOR APPLICATIONS: Flavia Moura

**EMAIL:** fmoura@rbi.com

### Rolls-Royce

Whether we're building the world's most efficient large aero-engine or championing electrification, Rolls-Royce is all about innovation. A career with us means creating cleaner, faster, more competitive power. It means looking to the future, and shaping the world we live in.

We've been pioneering the power that matters for the last 100 years, developing ground-breaking, cutting-edge technologies in our Civil Aerospace, Defence and Power Systems businesses. We employ around 54,500 people across more than 50 countries.

We know that the next big innovation could come from the smallest fragment of inspiration. It could come from you.

### www.rolls-royce.com

LOCATIONS: England – South West, East Midlands

► VACANCIES: We have a range of programmes in our engineering and manufacturing engineering teams. When you join us, you'll be encouraged to be curious, creative, collaborative and bold, as you embrace new ways of thinking through a series of structured placements. The projects you work on will give you scope to shape our success – and the world around you – as well as preparing you for a future as one of our experts or leaders.

You can look forward to on-the-job training, insights from highly experienced colleagues and opportunities for further development, including professional accreditations and other qualifications. Mentors, careers coaches, line managers and HR professionals will all be on hand to offer you guidance and support.

Join our Engineering team – our core programme, or any of these specialisms: Electrical Systems, Electronics, Materials, Nuclear Controls, Software, Systems, Submarines Engineering and Manufacturing Engineering. ▶ INTERNSHIPS: Join us on our engineering programmes and you'll gain lots of practical experience on real projects with real outcomes. You'll develop your skills, gain new ones and learn from our technical and business experts. Do well, and it could lead to a place on one of our graduate development programmes. And that could bring you a bursary of £1,500 on top of your graduate starting salary and bonus.

• 12-month Internships: Engineering and Manufacturing Engineering.

• 10-week Summer Internships: Engineering and Manufacturing Engineering.

▶ **RECRUITMENT CRITERIA:** Visit our website or our stall at the fair to give yourself an edge when applying to our programmes.

### EMAIL:

EarlyCareer.Applications@Rolls-Royce.com

Ruffer LLP



We invest money on behalf of private clients, trusts, charities, pension funds and collective investment schemes.

We exist to provide investment performance and service that put our clients first. Investing is not a game. A lot is at stake. Our successes and failures affect the lives of our clients. They are putting enormous trust in us; we see it as our duty to serve their best interests. Among other things, this means being frank about risks, open about mistakes, and transparent about what can go wrong.

At Ruffer look for people who believe in what we are trying to do – and who want to help us do it better. We offer three types of role within our graduate programme. An investment and client focused role in the Front Office, an analytical role in our Research team and a Technology role in our agile development teams. For those looking for internship opportunities, we offer a six week summer associate programme within either Front Office or Research and we also host insight days. For more information, please visit ruffer.co.uk.

For our graduate programme, the application process is simple. Our first round interviews are conducted on campus, followed by an assessment centre at our London office. Ruffer is a welcoming place. Somewhere you can play to your strengths and develop a fulfilling career. At Ruffer, who you know doesn't matter, what you know is important, but the decisive factor is who you are.

### www.ruffer.co.uk

LOCATIONS: England – London

VACANCIES: Opportunities available: Front Office, Research and Technology graduate programmes.

▶ INTERNSHIPS: Internships: Summer Associate Programme available.

APPLICATION PROCESS: Applications for our three graduate programmes open on Tuesday 17 September and close on Tuesday 5 November 2019, please submit a CV and a cover letter.

**EMAIL:** hr@ruffer.co.uk

### Shell

The Science and Technology Facilities Council (STFC) is one of Europe's largest research organisations. Through combining world-class facilities with major international collaborations, and some of the world's most talented staff, we're driving ground-breaking advances in science and technology.

Our research seeks to understand the Universe from the largest astronomical scales to the tiniest constituents of matter, and our staff have played fundamental roles in some of the most high profile science and engineering projects of recent years. From cancer treatment to airport security, high-tech jobs to hydrogen powered cars, energy generation to accident scene emergency care, our impact is felt in many aspects of daily life. We provide and exploit space and astronomy technology, a world-leading neutron scattering facility, ultra-fast supercomputers, amazing scientific instruments and some of the most powerful lasers in the world.

### stfc.ukri.org

► LOCATIONS: England – Oxfordshire, South West, North East; Scotland

▶ VACANCIES: The STFC Graduate Programme offers a real job, starting from day one. You'll join one of our departments as a core member of the team and gain immediate exposure to exciting projects and challenges that will enable you to rapidly develop deep expertise and technical ability in your chosen field. It's an opportunity to really pursue your interests and passion early in your journey with us, supported by a broader programme of career support, training and development ranging from communication skills to project management. You'll also benefit from being part of a growing and vibrant graduate community, building networks and connections across STFC and beyond.

