Michaelmas Term 2019/20 Micro-Internship Programme

Second Round Placements

Micro-internships mostly take place in 9th or 10th week (9-13 December and/or 16-20 December). The application deadline is **12:00PM midday, Monday 18 November**. The below are a list of those opportunities which are re-advertising in our second round.

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**Arts at the Old Fire Station - Marketing and Sponsorship - Arts and Homelessness Centre (MIP)**

**Sector:** Charity, development, Not for Profit, & Think Tanks

We're seeking an intern to conduct research on advertising, sponsorship and marketing. This will be primarily market research in these fields - e.g. how much are our peers charging for advertising and sponsorship? How do we source likely sponsorship prospects? The intern will also assist in marketing for our Shop during the busy Christmas period.

[https://oxford.targetconnect.net/leap/placements.html?placement=4669](https://oxford.targetconnect.net/leap/placements.html?placement=4669)

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**Bart’s City Life Saver - Fundraising and Marketing Micro-Intern (MIP)**

**Sector:** Charity, development, Not for Profit, & Think Tanks

**Project Summary**

Bart’s City Life Saver is a unique registered charity that teaches Basic Life Support and safe use of an Automated External Defibrillator (AED) to people living and working in and around central London. Through this micro-internship, you will help us to promote our courses to schools, companies and other organisations in the city of London, with the aim of increasing our client base and training even more people in vital lifesaving skills. This is a valuable opportunity to gain insight into marketing and fundraising in a small charitable organisation in London, to contribute to the growth of the charity and to make a difference to the communities we operate in.

[https://oxford.targetconnect.net/leap/placements.html?placement=4709](https://oxford.targetconnect.net/leap/placements.html?placement=4709)

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**Harris Kyriakides LLC - Paralegal Micro-Internship with Harris Kyriakides LLC (MIP)**

**Sector:** Law

A project will be assigned to the students, which they will have to deliver through legal research. Also, students will have the opportunity to get in touch with our lawyers in order to get familiar with a lawyer’s daily work (court, preparation of various documents, etc.).

[https://oxford.targetconnect.net/leap/placements.html?placement=4699](https://oxford.targetconnect.net/leap/placements.html?placement=4699)
Horatio’s Garden is a national charity improving the lives of people affected by spinal injury by creating and nurturing beautiful gardens at NHS spinal injury centres and by running events and activities for patients in the gardens. The charity is aiming to build gardens in all of the UK’s 11 spinal injury centres. We are looking for a research intern to conduct a review of the existing published research and literature into the psychological sequelae of spinal injury and produce a short report summarising the findings and the literature sources. The data will be used by the charity in developing outcome measures, impact statistics and for funding applications and will be used to identify areas that we could develop in to additional research projects.

This desk based research project could be conducted remotely from your home or from the charity’s office in Salisbury.

https://oxford.targetconnect.net/leap/placements.html?placement=4689

Inside the Box Publishing - Game Development Intern (MIP)

We’re looking for the next generation of tabletop games developers - is that you? Spend a week Inside the Box testing, developing and progressing a range of complex design projects. We’re looking for creative, organised, motivated people.

https://oxford.targetconnect.net/leap/placements.html?placement=4711

University of Oxford, Knowledge Exchange and Impact Team - Startup Visa Data Management (MIP)

The Oxford University Start-up visa Endorsement Panel, supported by the Careers Service, Said Business School and Enterprising Oxford, would like to develop a database to enable us to reach out to past endorsees as well as maintaining contact with those who apply in the future. The Micro-internship will focus on database development and compiling data currently held (while also assuring that only relevant information that is in line with GDPR is kept).

https://oxford.targetconnect.net/leap/jobs.html?id=88925&service=Careers+Service
MRC Weatherall Institute of Molecular Medicine - Science Communication Micro-Internship (MIP)

**Sector:** Academia & Higher Education

The MRC WIMM is a thriving biomedical research institute, with a vibrant culture of science communication and public engagement. Through this micro-placement you will be given an insight into the varied communication efforts taking place in an academic institute, from raising the research profile via news stories and press releases, to the use of other platforms and methods such as social media or science festivals. Working alongside the Institute’s Public Engagement and Communications Officer, this is a valuable opportunity for those interested in exploring a career in science communication.

https://oxford.targetconnect.net/leap/placements.html?placement=4679

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Tavistock Tutors - Social Media and Communications Micro-Internship (MIP)

**Sector:** Education

Tavistock Tutors are a tutoring agency based in Soho, London. We aren't like other tutoring agencies because we have a big personality. We work with thousands of clients and hundreds of tutors in London. We also send tutors abroad to live with families. We would love to have someone join us in the office to work on: Tutor Profiles, Website changes, Following up with tutors and clients, Social media.

https://oxford.targetconnect.net/leap/placements.html?placement=4691

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The Holloway Forum - Smart Phone App Engineer (MIP)

**Sector:** Tech, IT, Data, AI & Machine Learning

The project aims to build a prototype web app using live location data for a tourism guide. The project would provide invaluable experience for a web developer who wants to build a career in the use of live location data.

https://oxford.targetconnect.net/leap/placements.html?placement=4671

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UNI4U Ltd - Research and Analysis Micro-Placement (MIP)

**Sector:** Education

We are seeking a student for a one week project to focus on researching, mapping and analysing the various pathway routes that international students take prior to studying at undergraduate/masters level in the UK. These include foundation courses and pre-masters courses. We would like to develop a clear idea of who the key providers are of these courses (including universities themselves, private
providers in the UK and in students' home countries). We would also like to understand how these courses map to subject areas and universities and potentially how our systems and processes can be optimised around to help guide students through the most suitable pre-university pathways.

https://oxford.targetconnect.net/leap/placements.html?placement=4611

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**UniPrepCo Ltd. - UKCAT Mock Paper Creation Micro-Internship (MIP)**

**Sector:** Academia & Higher Education

This is NOT your standard internship!

Do you remember finishing all the practice papers for the UKCAT (now UCAT)? Remember wishing there were more so you could feel better prepared?

Here’s your chance to create mock papers for students of the future!

https://oxford.targetconnect.net/leap/placements.html?placement=4707

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**UniPrepCo Ltd. - Problem Solving Test Mock Paper Creation Micro-Internship (MIP)**

**Sector:** Academia & Higher Education

This is NOT your standard internship!

Do you remember finishing all the past papers and struggling to find more practice papers for the TSA or BMAT? Remember wishing there were more so you could feel better prepared?

Here’s your chance to create mock papers for students of the future!

https://oxford.targetconnect.net/leap/placements.html?placement=4705

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**UniPrepCo Ltd. - MAT/TMUA Mock Paper Creation Micro-Internship (MIP)**

**Sector:** Academia & Higher Education

This is NOT your standard internship!

Do you remember finishing all the past papers and struggling to find more practice papers for the MAT? Remember wishing there were more so you could feel better prepared?

Here’s your chance to create mock papers for students of the future!

https://oxford.targetconnect.net/leap/placements.html?placement=4703
UniPrepCo Ltd. - PAT Mock Paper Creation Micro-Internship (MIP)

Sector: Academia & Higher Education

This is NOT your standard internship!

Do you remember finishing all the past papers and struggling to find more practice papers for the PAT? Remember wishing there were more so you could feel better prepared?

Here’s your chance to create mock papers for students of the future!

https://oxford.targetconnect.net/leap/placements.html?placement=4541