

In person

Finding Green Internships

 Thursday 9 February 2023

13:15-14:30

 Careers Service, OX2 6PA



Paloma Campos Da Silva
Summer Internship Programme Manager



Sustainability
Careers Week

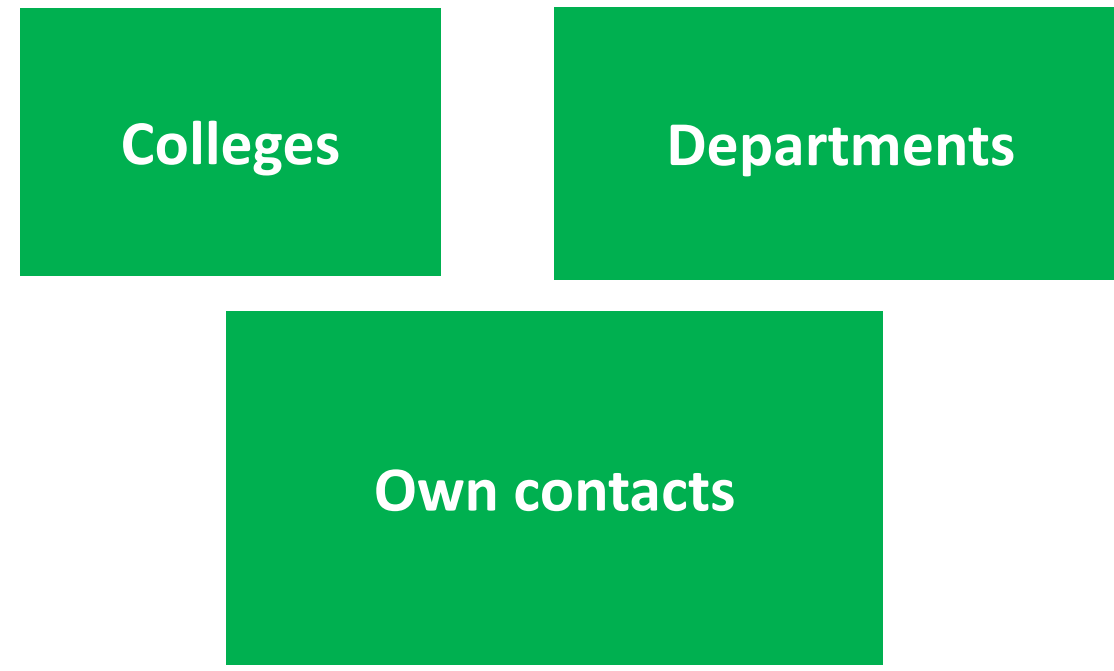
Today's session will cover:



- Where to find green internships
- Summer Internship Programme
- Micro-Internship Programme
- Application advice
- Panel session with guest speakers



Where to find internships?