We currently have a number of exciting graduate opportunities available in the following subject areas:

Building Services & Construction

Computing, Software Engineering & Web
Development

- Engineering (all disciplines)
  Physics
- Project management
- And more

► APPLICATION PROCESS: Please apply on line through www.topcareer.jobs. Please provide a CV & Cover letter outlining your suitability for this role.

Closing date for Graduate Vacancies: 27th October 2019

Interviews for our Graduate Vacancies will be held at one of our assessment centers in December or January.

**EMAIL:** GRADUATES@stfc.ac.uk

▶ PHONE: 01235 445650

Shell is an international energy company that aims to meet the world's growing need for more and cleaner energy solutions in ways that are economically, environmentally and socially responsible. We are one of the world's largest independent energy companies, operating in more than 70 countries and employing around 89,000 people.

We want students and graduates like you to find the right career here. Join the Shell Graduate Programme and Assessed Internships for world-class training and development. Help us change the global energy system and shape the future with innovation.

What does Shell offer?

• A chance to make an impact. Work in a diverse, global environment where you are encouraged to come up with ideas that could potentially change the world.

• A world of opportunity. We will help you grow and develop your skills in order to meet your career aspirations.

• Winning together. You'll be mentored by supportive managers and be part of a company built around inclusivity and collaboration.

We have many roles in technical and commercial industries that are open to graduates. We believe diversity makes us stronger so whatever your degree background is, there's always a chance you could help us energise the future. View our degree matcher to find the right role for you.

Be part of the future of energy. Be part of Shell.

### www.shell.co.uk/careers

LOCATIONS: England – Nationwide, Europe, North America, South America, Asia, Africa, Oceania

► VACANCIES: Graduate Programmes and Assessed Internships are available across our Technical disciplines, Commercial businesses and Corporate Functions. Visit the 'Role Availability' page on our website to find out more.

▶ INTERNSHIPS: We offer Assessed Internships for penultimate year students across our Technical disciplines, Commercial businesses and Corporate Functions. They are designed to give remarkable students a real role in our business, and are an excellent way to get to know Shell from the inside. Your success in the Assessed Internship could lead to an offer for our graduate programme.

► APPLICATION PROCESS: UK Graduate Programme applications are open, closing on 20 December 2019.

UK Assessed Internships applications open on 21 October 2019 and close on 20 January 2020.

We encourage you to apply early, as we recruit on a rolling basis and positions fill up fast.

**EMAIL**: careers@shell.com

### SIG

SIG is a global quantitative trading firm founded with an entrepreneurial mind-set and a rigorous analytical approach to decision making.

We commit our own capital to trade financial products around the world. Building virtually all of our own trading technology from scratch, we are leaders and innovators in high performance, low latency trading.

#### www.sig.com

#### LOCATIONS: Europe

#### ► VACANCIES: THE QUANTITATIVE TRADER PROGRAMMES

SIG's Quantitative Assistant Trader Internship and Graduate Programmes can be the start of a rewarding and challenging career in trading, as each programme serves as an entry route into a full-time trading position. Our Internship Programme welcomes students in their second and penultimate years of study, while the Graduate Programme is aimed at final years and graduates.

► INTERNSHIPS: We offer internships and graduate opportunities.

► APPLICATION PROCESS: We open our applications in early September and close in early December. SIG recruit on a rolling basis and strongly encourage early applications.

RECRUITMENT CRITERIA: We look for students with academic backgrounds in Mathematics, Physics, Actuarial Science, Engineering, Computer Science, Economics, and Finance, who are on track to achieve or have achieved a minimum grade of a 2.1.

TRAINING: During the internship you will:

• Work directly with our Quantitative Traders, learning how they make decisions and assess uncertainty in the markets.

• Learn how we make rational decisions by playing poker and mock trading games. Our traders go through similar thought processes while evaluating the expected value of a given trade and deciding how to price risk.

• Find out how we use game theory to hone our skills and apply them to complex financial markets.

• Participate in daily education where you will learn option theory and how to make positive expectancy decisions in the financial markets.

• Work on a specific trading desk and complete a project to help your desk tackle unsolved, live/real-life problems (like analysing trade data, improving efficiency, or creating new tools for traders).

• Develop new skills in the technology tools our Quantitative Traders use, including Python, SQL, and VBA.

Successful interns will be offered a returning role as a Quantitative Assistant Trader. Our internship is held at our Dublin office over 10 weeks in the summer.

CONTACT FOR APPLICATIONS: Mark Fitzgerald

**EMAIL:** dubcampusrecruit@sig.com

SOAS University of London is the only Higher Education institution in the UK specialising in the study of Asia, Africa and the Near and Middle East.

