INTERNATIONAL CAREERS DAY
EXAM SCHOOLS, OXFORD
SATURDAY 25 JANUARY 2014
EXHIBITORS FROM 11.00-15.00

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At this fair you have the opportunity to meet a wide and diverse range of experts and organisations to discuss real international opportunities – with governments, charities, consultancies, law firms, think tanks, multinational businesses, educational establishments and international and regional institutions.

Routes into international careers can be challenging to navigate. For example, many international and development organisations do not attend the regular careers fairs, offer many paid internships, or make recruitment presentations in Oxford. This is not because there are no opportunities to work with them – but they often require a degree of experience, more specialist knowledge and, in some cases, further qualifications. Understanding what is required, and how to meet these requirements is key. Engaging with the employers and other experts here today will help you do this.

WHAT SHOULD YOU DO?
• Visit and talk to employers and representatives at their stands
• Attend their recruitment and information-sharing presentations
• Hear international policy, academic, business, law and development experts talk about their career paths

WHAT SHOULD YOU ASK THEM?
Think about what you would really like to know...

• What is the sector actually like?
• How can you build up the experience required?
• What course of further study could you take?
• How can you network successfully in that field?
• Which aspects of your CV should you strengthen to be an outstanding candidate?

WHO ELSE SHOULD YOU MEET?
• Link up with the student societies attending and talk to them about the projects they organise which may be relevant to your area of interest
• Come and visit us at our stand for more information about where to find resources and advice

Form a plan of action to get you started – you could prepare some questions, target particular names, and work out which key speaker sessions and presentations to attend. Pace yourself, make notes as you go along, remember names and collect contact details. Talk to people and join in with others where individual stands / people are busy – the conversation may well be richer. Above all, enjoy yourself, and on behalf of Oxford University Careers Service, thank you for coming here today.
Panel Talks:
A series of key speaker sector talks, on:

- Governmental Careers
- International Development
- International Policy
- International Law
- International Academia – Business
- International Academia – Social Sciences & Humanities
- International Academia – Sciences

Presentations:
Presentations about opportunities with the following organisations:

**Study**

- College of Europe
- DAAD
- Diplomatic Academy of Vienna
- ERASMUS Mundus
- Harvard Business School
- Study in Australia
- The US–UK Fulbright Commission

**Graduate Recruitment**

- DISCO Inc.
- European Union
- TFT (The Forest Trust)
- German Foreign Service
- International Committee of the Red Cross
- Raleigh International
- RAND Europe
- TomTom
- UK Department for International Development (DFID)

Internships

- The Internship Programme (Oxford University)
- British Council Thailand
- OCSEP

All sessions will be held in the Examination Schools. Please see the back cover of this booklet for the time and location of each talk.
Building a Career in International Affairs Research

Dr Andrew Monaghan, Senior Research Fellow, Russia and Eurasia Programme, Chatham House

After I graduated, I tried a number of different jobs. Few of these had any connection with my degree in History, and although some were enjoyable, I found myself drawn back to what really interested me: languages, studying international affairs and wanting to conduct research. So I began to learn Russian and attended an MA course in the War Studies department at King’s College, London, a multidisciplinary academic environment in which I could pursue history and international affairs at the same time. The MA provided the basis from which I could begin research for a PhD on Russian foreign policy.

I was lucky to find financial support for my research through a teaching scholarship at the Defence Academy of the UK, where I could teach for one month and then have three months on my PhD – an ideal set up that allowed time for concentrated research and fieldwork. The cross between my research and working with the military provided a very stimulating atmosphere and a different environment in which I began to meet public policy researchers interested in similar themes.

When I completed my PhD, I continued to teach part-time at the Defence Academy, but also set out as a freelance researcher and writer with associations to the Advanced Research & Assessment Group (ARAG) at the Defence Academy and the Foreign Policy Centre based in London. This position bridging the academic and public policy worlds gave me flexibility, but it also meant that I had to learn to adapt to the requirements of – and build rapidly a profile in – both fields.

A year later, I was offered a contract for a year as a consultant at the NATO Defence College based in Rome and another year later, I joined the Research Division as a NATO civil servant at the NDC leading the Russia and energy security research agendas. This position drew the balance of my work away from academia and more towards more public policy research.