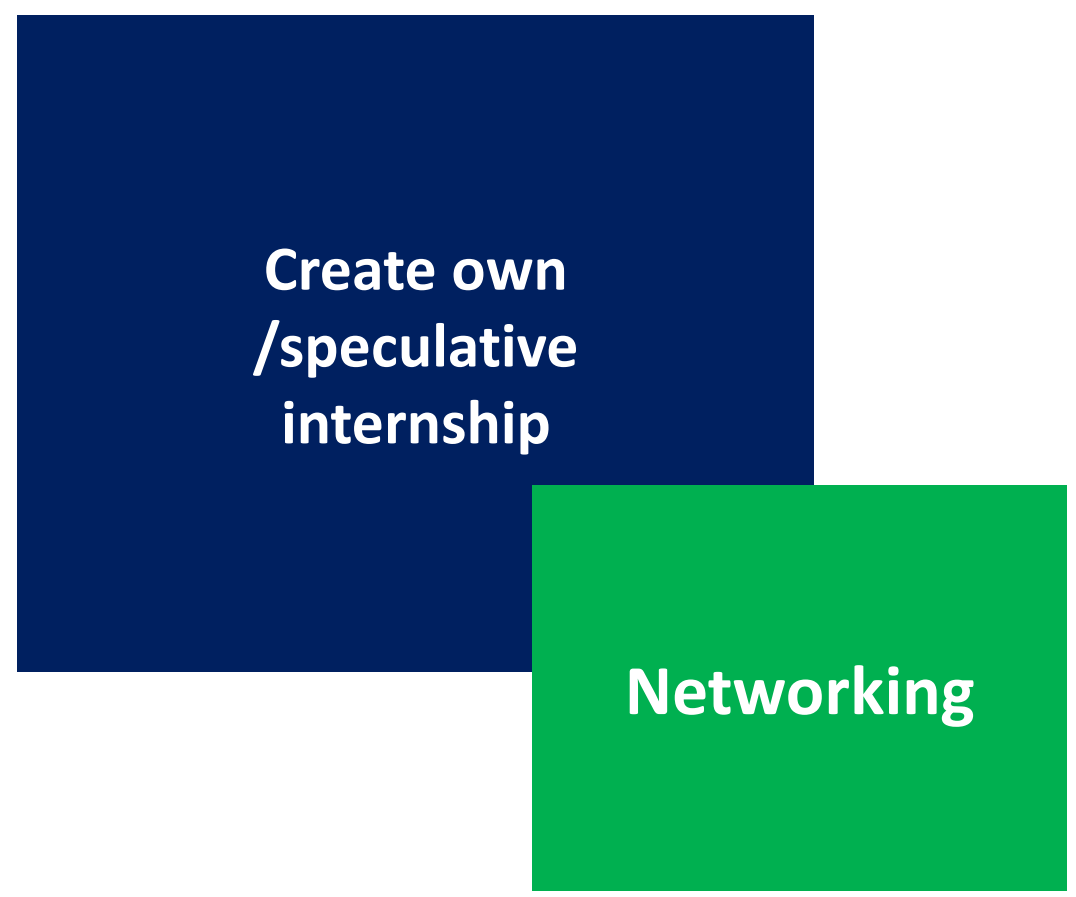


Micro Internships
Learning & Development opportunities
5 day placements
Voluntary
1000+

Summer Internship Programme
2-12 weeks global and funded
300+

Exclusive to Oxford

Programmes offer global, summer, research and professional placements



Sector or function-specific internship/training programmes
Non-exclusive

Volunteering

Individually advertised/bespoke

Opportunities open to many universities

Opportunity Type

Match all | Match any

- Fixed Term/Temporary (251)
- Funding Opportunity or Fellowship (10)
- Internship/Work Experience (599)



The Summer Internship Programme



- Defined **full-time project** for 2-12 weeks (in-person, remote or hybrid)
- During the **summer vacation** between end of June – end of September 2023
- Working with an **assigned supervisor**
- For profit employers provide a stipend, not-for profit employers provide assistance with travel or accommodation (internships full or part-funded)
- **Environment, Sustainability & Conservation sector list**
- **Summer Internship Programme Yearbook**



The Summer Internship Programme: Key dates



International Internships - Batch 1 (MAX 3 APPLICATIONS)

- Placements advertised to students: **Monday, 16 January 2023**
- Student applications deadline: Midday 13 February 2023
- Employers inform Internship Office of chosen applicant: by 22 March 2023

UK Internships - Batch 2 (MAX 2 APPLICATIONS)

- Placements advertised to students: **Tuesday, 14 February 2023**
- Student applications deadline: Midday 13 March 2023
- Employers inform Internship Office of chosen applicant: by 19 April 2023

Late-Advertised Internships (International and UK) - Batches 3, 4 and 5 (UNLIMITED APPLICATIONS)

- Late placements will be advertised during April and May 2023
- Placements are advertised to students for a four week period after the placement goes live
- Employers will be asked to inform the Internship Office of their chosen candidate within three weeks

Batch 5 will go live from Tuesday, 2 May with a deadline of 22 May 2023

Internships start end of June onwards



SOS Mata Atlantica, Brazil



- Innovative scientific research summer internship
- Innovative communications strategies summer internship



SOS Mata Atlântica Foundation is one of the most important NGOs in Brazil focusing on conservation of the Atlantic Forest. It works to promote public policies to protect the Atlantic Forest by means of biome monitoring, research studies, pilot projects, dialogue with public and private stakeholders, improving environmental legislation, communication efforts and public engagement.