SOAS has a diverse population of over 2000 postgraduate students from more than 130 countries and offers over 115 postgraduate programmes in law, social sciences, arts & humanities and languages & cultures with a distinctive regional focus and global relevance. For more information on postgraduate courses please visit: www.soas.ac.uk/ postgraduate.

#### www.soas.ac.uk

LOCATIONS: England – London

#### RECRUITMENT CRITERIA: Masters -

applicants should have a first or good second class honours bachelors degree from a UK university, or equivalent, in a subject appropriate to that of the programme to be followed.

PhD Entry: We welcome applications from qualified students holding a good Master's-level degree (or overseas equivalent) in a relevant subject for research degrees at SOAS.

► APPLICATION PROCESS: Applications are made online for all levels. However for those seeking a PhD we recommend getting in touch with a potential supervisor first.

#### CONTACT FOR APPLICATIONS: SOAS Enquiries

- **EMAIL:** study@soas.ac.uk
- ▶ PHONE: +44 (0)20 7898 4700

### SOAS University of London

### Softwire



Softwire makes innovative, high quality software for a range of clients including the BBC and Google DeepMind. Our brilliant working environment, friendly attitude and flexible approach has put us in the top 25 of The Sunday Times Best Small Companies List for the past nine years.

Our team is made up of all sorts of people who share a passion for problem solving and a willingness to work together and get things done. We're growing year on year and are looking for graduate software developers and interns who will grow with us, learning diverse technologies and pursuing the type of work they find most interesting.

### www.softwire.com

LOCATIONS: England – London, East of England, North West

VACANCIES: We are looking for around 30 graduate software developers to start in London, Cambridge or Manchester.

We combine a relaxed and friendly environment with a superb all-round package including:

- London starting salary of £40,000 (£37,000
- in Manchester; £38,500 in Cambridge).
- Annual bonus to further reward your
- contribution to the company's success.

• Flexible working time and conditions, and no pressure to regularly work long hours.

• Lively and frequent social events and company outings.

▶ INTERNSHIPS: We offer up to 30 internship places in London each year, mostly over the summer but with other dates available too. Our internship programme is extremely popular with students, offering real-life, team-based software development work under the guidance of a dedicated mentor, and a salary of £2,000 per month. Around half of our interns go on to take up permanent employment after their studies.

RECRUITMENT CRITERIA: We are seeking highly inquisitive people with raw talent and a passion for coding. Hobbyist or academic experience of programming is desirable but not mandatory, and we accept applications from students of all disciplines

► APPLICATION PROCESS: There is no deadline for applications, but you will increase your chances significantly if you apply before 1st January for summer internships or permanent roles starting the following autumn.

**TRAINING:** We provide full on-the job training and support to our staff, all the way through their career.

► DIVERSITY AND INCLUSION: We recognise that software development can be a relatively non-diverse industry. We are committed to doing everything we can to make Softwire accessible and welcoming to everyone and have introduced initiatives to increase the number of employees from under-represented categories. In recent years, for example, we have grown the proportion of female developers that we hire from the national average, less than 20%, to over 40%.

CONTACT FOR APPLICATIONS: Cassie Lahoud

- **EMAIL:** recruit@softwire.com
- ▶ PHONE: 02074857500

### Splunk

Splunk was founded to pursue a disruptive new vision: make machine data accessible, usable and valuable to everyone. Machine data is a fast growing and a pervasive part of "big data".

Splunk is focused specifically on the challenges and opportunity of effectively managing massive amounts of machine data, and providing a next-generation platform for powerful new applications. Since shipping its software in 2006, Splunk now has customers in 90+ countries around the world. These organisations are using Splunk to harness the power of their machine data for application management, IT operations and infrastructure management, cyber-security, business analytics and more. Innovation is in our DNA – from technology to the way we do business.

Splunk has more than 5,000 global employees with headquarters in San Francisco and regional headquarters in London, Hong Kong and Singapore.

We're looking for fast thinking, A players to join our team who value innovation, passion, openness, disruption, and fun as much as we do. We live our values at Splunk, which means that we are innovative, passionate, open, disruptive and fun. If you are interested in being part of a game-changing, big data company that thrives on innovation, check out our internships and full-time job opportunities!

### www.splunk.com

**LOCATION**: England – London

► VACANCIES: For all open roles, please check out our careers site: splunk.com/careers

- ► INTERNSHIPS:
- IT Service Desk Intern
- Sustaining Engineering Intern
- Sales Development Intern
- Site Reliability Engineering Intern

• Presales Engineering Intern (12 month placement – starting June 2020)

► DIVERSITY AND INCLUSION: Our diversity and inclusion strategy is built around three key pillars: growing an increasingly diverse workforce, continuously cultivating a culture of inclusion and driving positive change in our communities and across our industry.