The public policy research field today is both very competitive and in the throes of important change, and although there are numerous approaches, joining it requires careful preparation. The first question is whether to adopt a more general research profile or specialize. The approach I adopted was to specialize with a twin-track research program, developing my specific focus on Russia but also adding a related thematic agenda, energy security. This was useful since it made me employable despite the overall wider trend in the academic and public policy worlds away from regional expertise towards a thematic focus.
Together with developing a relevant and coherent research agenda, it is worth spending time developing core skills such as public speaking and writing. These skills are often overlooked. But the ability to shape your research into an informative but relevant and accessible agenda, and simultaneously develop a recognizable personal style while meeting house publication requirements is particularly important.

A career in research in international affairs is certainly rewarding but demands the usual requisites of good luck, hard work and getting out to meet as many people as possible in many different disciplines and sectors. Such a career can come through various routes: academia, public policy, and the private sector. Indeed, usually a career weaves its way through all three eventually.

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**Working for the EU**

*Theodora Bradbury, EU Careers Ambassador for Oxford University, (BA Modern Languages, German, St Hugh’s, 2016)*

What comes to mind when I say ‘EU’? Faceless bureaucracy, endless legislation, and David Cameron getting angry? Well, throw away those prejudices, because the EU is one of the best options out there when it comes to a graduate career. I’m the EU Careers Ambassador for Oxford University, and an aspiring translator, and it’s my job to let you know about the opportunities available with the EU and to advise you on how to access them.

So, why should you aim for a career with the EU?

- The array of jobs it offers is vast: translation, law and economics are the obvious ones, but what many people don't realise is that the EU also frequently recruits scientists for specialist projects
- No need for extensive experience: in the translation department, for example, around 50% of employees join straight after getting their BA
- The EU machine may seem ponderous from the outside, but when it comes to how it treats its employees, it's ahead of the game: flexible working is common, and it's possible to spend up to 50% of your time working from home; most people change roles every few years, ensuring that they never get bored; and continual on-the-job training ensures that you always have the skills you need to progress
- Language training isn't just possible at the EU; it's highly encouraged, with weekly language lessons and the possibility of fully-funded study trips abroad, particularly if you're a translator. Lesser-known Eastern European languages are in demand at the moment, so if you've always wanted to learn Bulgarian, now's your chance!
- And if you're worried about paying off your student debt, the monthly starting salary for graduates is around £3600
And what's the best way to access these opportunities?

- Most importantly, speak another language. Fluency in one European language and a very good knowledge of a second is a prerequisite for a career with the EU, so brush up on that A-Level French. Translators will need two languages besides their mother tongue
- If you’re in your final year, check out the traineeships, which are five-month paid internships for graduates in all of the EU institutions (the European Commission, the Court of Justice, etc). These are a fantastic way of finding out whether the EU environment is for you - and for making the all-important connections that will help you to get a permanent job later on
- Be ready to move abroad - 80% of EU employees work in Brussels or Luxembourg. If you can prove that you work well in a multicultural environment, that's a big plus in the application process, as is evidence of being a good team player
- Brush up on your writing and editing skills: EU employees need to be good at communicating

Questions? Email your Careers Ambassador on eucareers.oxforduniversity@gmail.com, or check the Careers Service newsletter for details of talks on EU Careers and the application process, held throughout the year. And you can always find more information on the European Personnel Selection Office website: europa.eu/epso/index_en.htm.

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**Journalism in China – From Intern to Deputy Editor**

*Alun John (MSc in Modern Chinese Studies, St Catherine’s, 2013)*

As I was coming to the end of my course, I was not really sure what I wanted to do, in fact that had been at least part of the thinking behind my decision to take a masters in the first place. I had spent some time in China in between finishing my undergraduate course and starting my masters, teaching English, and while I was interested in working in China again, I felt that I had taught English as a foreign language for long enough. The problem was, finding work as an expat in China (or at least if you are not an experienced professional) is dependent on getting lucky and meeting the right person at the right time. There are comparatively few jobs in China that a foreigner can do better than, or even as well as, a local, and given China’s size, finding out about them isn’t easy. That is why *The Internship Programme* was helpful, as the hard relationship building bit about finding a job in China had been done already. All I needed to do was apply. I therefore applied to, and was offered, an internship at the Shanghai Business Review, a monthly English language magazine.

As an intern at SBR I was given a fair amount of responsibility and left to get on with it. On my first day my manager gave me a brief about the two articles I would be writing for the September issue of the magazine, one on developments in executive education in China and East Asia, and another on the business environment in the city
of Chengdu, I was given a list of possible contacts to organise interviews with, and then off I went. The first few weeks were rather surreal, heading over to fancy offices interviewing senior managers and executives. A lot of the time I was thinking “I’m just an intern who’s been here five minutes, why are you taking me seriously?” The confusion is starting to wear off a bit now, but I am still moderately surprised that people seem to care what I write about them.