Living Reefs Foundation, Bermuda

Coral conservation research summer Internship

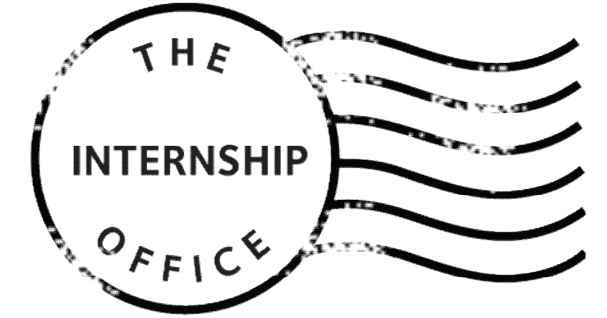


“I am very grateful to have been able to work with the Living Reefs Foundation. It was amazing to be able to work with corals of a range of life stages and to see the ecosystems they make up. The foundation is really unique in that it is the first in Bermuda to actively conserve coral reefs, and therefore it really felt like I was making a difference.”

Final Year Undergraduate, Mbiol Biology, Summer Internship with Living Reefs, Bermuda



The Micro-Internship Programme



- **2-5 day learning and development opportunities**
- **Voluntary placements**
(If in person, the employer will cover local travel and lunch expenses on submission of receipt, if remote, the employer will not be required to cover any part of your expenses.)
- Observe and assist with a specific project
- Open to all matriculated students
- **Second Round: From 13 February to 20 February 2023**
- This term placements: 13-17 March or 20-24 March 2023



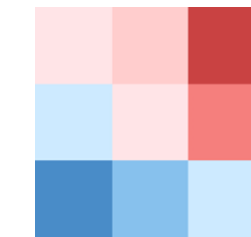
When can I apply?: Applications for the Micro-Internship Programme Summer Cycle 2022 are now open. **Deadline for round 2: Monday, 20 February (12PM)**

How many applications?: Students can only apply for 1 micro-internship in the second round. Please note that you can only accept one placement a term.

What kind of green micro projects are available?



- Tropical Forest Management
- Researcher Internship - Environment Action Monitoring & Evaluation
- Technology Landscape Researcher
- Research Assistant - Tropical Forest Management
- Social Responsibility Consultancy Internship
- Horizon Scanning for Invasive Species Internship
- E-Learning Content Creator
- Research Assistant: Planning for long-term forests in temperate climates
- Business and Policy Engagement Research Intern
- Media and Podcast Research Assistant
- Finding a Sustainable Alternative to Elastane
- Subscription Model Reviewer
- Social Media Internship - Environment Action Social Media



Climate Risk Services



Thames Valley
Environmental Records Centre

Y.O.U
UNDERWEAR



How to apply for our internships?



- Details of all opportunities on Micro-Internship Programme and Summer Internship Programme are available on CareerConnect, through which all applications to the scheme must be made.
- **1 Page CV** – No photo on CV
- 300 word supporting statement (Micro-Internship Programme)
- 600 word supporting statement (Summer Internship Programme)

What to include in your personal statement?