For more information, please visit splunk.com/diversity

CONTACT FOR APPLICATIONS: Helen O'Keeffe

- EMAIL: hokeeffe@splunk.com
- **PHONE:** 02032044378

### Teach First



Young people from disadvantaged backgrounds in this country are being let down by one of the most unfair education systems in the developed world, and the knock-on effect of this injustice lasts a lifetime. It's a cycle we're determined to break, but we need your help.

On our two-year Leadership Development Programme, we'll support you to become a qualified teacher. And, by training on the job, you'll quickly develop your skills and have an immediate impact on the lives of the young people who need you the most.

### www.teachfirst.org.uk

LOCATIONS: England – London, South East, South West, East of England, East Midlands, West Midlands, Yorkshire and the Humber, North East, North West, Wales

VACANCIES: Graduate Leadership Development Programme - over 100 places.

▶ INTERNSHIPS: On our three undergraduate programmes – Taster, Insight and Brand Manager – you'll develop your personal and professional skills, learn more about educational inequality, and start making a difference to the most disadvantaged young people in the country.

RECRUITMENT CRITERIA: We accept applications from undergraduates and postgraduates.

To apply you will need a 2.1 degree or above (2.2 degrees will also be considered), a degree or A-levels that satisfy the curriculum areas we teach in and Grade C (or equivalent) in GCSE maths and English. ► APPLICATION PROCESS: Our selection processes are clearly structured. You submit an application online and if successful are then invited to an assessment. We allocate roles to both our graduate programme and undergraduate internships on a first come first served basis so applications will close on filling positions.

► TRAINING: On our graduate programme, participants will complete five weeks of training with Teach First at our Summer Institute during the summer before starting work in a school that September. Trainees gain a Post Graduate Diploma in Education and Leadership (PGDE) and become a fully qualified teacher.

CONTACT FOR APPLICATIONS: Gemma Hall

**EMAIL:** ghall@teachfirst.org.uk

▶ PHONE: 0203 862 8403

### The NHS Leadership Academy

The NHS has looked after people across the nation for over 70 years. We're still going strong, however, we're also going through an unprecedented period of change.

The UK population is living longer, our services are needed more than ever, and we have to achieve efficiency savings of £20 billion over the next few years. It's a huge challenge, and to help meet it, we're taking a more collaborative and supportive approach. It also means we have to make sure need for health leaders is met and that they are trained and developed to raise the profile, performance and impact on health and social care in England.

Simon Stevens is Chief Executive of NHS England, and a GMTS alumni:

"As NHS managers we're not just in the business of performance; as NHS leaders we're in the business of change"

Leadership consultant, Peter Drucker explains "There is nothing so useless as doing efficiently that which should not be done at all. That means constantly asking: why are we doing it like this? is there a better way?" As a GMTS Trainees you will help us to keep finding the better way.

### www.nhsgraduates.co.uk

► LOCATIONS: Nationwide

► VACANCIES: Graduate Management Training Scheme

RECRUITMENT CRITERIA: Please visit our website for entry level requirements to all our specialisms.

TRAINING: As a Trainee on the NHS Graduate Management Training Scheme you will be the road to developing the skills and confidence you need to lead our organisation through its transformation into an ever more efficient, successful and professional health care service.

This is a multi-award winning Scheme, where you'll benefit from mentoring, support and first class training from some of the most brilliant minds in and outside the NHS. You'll experience some truly life defining moments and be able to influence decisions that improve the lives of millions of people. And, after two years (or two and a half if you opt for finance), you'll be ready to take your career further than you thought possible as you apply for senior NHS roles.

CONTACT FOR APPLICATIONS: Aneta Procajlo

**EMAIL:** GMTScareersevents@ leadershipacademy.nhs.uk

**PHONE:** 07900 328 068

### The Pimlico-London SCITT

Future Academies is a growing family of secondary and primary schools in South Westminster, Shepherd's Bush and Hertfordshire. We serve communities that are amongst the most deprived in the country but have the highest expectations of our students and what they can achieve. We are committed to providing them with a rigorous education in a well-disciplined but caring environment that will help them to compete on a level playing field with their more advantaged peers.

Our ITT professional training programme provides a robust and knowledge-rich approach to achieving QTS and a PGCE at an Ofsted 'Outstanding' SCITT. We were ranked as the top provider in London by the Good Teacher Training Guide and have well-established networks with top universities and expert speakers within the field of education. The programme has been designed to allow graduates the opportunity to take responsibility for a small number of their own classes from the start of the academic year, whilst receiving high-quality weekly mentoring and training. As the year progresses, trainees are given the opportunity to increase the number of classes they are responsible for tailored to each individual trainee.