Certainly the internship proved successful for me, as approximately a month and a half into my time with SBR, my line manager left the company. Since I was on the spot, and at the time was not considered to be completely incompetent, I was offered his job. For the final month of my planned internship, I was no longer the intern, but rather the magazine’s deputy editor, responsible for all its content, nagging various freelance writers and contributors about their copy, or lack of it, (you would think this would mean that I would not have missed the deadline for submitting this to the Careers Service!), frantically trying to find photographs to print alongside articles, as well as getting my own writing done. Since July, I’ve written cover features for the magazine on consumer marketing in China, the changing attitudes towards environmental sustainability, and the new Shanghai Free Trade Zone – a topic everyone is talking about, but no one is actually confident enough to say anything solid. I am still enjoying the work, and it is certainly something that I would not have been doing had it not been for my internship. Finding (non teaching) work as an expat in China mostly comes down to chance - I got lucky that my manager left the company when I happened to be on the spot. However, had I not been there, then I would not have been offered the job. Even if I had not been quite so fortunate with timing, the things I learnt during my internship, and perhaps more importantly the contacts I made, I feel would have stood me in good stead for finding a full time position anyway.

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A Career in International Law

Avani Bansal, Former president, Oxford Lawyers Without Borders (BCL, Linacre, 2012)

If you have chosen to read this blurb it is clear that somewhere you are interested in a career in International Law. But before telling you my story, I have two main insights to share on the topic. First, there is no set path to a career in International Law and this presents tremendous opportunity to be creative with your career choice. Secondly, a career in International Law should not be contrasted with a career in National Law/s. The interaction between International Law and National Law/s is a porous zone, where actors at both levels are required to work with each other. Therefore, while those interested in a career in International Law may have to choose a geographical focus, they also have to work with actors and thematic issues that span across different levels – local, national, regional and international.

My interest in International Law emerged from the observation that many interesting
developments in Indian law were reflecting developments in International Law. For instance, a litany of judgments by the Supreme Court on women-related issues was influenced by CEDAW (The Convention to Eliminate All Forms of Discrimination Against Women). Therefore my focus on International Environmental Law and Human Rights led me to study these subjects with much interest at Law school, in India and then in Oxford.

Oxford also presented opportunities to apply the understanding of International Law to practical issues. As President of Oxford Lawyers Without Borders, I worked on drafting a report on the legal issues that the claim of self-determination of West Papua against Indonesia presents. In hosting an international conference titled ‘10 Legal Solutions To International Problems’ in February 2013, drawing speakers from different backgrounds, the quest was to brainstorm solutions to some issues that International Law presents. Similarly, my internship with the UN High Commissioner for Human Rights, Geneva, presented an opportunity to work with the Senior Legal Officer on a range of human rights issues and look at them from an International Law perspective.

I have come back to India to start my own legal organisation where I can bring together different aspects of law such as litigation, transactional work, policy making, pro-bono and at the same time bring together actors at different levels. So, as I said at the outset, it is important to connect the ‘global’ with the ‘local’, but I have carefully positioned myself at the national level in view of my familiarity with the country and its legal culture. I have chosen a field of work where I believe I can make the maximum impact, but it’s one’s love and passion for an issue that should be the determining factor in all career choices and a career in International Law is no exception.

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A Microfinance Experience in Ghana

Sophie Wilson, Intern at Opportunity International Savings and Loans Ltd., Accra, Ghana (BA History and English, 2013, Mansfield)

I was no stranger to The Internship Programme, having interned for Infosys, a large IT Consulting firm in Hyderabad, India in 2012. This internship had been facilitated by the scheme. There were some really exciting opportunities available for 2013 and I was very grateful to have the chance to work for Opportunity International (OISL) in Ghana for two months after finishing finals.

OISL is a microfinance organisation providing savings, loans, and insurance and training facilities to over 2.8 million clients in over 20 countries worldwide. Opportunity Ghana has 23 branches nationwide and over 800 employees. I worked in the Operations Department of the bank and my projects involved re-writing OISL’s existing Banking Operational Policy and Procedure Manual, writing SLAs for the various departments of the bank and designing tests for gauging employee
understanding of various policies and procedures. It was insightful to study across the various departments, which included Legal, Credit Risk, MIS, HR, Administration, Data and Finance departments as well as Operations. As a student with a humanities background, it was a great learning experience.