1. Why this organisation?
2. Why the internship?
3. Why you?



1 PAGE CV

1. EDUCATION OR EDUCATION AND AWARDS

2. RELEVANT EXPERIENCE

Including:

- Volunteering
- Positions of responsibility (including sports and societies)
- Jobs
- Internships (virtual or otherwise)
- Insight days

Strong Action Words that demonstrate you took **responsibility** are useful for starting the bullet point, to highlight skills used. See our [Demonstrate You Fit the Job](#)

Accomplished • Achieved • Administered • Advised • Advocated • Analysed • Assembled • Authorised • Awarded • Budgeted • Captained • Chaired • Coached • Completed • Conducted • Co-ordinated • Counselling • Created • Decided • Delivered • Demonstrated • Designed • Determined • Developed • Devised • Directed • Discovered • Earned • Edited • Employed • Enabled • Encouraged • Engineered • Enjoyed • Ensured • Established • Evaluated • Examined • Managed • Improved, and others

3. ADDITIONAL SKILLS AND INTERESTS

ZAYNAB BATHIA	
+44 (0) 7685 000 0000 zaynab.bathia@worc.ox.ac.uk	
EDUCATION & AWARDS	
BA Hons English, Worcester College, University of Oxford	2018 – 2021
• First year exam results: 2.1 (65% average)	
St John's School, Milton Keynes	2011 – 2018
A levels: French A*, English A*, Chemistry A, Geography A GCSEs: 5 A*, 3 A, 1 B including A* in English and Maths	
• Awarded School Prize for A-level results and Smith Prize for 'Contribution to SchoolLife'	
RELEVANT EXPERIENCE	
Worcester College Wind Ensemble, Marketing Officer	2020 – ongoing
• Responsible for promoting termly college concerts using social media and printed material	
• Organised online events during lockdown period	
• Manage ticket sales, successfully increasing audience numbers by 30% in the first term	
WWOOF, Organic Farm in Haute Vienne, France, Volunteer (summer)	2019
• Independently planned and organised two months' work in France	
• Improved to near-fluent French, while learning organic food production chain processes	
• Developed good working relationships with 22 colleagues from 12 countries	
Student Consultancy, Team Leader, Oxford University (8 weeks)	2019
• Led a team of five students to develop marketing strategy for local start-up	
• Designed and executed paper and phone surveys, engaging 250 participants	
• Presented recommendations to client; all implemented within 3 months and delivering 20% increase in sales within 6 months	
EGM Analysis, Market Research Assistant (1-month internship)	2019
• Responsible for producing eight data tables summarising previous field activities using SPSS	
• Presented daily key data summary to four senior managers, with a colleague	
• Developed knowledge and interest in marketing and consumer goods	
Red Lion Hotel, Newport Pagnell, Waitress (part-time summer work)	2018
• Provided professional, courteous dinner service in busy gastro-pub with 80 covers	
• Maintained positivity and good working relationships in high-pressure service environment	
Milton Keynes Hospital, Data Entry Clerk (part-time holiday work)	2017
• Developed administrative skills, and understanding of organisational processes	
• Ensured accurate classification of records and meticulous proof reading	
• Liaised with six hospital departments to compile datasets to tight deadlines	
ADDITIONAL SKILLS & INTERESTS	
Languages: Bilingual Punjabi and English; French – near-fluent; German – conversational	
IT: Advanced proficiency in Excel, WordPress, InDesign	
Music: Lead clarinetist in Milton Keynes Youth Band; member of National Youth Orchestra	
Sport: College football team, training twice a week	
Travel: Extensive travel throughout Europe, including organising work placement in France	

PERSONAL STATEMENT:

Why the organisation?



Publishing And Research Intern (MIP)

Lantana is an award-winning social enterprise giving Black, Asian and Minority Ethnic (BAME) authors and illustrators a platform to publish. Founded by Oxford alumna, Dr Alice Curry, Lantana has worked with over 40 authors and illustrators whose heritage stems from nearly 30 countries in order to give all children the chance to see themselves in the books they read.



At Lantana we're interested in exploring what makes communities inclusive in the widest possible sense, with a focus on diversity, social equality and environmental sustainability. We also champion innovation in publishing and are passionate about finding ways in which the publishing industry can help guide young children towards their brightest possible futures.