As a trainee teacher, you may be eligible for a government bursary of up to £30,000.

Alternatively, we are able to offer exceptional candidates with outstanding subject knowledge the Future Teach Scholarship, which offers a generous bursary of  $\pounds 29,000$  and also waives the training fee of  $\pounds 9,250$ .

### www.futuretraining.org

LOCATIONS: England – London, East of England

► VACANCIES: Trainee Teachers looking to complete their QTS and PGCE in one year.

RECRUITMENT CRITERIA: All candidates will be postgraduates who have achieved or are hoping to achieve a 2:1 or above from highranking universities. Recruitment criteria: 2.1 or above. GCSE (C grade or above) in Maths, English and Science. Successful candidates will be required to undertake an Enhanced DBS check, health check and Professional Skills Tests in numeracy and literacy before commencing the course.

► **TRAINING:** This is a training course for those wishing to become teachers, both Secondary and Primary.

CONTACT FOR APPLICATIONS: Natalie Parker

- **EMAIL:** info@futuretraining.org
- ▶ PHONE: 020 7802 3455

The University of Law is one of the UK's longest-established specialist providers of legal education and training in the UK, with campuses in London, Birmingham, Bristol, Chester, Guildford, Leeds, Manchester and Nottingham, as well as our GDL and LPC courses being taught in the University of Exeter, the University of Reading, the University of Liverpool and the University of East Anglia. We offer a range of postgraduate legal training and Master's degrees designed by qualified experts to help students advance at any stage of their career. Our courses are employment-focused, honing key skills in a teaching environment based on real legal practice. Part-time and online study options are available on many of our courses to help students work and study at the same time. To find out more about our postgraduate courses, please visit our website.

### www.law.ac.uk

LOCATIONS: Work from Home, England - London, South East, South West, East of England, West Midlands, Yorkshire and the Humber, North East, North West

▶ RECRUITMENT CRITERIA: Applications are considered from all backgrounds, and all courses. Please visit our website for more information on grades and subject requirements for our specific courses.

- CONTACT FOR APPLICATIONS: Admissions Department
- **EMAIL:** admissions@law.ac.uk

### The Value Engineers

Brands change behaviour, brands change markets and brands can change the world.

The Value Engineers is one of the longest-established strategic marketing consultancies in the UK. We work with some of the biggest brands globally to predict, respond to and drive change.

We specialise in delivering brand strategy, marketing strategy and innovation projects for a huge range of clients in the UK and abroad. We work across the globe from two bases, one in the heart of Soho and one in New York.

Our business is built on our graduate programme, as they hold positions throughout the company from Board Directors to non-exec directors, associate directors, seniors and more. We are looking for enthusiastic and switched-on individuals with strong creative skills and analytical rigour, as well as a healthy interest in the sector and above all a strong interest and affinity with brands.

Key clients include: Sony PlayStation, Heineken, British Airways, Unilever, Mars and Arla.

### www.thevalueengineers.com

LOCATION: England – London

► VACANCIES: Between 2-4 vacancies for the role of Marketing Analyst starting every September. Applications open in December every year.

▶ INTERNSHIPS: We offer 2 placements on an 8 week paid internship every summer. Applications open in January every year.

RECRUITMENT CRITERIA: Applications from undergraduates and recent graduates of any discipline who combine the necessary creative and analytical qualities, and who have an interest and affinity with brands.

Min degree 2:1.

► APPLICATION PROCESS: Please send a copy of your CV, a covering letter and 300 words on a brand which interests and excites you to Suzanne Holloway at recruitment@thevalueengineers.com.

► **TRAINING:** We offer on the job and extensive induction training in all our disciplines.

CONTACT FOR APPLICATIONS: Suzanne Holloway

#### ► EMAIL:

recruitment@thevalueengineers.com

▶ PHONE: 07990972345

TPP is a market leading UK based IT company, dedicated to delivering innovative software solutions to the UK healthcare industry. After 22 years of success, we now operate on an international scale with projects ongoing across the Middle East and China.

TPP has been consistently recognised as an outstanding graduate employer. In 2014 and 2015 we placed first in The Sunday Times 100 Best Small Companies To Work For and we were named Top Company For Graduates To Work For in 2017/18 by The JobCrowd. Most recently, we were in the top 100 Graduate Employers in 2018 by The Times.

#### www.tpp-careers.com

► LOCATION: England - Yorkshire and the Humber

VACANCIES: Software Developer, Software Developer Internship, Account Manager, Technical Operations, Business Analyst Marketing & Communications.