I tried to remain conscious of OISL’s place within the microfinance sector and used the opportunity to investigate this modern and highly topical phenomenon of the developing world. It was wonderful to meet clients in the field at OISL’s various Branchless Banking “hubs” and in the Banking Hall and to hear their stories of entrepreneurship. Operations is concerned with efficiency maximisation, and it was interesting to consider the technical and social challenges of modernising business processes considering both the bank’s lower-income clientele, 80% of whom are illiterate, and the high operating costs associated with providing microcredit. It was fascinating to see ‘development’ in practice by observing how the provision of widespread, basic banking services positively affected the lives of OISL clients.

Ghana has such a rich and vibrant culture. I was so happy to learn about Ghanaian customs, cuisine, music and even some of the local languages Twi, Ewe and Ga from my colleagues, who shared their advice and local knowledge with me. The office was always full of music, food-sharing and laughter and I loved going to work every day. As OISL is a Christian organisation, I participated in daily “Devotion” – a 45-minute session of prayer, song and dance which emphasised an incredibly important aspect of Ghanaian life. At my accommodation I also made many friends and travelled extensively on the weekends with them, visiting places such as Ada Foah, Wli Waterfalls, Cape Coast, Kakum National Park, Mole National Park, Kumasi and even neighbouring Togo.

Working in Ghana was fantastic and I would love to return to West Africa in my future working life. The learning curve is doubled when working abroad, as it provides a great opportunity to read up on the history, culture and politics surrounding you. I am incredibly grateful to the Careers Service for facilitating two great summers working abroad! Thank you.

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**Reflections on International Study and the Erasmus Mundus Programme**

*Milja Fenger (BA in Human Sciences, Harris Manchester, 2013)*

I was convinced: it could never be as hard as studying in Oxford. I was wrong. Moving to Copenhagen after having lived in England for eight years was, at first, a wonderful adventure. I come from Holland, and England was a strange place for someone who had never heard of private schools, universities that were not good and everything else that has to do with a deeply ingrained class system. Moving from my home country was fantastic. I discovered that it became possible to be more objective
about the two societies I had lived in than before. My friends were from all over the world and I could make theatre and write films with an ambition that would have been laughed at in my own country. Yet every 4 months, having visited home for a few weeks, I would cry into my parents’ shoulders and (until the very moment I stepped into the Eurostar) genuinely wish I could stay home this time. Whenever anyone asked I denied it, but it was difficult at times, managing by myself, always. After a few years I found I was no longer an outsider; people stopped asking where I came from and I no longer insulted friends and strangers with my Dutch directness. Then, in my second year in Oxford I realised I felt ready to leave. I needed a new challenge, wanted to discover another culture or, maybe more accurately, I wanted to discover myself in another culture. Perhaps also I was being rational. I felt I could not afford to pay the extraordinarily high fees for masters in the UK and I was not ready yet for a PhD or a job. Education in many other European countries is heavily subsidized by the state and annual tuition fees for masters that I looked at ranged from £0 (Denmark, Norway, Sweden, Germany) to £1500 a year (Switzerland, the Netherlands). All these countries offer hundreds of degrees in English. Also, getting a good job (or doing a PhD) in most of these places actually requires you to have a masters degree, as a bachelors degree is seen as only half a university education.

I applied to a number of courses which also had scholarships attached to them. The Erasmus Mundus scheme run by the European Union has about 30 two-year masters’ courses which send you to two different countries and for which a number of full scholarships are available. My course has begun at the University of Copenhagen and will bring me to an elite institute in Montpellier, France in the second year when I will also spend 5 months doing fieldwork in a tropical country.

Like 8 years earlier, moving country was a fun and illuminating experience. The courses I have taken so far have been difficult in an entirely different way than those in Oxford were. There is a lot of teaching, including group work and exercises, and little independent work. While the individual work demands are a lot lower than I was used to, there are about 22 hours of classes in my department and the holidays are short, although more frequent (a week off about every 5 weeks). All of this is more conducive to having a normal life (e.g. going climbing, learning Danish, hanging out with friends, long walks in nearby forests) but also, for me, less exciting and motivating. One thing I am struggling with intensely is project work in groups. It’s a valuable skill to learn, working with others who may not necessarily have the same ambitions, preferences or communication style as you, but it has driven me to madness on a number of occasions. It’s far more difficult than overcoming the worst essay crisis!