We are offering micro-internship opportunities for students to research, propose and promote several exciting new directions for Lantana. These opportunities may involve researching prize-winning children's books across languages and cultures, assessing opportunities for accessing translation and other grants, reporting on current trends within children's books across age ranges, contacting and liaising with key suppliers, customers and influencers, designing promotional campaigns and materials, and strengthening our online community.

All interns will be supervised by Lantana's founder, Alice, and will have the opportunity to learn about the day-to-day running of a publishing house while undertaking their internship. This will be completed remotely from your home this term.

“Growing up I never truly felt like I saw myself in the books I would read – and that wasn’t through lack of trying. I promised myself that when it came to starting my career, I would do something about this as I knew I wouldn’t be the only one. I first learnt about Alice’s mission at Lantana when I read and fell in love with (Insert book/artist). This is exactly the type of literature I would have benefited from when I was a child. I was therefore delighted when I saw Lantana was offering an internship, as this would allow me to work with a like minded company on a cause I am deeply interested in.”

Why the role?

Your micro-internship will include:

- Reviewing and assessing our existing social media content on Facebook and Instagram
- Familiarising yourself with specific artists and their work
- Composing and proposing an overall social media plan/campaign for the month of September/October 2020
- Creating and compiling scheduled content for Turbine Art Fair Johannesburg
- Creating and compiling scheduled content for a group show of women artists

At the end of the internship, you will have become familiar with how to research, plan and implement a social media campaign in the art world, which will go live soon after your internship is complete.

This micro-internship will give you the opportunity to gain demonstrable experience in social media and marketing, whilst gaining insight into the needs and day-to-day activities of a contemporary art gallery.

You will be directly supervised by the Gallery Founder and Director. You will also likely liaise with our Gallery Assistant and some of the gallery's artists, as well as attend select staff meetings.

“This internship would allow me to apply both my interest and experience for contemporary art and social media, as evidenced by my weekly content creation shared to 500 followers on my Instagram @ContempArt2000, in a working environment. I am interested in contemporary African art and one day wish to attend the Turbine Art Fair. This placement would allow me to expand my knowledge on African art and create exciting content for the fair.”

Why you?

IO - Emp -
Applicant
Profile

Candidates will be considered from any Humanities subject area, from second-year undergraduate level and above. Candidates must demonstrate good written communication skills, experience of using archival research material, an interest in global histories, an ability to work both independently and as part of a team, and a keen interest in working in – or with – the heritage sector.

“I first demonstrated my organisational skills by creating (an event) at school, and I have developed them further by raising (£xx) at last year’s (College) fundraiser and, most recently, by leading (another event) for your society attended by (number) of people.”



Finding other relevant internship opportunities



- Read our dedicated sector guide www.careers.ox.ac.uk/sustainability-environment

- Search for internship/work experience in the opportunities posted on Career Connect <https://oxford.targetconnect.net/>



Home > Explore Careers > Sectors and Occupations

Sectors and Occupations

Explore over 40 sectors and occupations with our expert Careers Advisers



- A
- > Academia and Higher Education
- > Accountancy
- > Acting
- > Actuarial Profession
- > Advertising
- > Armed Forces and Uniformed Services
- > Arts and Heritage

Home > Explore Careers > Sectors and Occupations > Sustainability and the Environment

Sustainability and the Environment

Sustainability and the environment are diverse topics that cut across many employment sectors

An increase in environmental legislation has led to a greater number of opportunities within pollution control, waste management, recycling and carbon management. Likewise, increased public awareness of environmental issues has led to considerable investment in sustainable development and renewable energy sources. Many organisations have also realised that it is both practical and responsible to develop more efficient processes, use fewer natural resources and produce less waste. As such, sustainability and environmental work is no longer a niche market and has gradually been becoming more mainstream, with large companies providing sustainability reports and audits in the same way they provide financial and audit reports. However, competition can be fierce and vacancies rarely exist for inexperienced graduates. Postgraduate qualifications may be required and short-term and/or low-paid jobs can initially provide valuable experience.