▶ RECRUITMENT CRITERIA: We accept applications from undergraduates and postgraduate students. All our grade requirements show on our adverts.

▶ INTERNSHIPS: The summer internship is for university students who are in their penultimate year. Working alongside our Software Developers you'll get the opportunity to work on exciting new projects, developing cutting-edge software. Our interns typically join us for 12 weeks but we are flexible on duration and start dates. Our Software Developers work on a wide variety of projects as part of an agile development environment. Interns are involved in the full software cycle and work closely with all teams across the company as they scope out new projects and design, develop and deploy our solutions. In the past, interns have worked on projects including:

• Development of iOS and Android apps for patients and clinicians.

• Technologies to aid in public health and clinical trials.

• Writing a new platform for sharing clinical tools.

- Integration with Apple's HealthKit.
- Artificial Intelligence in healthcare.

► APPLICATION PROCESS: To apply, please visit https://tpp-careers.com/roles/softwaredeveloper-internship/ and book on to a Logic and Reasoning test nearest to your location. Successful candidates will usually be contacted within two weeks. Please be aware that applications will be kept on file for up to 12 months.

- **EMAIL:** careers@tpp-uk.com
- **PHONE:** 0113 205 0082

TPP



Tsinghua Educational Poverty Alleviation Association was founded in August, 2016 by Tsinghua University. It aims to gather the high quality educational resources from Tsinghua University to help the students and teachers in undeveloped areas in China through education. The association organizes voluntary teaching programs at the weekend during the semester and in the summer vacation, and also provides high quality online courses for primary and middle school for free. Every summer, volunteers from UK, US and so on join our voluntary teaching program, accompanied by Tsinghua students, share their knowledge and experiences to open the local students and teachers' horizon of the world. In the meantime, volunteers can actually participate in the daily life of Chinese culture and traditions throughout the whole program.

### www.aixuetang.com/fupin/index.html

#### LOCATION: Asia

VACANCIES: Volunteers for The Chinese History Learning and Voluntary Teaching Program. Number of positions: 10

INTERNSHIPS: The Chinese History Learning and Voluntary Teaching Program aims to bring together international students with Tsinghua University students to expand the horizons of local students in undeveloped areas in China. International interns will participate in a one week Chinese History Learning course in which they will visit and be trained in Beijing, Shaanxi province and Henan Province. This is followed by two weeks' voluntary teaching at primary or middle schools in undeveloped counties. Tsinghua University and Tseng Hin Pei Charity Fund provide free accommodation and transportation in China during the program. Participants will be allocated a dormitory, given a meal card, transportation between Beijing and rural sites, and accidental insurance for volunteers during the program. Program dates are from July 5th to 26th, 2020.

- RECRUITMENT CRITERIA: We accept applications from undergraduates and postgraduates, there is no specific grades or subjects required.
- **EMAIL:** jiaoyiju@tsinghua.org.cn

### **TVF** Media

TVF Media is an umbrella media company with five core divisions: TVF International, TVF Communications, TVF Digital, TVF Central Operations, and the Institute of Art and Ideas. We create and convey new ideas in the most effective form, operating across a range of sectors including interactive digital media, medical communications, television programming, post-production, and the arts. We use and develop the latest media technology, the most talented people and the most advanced systems to inform, educate, inspire, and entertain.

Based in London, TVF Media operates worldwide, delivering projects and campaigns in more than twenty countries across the globe. All of our divisions are award-winning. Our clients range from Channel 4, the BBC and BAFTA award winning directors, to Pearson Education, the British Red Cross and Cambridge University Press.

### www.tvf.co.uk

#### **LOCATION**: England – London

► VACANCIES: TVF Media recruit for some graduate roles on a rolling basis throughout the year. Roles that we regularly offer include:

• Medical Communications Graduate Scheme (TVF Communications, 3-5 vacancies per year).

International Media Trainee (TVF International, 2-4 vacancies per year).

• Business and Finance Analyst (TVF Central Operations, 1–2 vacancies per year). We also recruit for a number of additional graduate roles on an ad hoc basis. Please check our website regularly for the latest vacancies.

▶ INTERNSHIPS: The Institute of Art and Ideas (IAI) recruits for Research Interns throughout the year. The IAI Research Internship will see candidates join one of our festival production desks in Arts, Science, Philosophy or Politics. Each desk is responsible for the programming and delivery of ideas for our annual festival HowTheLightGetsIn, and Interns will be trained and supervised by our existing team. This paid internship typically lasts for a period of circa three months, full-time. ► RECRUITMENT CRITERIA: TVF Media is happy to accept applications from both undergraduates and postgraduates. Successful candidates will have (or be on-track for) at least a 2.1 degree, usually in a subject relevant to the role to which they are applying.