I advise everyone to study abroad for a while if they can. It is only in England that I have observed the panic related to the perceived need to get a good job early. Studying is a great privilege; you can spend the rest of your life worrying about your career, why not broaden your horizons some more now?
Bridging the Gap between Research and Policy

Tess Hellgren – RAND Europe, (MSc Migration Studies, Jesus, 2012)

Two years ago, I attended International Careers Day as a student. Having recently finished my undergraduate degree in social sciences at Harvard University, I was halfway through my Oxford MSc in Migration Studies. It was at International Careers Day that I came across the stand for RAND Europe, an independent, not-for-profit research institution dedicated to improving policy- and decision-making in the public interest. I was immediately attracted by RAND’s commitment to bridging the gap between research and policy. While I had loved my university experience, I was frustrated that my academic work was not necessarily able to reach beyond the classroom walls. I was drawn to the fact that RAND Europe combines rigorous, evidence-based research with outputs that speak directly to policymakers. In my view, it seemed to offer the best of both worlds.

A few months later, I began my summer internship with the Defence and Security team at RAND Europe’s main office in Cambridge. Rather than running errands or making photocopies, I was immediately drawn into my team’s research programme. Within weeks I was contributing to cutting edge policy analysis for governmental and European Commission clients, working on projects and proposals that ranged from cybersecurity to climate change. I had very little previous experience with some of the subject matter that suddenly confronted me, but I was excited to learn and was given ample opportunities and support from senior colleagues throughout the organisation.

What began as a summer internship has evolved into a remarkable career opportunity. Although I had intended to return to the US after my internship, I felt no hesitation when I was offered a permanent position at RAND as an Associate Analyst. The past year and a half has been an incredible whirlwind that has challenged me in ways I could never have expected. I have been able to build on my migration expertise through projects on European societal trends, diaspora engagement and border control evaluation – and I have equally expanded my expertise in brand-new areas, with work on conflict prevention, national risk assessment, maritime terrorism, and defence technologies. No two days are the same. In the past month alone, I have travelled to Brussels to lead a workshop on migration and instability for Belgian military and government officials; to Strasbourg to serve as a rapporteur at the World Forum for Democracy; and to The Hague to speak at a Migration Policy Conference bringing together academics and policymakers.

This year I am attending International Careers Day again, this time as a representative for RAND Europe. My advice for those interested in the policy research sector is to be open to unexpected opportunities for professional development. There will be plenty of time to specialise later on, so take advantage of the flexibility that comes with the beginning of your career to develop strong and lasting professional skills. With my background in the study of migration, I had never planned to work on defence and security issues – but my experience at RAND Europe has invaluably broadened my
perspective and supported my professional growth.

Work environment is also crucial. Consider this when you are researching potential jobs, and ask about the work environment when you interview. You should be able to draw inspiration not only from the content of your work, but also from the people and principles that surround you. Even a dream job description can be ruined by negative colleagues and a poor professional environment. I have been fortunate at RAND to benefit from inspiring colleagues, incredible mentorship, flexible working arrangements, and a set of organisational values to which I wholeheartedly adhere.

Finally, advocate for yourself. Actively seek out feedback and embrace challenges. No matter how perfect your job, there will be times when you will lose opportunities if you do not take the initiative to pursue your interests and make your voice heard. Know your short-term and long-term priorities, both personally and professionally, and be proactive to ensure that your career path is moving in the right direction.

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Permanent Mission of the Netherlands to the UN

Sophie Evekink - Permanent Mission of the Netherlands to the United Nations
(MSc Criminology and Criminal Justice, Lincoln, 2013)

Since August 2013 I have been a Stagiaire (‘assistant attaché’) at the Permanent Mission of the Netherlands to the United Nations in New York. I assist the First Secretary of the Development, Humanitarian, and Human Rights Section and am focusing on migration, human rights, and women and LGBT issues.

Before doing my Master’s in Criminology at Lincoln College, Oxford, I read Politics and did an Erasmus Exchange. Instead of knowing a little about a lot in my degrees, I decided to focus on specific issues of interest to me and research them extensively; namely, human trafficking, terrorism, and women’s issues. I took those themes and subsequently applied them in future courses, internships, and research projects I did in Syria, Georgia, and the Czech Republic. At Oxford I definitely took advantage of all the societies and talks being held. How could you not? Never forget that you’re in an incredibly fortunate position and therefore should make use of it! Be proactive about networking and applying but don’t be hard on yourself, everything sorts itself out eventually as long as you’ve put your hat in the ring.