The range of employers who recruit in this area is wide and includes the following sectors:

Looking for more?
Check the CareerConnect platform for all our upcoming events and opportunities, book appointments, find jobs and internships, and more.
[Login to CareerConnect](#)

Popular links

Active filters

Published x
Internship/Work Experience x
Reset Save this search

Quick search

Text search Q
Reference ID search Q
Organisation search Q

Opportunity Type

Match all | Match any

- Fixed Term/Temporary
- Funding Opportunity or Fellowship
- Internship/Work Experience
- Oxford Student Society roles
- Permanent - Future Start
- Permanent - Immediate Start
- Self Employed
- Short term insight/vacation schemes/work shadowing (No longer than 2 weeks)
- TARGETJobs
- Volunteering

Occupational Areas

Match all | Match any

- Academia & Higher Education
- Accountancy, Insurance & Financial Services
- Advertising, Marketing & Communications
- Arts & Heritage
- Banking & Investment
- Buying, Selling & Merchandising

Opportunity search

1 to 50 of 371 results

EmployAbility Bloomberg Summer Internship 2021 - Desktop Build Group

EmployAbility
England - London | Salary: Competitive
What is our culture? Bloomberg is the world's primary distributor of financial data and a top news provider. Our custom information that helps them make important financial decisions. At Bloomberg, we are guided by... more...
Closes on 12-Feb-2021

Language Assistant

Cap English
Europe | Salary: Competitive
Cap English is looking for English Language Assistants for a few schools in France (Toulouse, Lyon and Paris area) in the and a gross salary of 630.00 € for 15 to 20 hours/week Monday - Friday). The assi... more...
Closes on 30-Jun-2021

Publishing Assistant Internship, Oxford/Remote Working (SIP)

Oxford University Careers Service
Work from Home, England - Oxfordshire | Salary: Competitive
A Publishing Assistant is needed for the Oxford Guide to Careers 2022 to proofread content, and compile the employer... more...
https://www.careers.ox.ac.uk/oxford-guide-careers. This post is for 4 days a week from Monday 5 July 2021 for 8 weeks... r
Closes on 15-Mar-2021