► APPLICATION PROCESS: Applicants should apply online via the TVF Media website. Recruitment for most roles involves three rounds of interviews – a short and informal first round, a slightly longer second round, and a panel-style final round interview with senior management.

► TRAINING: Most of our graduate roles includes a built-in three-month training scheme, with training and short assessments taking place throughout. Our Graduate Schemes offer a slightly more intensive version of this training scheme, with additional training and assessment requirements.

**EMAIL:** jobs@tvf.co.uk

### Unilever



Would you like to work with and learn from the biggest brands in the world, bringing your purpose to life with work? With Unilever, we care as much about the sustainability of our business as we do about the success of our brands and people. From tea to ice cream, and shampoo to skincare. Think PG tips, Hellman's, Ben & Jerry's and Simple. When you discover the career that you want with us, as a global organisation we'll help you to follow any path you choose.

Unilever offer a variety of roles across 8 different functions in Unilever (Finance, Marketing, Supply Chain, Customer Development – Sales, Human Resources, Research & Development, Technology Management and Communications & Sustainability) for graduates and placement students in 2019–2020. We are looking for talented individuals who understand Unilever's mission and have a passion for growing the business, coupled with the ability to inspire, lead and encourage others to achieve outstanding results.

### www.unilever.com/careers

#### LOCATIONS: Nationwide

► VACANCIES: The Unilever Future Leaders Programme (UFLP) is a 3 year function-specific graduate scheme for students in their final year of University.

Summer & Spring Placements.

▶ INTERNSHIPS: Spring Placement – A 2–3 day placement for 1st year undergraduate students, beginning in April.

Summer Placement – A 12-week placement beginning in June. This placement is functionspecific and is for students ending their 2nd year of undergraduate study.

▶ RECRUITMENT CRITERIA: We accept applications from undergraduates and postgraduates. A 2:1 undergraduate degree in any discipline is required, with the exception of our Supply Chain and R&D streams. For Supply Chain, a strong background in any engineering qualification is required, but we also accept maths, business, technology, or design related disciplines.

For our R&D stream, we require a strong technical qualification in chemical biological,

physical or food-related science. We also accept chemical/material and engineering-related disciplines.

► APPLICATION PROCESS: All applications are completed online at the unilever.com/ careers. After success in online stages, a candidate will be invited to an assessment centre.

Opening date: 30th September 2019 Closing date: 10th November 2019

► TRAINING: The UFLP is made up of several role/location rotations across the business, varying from 6 months to a year.

► DIVERSITY AND INCLUSION: Times Top 50 Employers for Women list

Business in the Community Responsible Business Award for Gender Equality

Gold accreditation and Employer of the Year for Mumsnet Family Friendly

Stonewall Diversity Champion Rare Recruitment

EMAIL: enquiry@unilevergraduates.com

The University of Oxford is engaged in the most ambitious fundraising effort ever undertaken by a European university. 'Oxford Thinking', the Campaign for the University of Oxford, seeks to raise funds in support of the University's academic priorities:

- Supporting students and the life of the University
- Supporting academic staff and programmes
- Supporting infrastructure and buildings.

The Development Office (UODO) collaborates with colleagues throughout the collegiate University to support the Campaign and maintain high levels of giving to Oxford. Teams within UODO include fundraisers for the academic divisions, as well as the libraries, museums and collections, trusts and foundations, corporations, student support, and sport, together with prospect research, campaign communications, campaign relations, proposals, regular giving and legacies, Gift Registry, and the University-wide fundraising database, DARS. The University has three overseas offices with development and alumni responsibilities: the North American Office in New York, the Asia Office in Tokyo, and the China Office in Hong Kong.

UODO's role is to help secure philanthropic support for the University's agreed academic priorities. It also works in partnership with development and academic colleagues throughout the collegiate University, providing development resources to them, and building enduring relationships with the University's supporters, which include alumni and non-alumni individuals, corporates, foundations and trusts. The engagement and involvement of academic and other colleagues in the process of building relationships towards philanthropic support is a critical part of effective fundraising.

### www.campaign.ox.ac.uk/jobs

**LOCATIONS**: England – Oxfordshire

RECRUITMENT CRITERIA: No specific grades or subjects required for most roles, though science subjects encouraged/preferred for fundraising roles in the science/medical science areas.

► APPLICATION PROCESS: Via University website

► TRAINING: All staff are encouraged to learn and develop themselves, both in relation to their existing role, but also for their future careers, accessing a wide range of training/ development, whether in house delivered by colleagues with specialist knowledge and experience, the University's own training and development departments, or relevant external providers.