Currently at the Netherlands Mission, my tasks vary greatly. What work we do here depends on the primary concerns of our government back at our home capitol. Advancing the position of women and LGBT people are two priorities and as a result I have dealt a lot with those issues. My tasks have included organising events at the UN, speech-writing, attending negotiations to do with human rights-related resolutions, writing reports on meetings, and assisting visiting diplomats from The Hague. A lot depends on your supervisor and work environment. I have been
unbelievably lucky to have someone who gave me a lot of responsibility from the start. In saying that, work hard from the get-go to prove yourself. Don’t wait for someone to give you instructions; have an answer before they even ask a question. Even though I take my job seriously, I still like to joke around with my colleagues—especially considering I sometimes spend 12 hours a day with them!

If you want to work in diplomacy, foreign languages are imperative, especially French and Spanish. Do field work or work abroad so you have practical knowledge on the places with which you want to deal. If you have experienced different cultures, lived in places where you are the minority, you will understand your colleagues a lot better. In the working world your academic knowledge will only get you so far. It takes patience, flexibility, and humility. In diplomacy it’s imperative to keep a smile on, even on the hardest of days.

Be curious, persevere, and make it your mission to get the job you want. If you’re unsure of what you want, research, research, research, bounce ideas off of friends, speak to the Careers Service. If you find a topic about which you can’t stop reading, talking, dreaming, then go for it. You’ll get there!

Reflections on Working with the International Finance Corporation (IFC)


I joined the International Finance Corporation (IFC) as an intern in 2007, and spent the following 5 years as a researcher/ investment analyst. The IFC is the private sector arm of the World Bank Group, which aims to strengthen the private sector in emerging markets through investment and advisory services. For someone who is very critical of the role of IFIs in developing countries, the chance to work in the IFC was a very valuable opportunity to develop a much more informed perspective on how these institutions operate as well as understanding the dynamics of the decision making process. I spent my IFC career in the investment stream, mainly focusing on the health and education sectors in the MENA region with a particular emphasis on Egypt where I was based.

My job as an investment analyst entailed three main functions: (i) business development; (ii) processing new transactions; and (iii) portfolio work. In terms of business development, since I was the only Health and Education staff member in the Cairo office I had the extra role of mapping out the health and education sectors and identifying the key players in these sectors for IFC to engage with and potentially finance. In addition to meeting the key players, I was also involved with my colleagues in meetings with major stakeholders like policy makers and government officials who were responsible for setting the policies and general strategies for investments in these
This is where an experience with the IFC is particularly distinguished from other financing institutions in terms of exposure and strong links with the national policies of the countries they operate in. Being a member of the World Bank Group it is committed to a Country Assistance Strategy (CAS), which the World Bank develops after liaising with the relevant authorities and officials. Hence, you are not only exposed to market intelligence but also to the bigger picture in the form of the policies that govern the economic activities of the sectors you are operating in. Secondly, the processing, which is an investment analyst’s main responsibility, includes being the member of the transaction team that is responsible for the financial analysis and modeling/valuation for potential new projects. The third task I was charged with was handling a few of the existing portfolio projects to gain a better understanding of IFC’s past experiences with other projects in the same sector and benefit from the lessons learnt.

Applying for an IFC job is mainly through checking the vacancies on their website (shortlink: http://goo.gl/dils2) which are regularly updated with openings in the different offices, and attending the fairs where IFC are represented. In addition to the different positions in the IFC headquarters in Washington or the field offices around the world, there is also a recruitment program called the Global Transaction Team Program (GTT) which offers the opportunity of having a global career as an investment professional working in the private sector of several developing countries. Participants with considerable working experience and an MBA or finance masters degree are usually targeted for an Associate Investment Officer position, in which they are responsible for identifying, structuring, closing and monitoring IFC’s loans and investments, building their expertise through assignments in different countries.

It is important to note that whereas the IFC is much less bureaucratic than other multilateral institutions like its sister organization the IBRD it is still much more bureaucratic than any other private financing institution. Also, there is very little scope of changing the strategy or politics of the institutions as like many other multilateral institutions these decisions are made by the member countries/shareholders. If you are young or looking for an organization that has a more grass roots approach, it may be better to consider doing work outside of the World Bank Group for a number of years, and to come in mid-career or with relevant experience that can help you navigate the complex bureaucracy and have the required skill set.