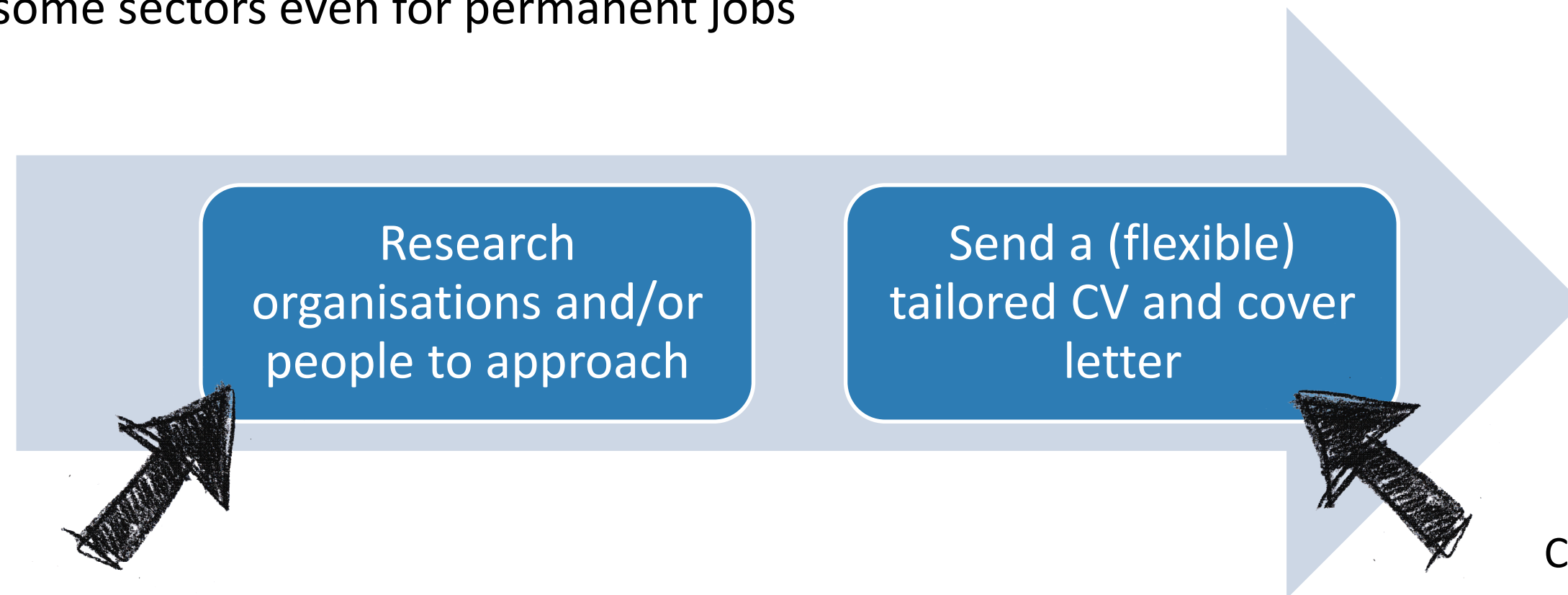
Research & Analysis Consultancy Internship/Remote Working (SIP)

Pragmatix Advisory Limited
Work from Home | Salary: National Minimum/Living Wage
Pragmatix Advisory is a start-up consultancy looking for help to produce proprietary research and insight. This is a chall... more...
world around us. We need to make an impact with established contacts and prospective n...

Arranging your own internship



Probably the most common way to get work experience early in your course, and can be the only way in some sectors even for permanent jobs



CV & cover letter help at
www.careers.ox.ac.uk/writing-applications



More advice at
www.careers.ox.ac.uk/making-speculative-approaches

And while we are talking about networking...



- Using Social Media to Enhance your Career Prospects



Monday, 27 February 2023, 13:00-14:00 (Mike Moss)

Tips, tricks, benefits and risks of building your professional identity on social media!

- Twitter - interact with people you follow; research companies; look for jobs; think about your profile (professional but informal) -How to use Twitter to find a job in 2023: www.savesthestudent.org/student-jobs/how-to-get-a-job-using-twitter.html



6-10 February 2023

Sustainability Careers Week

Panel discussions and information sessions for University of Oxford students exploring career paths in sustainability.

www.careers.ox.ac.uk/scw



Monday 6 February 2023

- 13:15-14:30 Navigating Careers in Sustainability; What Credentials Should We Be Expecting Employers to Have?
- 15:15-16:15 Exploring Conservation Careers

Tuesday 7 February 2023

- 13:15-14:30 Sustainability Careers Routes for Arts and Humanities Students
- 16:15-18:30 **PLENARY** Exploring Sustainability Careers: Can a Corporate Career Ever Be Sustainable? (at Oxford Martin School)

Wednesday 8 February 2023

- 13:15-14:30 Careers in Sustainability & Environmental Policy
- 15:15-16:15 Careers in Environmental Law
- 17:15-18:15 Women in Climate Careers: Panel Discussion

Thursday 9 February 2023

- 13:15-14:30 Finding Green Internships (at Careers Service)
- 15:15-16:15 Careers in Energy
- 17:15-18:15 Careers in Environmental & Sustainability Consultancy

Friday 10 February 2023

- 13:15-14:30 Careers in Sustainable Food & Agriculture
- 15:15-16:15 Careers in Sustainable Engineering & Urban Development



Any questions?

summer-internships@careers.ox.ac.uk