**EMAIL:** enquiries@devoff.ox.ac.uk

▶ PHONE: 01865 611530

### University of Oxford, Department of Education

The Department of Education at the University offers teacher training for the secondary age group. This is a one year, full-time course and successful trainee teachers (interns) will be awarded a Postgraduate Certificate in Education and Qualified Teacher Status. The Internship Scheme, as our Ofsted 'Outstanding' PGCE programme is known, involves a close partnership with over 35 local comprehensive state schools; this collaboration includes the joint responsibility for planning, delivery and assessment of the programme, resulting in an integrated course which aims to help you make the transition from having been a successful student at higher education to becoming a successful school teacher. Our course combines 120 days of extensive experience in state secondary schools with 45 days of a rich programme of lectures, seminars and workshops in the University. We want you to develop not only your skills in the 'craft' of teaching, but also a deep and critical understanding of educational research and theory.

### www.education.ox.ac.uk/programmes/pgce/

► LOCATIONS: England – Oxfordshire

VACANCIES: We offer teacher training for the 11-18 age range for 195 interns each academic year in the following subjects: • English • Geography • History • Mathematics • Modern Foreign Languages (French, German, Spanish, Mandarin) • Religious Education • Science (Biology, Chemistry, Physics)

RECRUITMENT CRITERIA: This is a postgraduate teacher training course: we are looking for good degrees in relevant subjects. We positively encourage applications from all sections of the community since we believe it is vital that the teaching profession fully reflects our diverse society.

• APPLICATION PROCESS: This is a

postgraduate course; applications are made online from October – for further details see the Get Into Teaching website getintoteaching.education.gov.uk In selecting candidates for interview, decisions will be informed by academic qualifications, personal statement, references and relevant experience of working with children. Contact PGCE Admissions with queries about the relevance of your degree to the subjects we offer.

► TRAINING: The PGCE at Oxford is assessed as an M level course with 60 M level credits (which may be built upon later to achieve a full MSc degree). Successful interns are also recommended for Qualified Teacher Status.

• CONTACT FOR APPLICATIONS: Matthew Hurst

EMAIL:

mpgce.admissions@education.ox.ac.uk

▶ PHONE: 01865 274020





## BEGIN A CAREER THAT COULD TAKE YOU ANYWHERE

### pgce.admissions@education.ox.ac.uk 01865 274020 www.education.ox.ac.uk/programmes/pgce

Train to become a secondary school teacher (11-18 age range). The University of Oxford's PGCE is available in the following subjects:

- English
- Geography
- History
- Mathematics
- Modern Foreign Languages
- Religious Education
- Science



Teaching

### Unlocked Graduates



Unlocked Graduates is a two year programme that is putting brilliant graduates and career changers at the heart of prison reform. At the moment, nearly half of all prisoners re-offend within a year of release, creating yet more victims, causing untold damage, and costing the UK more than  $\pm 15$ bn. Our solution is a unique leadership programme where participants work as frontline prison officers while completing a fully-funded master's degree in leadership. They support prisoners to turn their lives around, lead system change and develop the skills to excel no matter where they go in the future.

The problems facing prisons are some of the most complex in our society. Our graduates need to be ambitious problem solvers who are willing to hone their skills at the frontline while also thinking about the big picture. Gathering intelligence and using their negotiation skills whether on the landing or in the Governor's office.

We provide a comprehensive package of benefits to all of our participants. As well as the skills and experience you'll gain from working, you'll receive the full support of an experienced Mentoring Prison Officer and career development opportunities with partner organisations such as KPMG and the Ministry of Justice.

When you're working as a prison officer, no day is ever the same. Helping some of the most vulnerable and challenging people in society means always being prepared for new situations, and always ready to be an advocate, negotiator, diplomat and leader – all at the same time. You'll develop your skills in leadership, communication, relationship-building, decision-making and resilience, and change lives while you do.

Following the two-year programme you're free to decide whether to stay or leave the prison system. Either way, we'll continue to support your development as part of a growing network of change-making alumni putting their new skills into action. Being a prison officer is about so much more than locking up – and with Unlocked Graduates, it can really open doors.

### www.unlockedgrads.org.uk

LOCATIONS: England – Oxfordshire, London, South East, West Midlands, North West

► VACANCIES: Leadership Development Programme -100.

▶ INTERNSHIPS: 2-3 week summer internships at head office.

RECRUITMENT CRITERIA: 2.1 degree, meeting a high standard of our attributes. APPLICATION PROCESS: Online.

CONTACT FOR APPLICATIONS: Maria Donovan

### EMAIL:

maria.donovan@unlockedgrads.org.uk

**PHONE:** 02039051562

Notes

### Notes

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Make sure to check GCareerConnect regularly for hundreds of opportunities, exclusive to Oxford students.

### www.careers.ox.ac.uk/careerconnect



THE CAREERS SERVICE



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