In my personal experience, I was more interested in understanding how institutions such as the IFC operate and less about having a long-term career there. My 5 years there were very beneficial in understanding the mechanisms of decision-making in IFIs but also offered exposure to the policy-making process on the national level. This proved an invaluable asset in my new career in the policy field. My first job after the IFC was with a local NGO in Egypt where I was the program officer for Debt, Investments and Trade and my experience at IFC enabled me to provide sound analysis on how IFIs can affect the national policies in these fields. I am currently completing my masters degree in Public Policy in Oxford after which I aim to pursue a career in policy research and analysis and I believe my experience in the IFC has provided me with
My pathway into international development was certainly not conventional. I studied law as an undergraduate with every intention of pursuing a career as a solicitor in Australia. However, as I progressed further in my studies I became increasingly concerned with issues of global justice and poverty. Gradually my original plans were swept aside and I began considering a career in human rights. But where to start???

Fortunately, I was lucky enough to be accepted into a graduate program within an international humanitarian NGO, World Vision. This was despite not meeting any of the education criteria (this is proof you do not need an MA in International Development). I believe the selection panel saw someone who was ‘green’ in terms of knowledge about the sector, but on the other hand someone who was very willing to learn with a unique skillset. The key was demonstrating transferrable skills and a genuine passion for the work and values of the organization.

Five years later I am back at university studying a Masters in Public Policy, after which I hope to return to the international development sector in a policy-oriented role. There is heated debate about whether it is better to continue straight onto an MA, or to get your ‘hands dirty’ by gaining field experience first. Personally, I learned a great deal by being exposed to NGO work in its various settings including fundraising and field offices. I often learned ‘by doing’, which can be very challenging, but nonetheless extremely valuable. But in short, there is no ‘right’ order of doing things.

In reality it is difficult to define a typical career trajectory for international development. This reflects the diversity within international development itself, and the need to attract young professionals from a range of technical backgrounds such as engineering, nursing and law. This is good news for the prospective applicant because in many ways the field is wide open! On the other hand, it can be very confusing to define your interests and the specific skillset you are looking to build.

So here are some brief reflections from my own experience of working in the NGO sector:

1. Get an office job! - a lot of NGO work is office-based and requires skills such as project management, event planning, strong written communication, chairing meetings, and collaborating in teams. If you get the chance, get an office job while you are still studying to start refining these much-needed skills.
2. Find a mentor or ‘critical friend’- it was really useful for me to speak informally with people who had some experience of NGO work for advice. You might know people already, or need to reach out by attending networking events, conferences or local volunteering groups. I found mentors within a church-based volunteer group and then within World Vision when I joined. Be proactive- often people will be more than happy to sit down and have a coffee with you if you ask them.

3. Self-direct your education- so you may not meet the ‘formal’ education requirements, but consider how you can build your knowledge base outside of formal education. For example, I completed several online courses and professional training courses in relevant subject areas like project design and evaluation. Stay up to date with the most current research and debates within international development by listening to podcasts, following blogs by prominent practitioners, and reading the latest literature.

4. Don’t be afraid of being a generalist- while it is important to have some specific career goals and interests, eg food security, don’t tie yourself down too early. You can sometimes bring more value as a generalist who has broad knowledge and experience on a range of topics. This also shows that you can be adaptable. Sometimes the topics that most interest you take you by surprise- for example I started out with an interest in human trafficking but now I am focusing on good governance.

5. Volunteer (but think outside the box)- internships are highly valuable because they give you a taste of the work environment. But think a bit more creatively about where you volunteer. For example, I interned with a Member of Parliament which gave me insight into the public advocacy process. Private sector experience is increasingly sought after, while you can develop great interpersonal skills from volunteering with community-based groups.

These are just some of the things I wish I had known when I was preparing to graduate. I hope my experience shows that there is no one narrow path to tread. Be creative, ambitious, knock on a lot of doors if needed, and pursue what you are genuinely passionate about.
ABG (Association Bernard Gregory)

ADDRESS: 239, rue Saint Martin, Paris, France, 75003

TELEPHONE: + 00 33 (1) 427 427 01

EMAIL: emploi@abg.intelliagence.fr

WEBSITE: www.intelliagence.fr

ORGANISATION: We are a French not for profit association founded in 1980. We are sustained by the Ministry of Higher Education and Research, private companies and professional organizations. We have 11 employees in Paris and a network of 150 academic correspondents in France and Europe.

Mission: To facilitate the transition of PhDs (whatever their field and seniority) from academia to the private sector, and to help companies recruit PhDs.

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Contact: christine.bachelin@abg.intelliagence.fr; catherine.gayda@abg.intelliagence.fr

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Contact: veronique.dupont@abg.intelliagence.fr
ACCA (The Association of Chartered Certified Accountants)

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TELEPHONE: 0141 582 2000

EMAIL: students@accaglobal.com

WEBSITE: www.accaglobal.com/ukgraduates

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**TELEPHONE:** (020) 7632 0003

**EMAIL:** kathleen.devereaux@austrade.gov.au

**WEBSITE:** www.studyinaustralia.gov.au/uk

**ORGANISATION:** We are the Australian government agency that represents all Australian universities. Postgraduate study (MA, MSc, PhD) is offered across all disciplines. Scholarships and internships are available at most Australian universities.
**BMW Group**

**ADDRESS:** BMW AG, Petuelring, 130, 80788 München, Germany
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**WEBSITE:** www.bmwgroup.com/com/en/careers/locations/index.html

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**TELEPHONE:** 0032 50 47 71 11

**EMAIL:** info@coleurope.eu

**WEBSITE:** www.coleurope.eu

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EMAIL: London@contactsg.org

WEBSITE: www.contactsg.org/jobs

ORGANISATION: Contact Singapore is an alliance of the Singapore Economic Development Board and Ministry of Manpower. We engage overseas Singaporeans and global talent to work, invest and live in Singapore.

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Cultural Care Au Pair

**ADDRESS:** 22 Chelsea Manor Street, London, SW3 5RL

**TELEPHONE:** 0800 085 1950

**EMAIL:** aupair.uk@culturalcare.com

**WEBSITE:** www.culturalcare.co.uk

**ORGANISATION:** Cultural Care Au Pair is the largest au pair organisation in the world and a sub-company of Education First (EF). Since 1989 we have sent over 85,000 au pairs to America from all over the world. The programme is regulated by the U.S. Department of State which offers the only legal way for au pairs to travel to the USA. The au pairs travel with a J1 visa. Because it is regulated by the US State Department there are several rules for us to follow; one being that the au pair has to be between 18 and 26 years old.

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Contact us:

aupair.uk@culturalcare.com
0800 085 1950
www.culturalcare.co.uk

Step into your future!
DFID (UK Department for International Development)

ADDRESS: Graduate Recruitment, H.R., Department for International Development, Abercrombie House, Eaglesham Road, East Kilbride, Glasgow, G75 8EA

WEBSITE: www.dfid.gov.uk

ORGANISATION: The Department for International Development (DFID) leads the UK’s work to end extreme poverty. We’re ending the need for aid by creating jobs, unlocking the potential of girls and women and helping to save lives when humanitarian emergencies hit.

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ADDRESS: Favoritenstrasse 15a, Vienna, 2340

TELEPHONE: +43-1-5057272-0

EMAIL: info@da-vienna.ac.at

WEBSITE: www.da-vienna.ac.at

ORGANISATION: The Diplomatic Academy of Vienna is a postgraduate school for international studies. Established in 1754 and housed in a former imperial summer palace, the Diplomatic Academy is arguably the oldest academic institution in this field. Today it offers 2-year Master’s courses and one-year diploma programmes to prepare 176 graduate students from 47 countries for an international career.

The main study areas are political science, economics, international and European law, and history. Students also receive language training and acquire intercultural competencies and skills. In addition to the academic programme, prominent figures from the world of politics, business, the arts, and science visit the DA to present and discuss the latest development in their fields. The DA is open to graduates of any discipline and of any nationality.
DISCO Inc.

ADDRESS: 2-12 Shimomiyabi-cho, Shinjuku-ku, Tokyo, 162-8701, Japan

TELEPHONE: +81 (0)3 4316-5502

EMAIL: serviceinfo@disc.co.jp

WEBSITE: www.disc.co.jp/en

ORGANISATION:

What is DISCO?

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**ADDRESS:** 320 E. 9th Street, Charlotte, NC 28202, USA

**TELEPHONE:** 704.687.7566

**EMAIL:** jeremiah.nelson@uncc.edu

**WEBSITE:** www.businessdocnet.com

**ORGANISATION:** DocNet is an organization of 103 universities granting doctoral degrees in business administration and economics. Its purpose is to promote doctoral education in business throughout the world. The organization educates potential students about careers in academia and engages in a variety of recruiting strategies aimed at increasing the pool of qualified applicants for doctoral-granting institutions. Students from all disciplines may apply to business doctoral programs and work experience is not generally expected. Anyone with a strong quantitative acumen with interest in rigorous preparation for business research and teaching may consider a doctorate in business in preparation for a career as a university professor.

DocNet is an affinity group.
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EMAIL: Via the web-form on www.eu-careers.eu

WEBSITE: www.eu-careers.eu

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Graduate traineeships are run by the various EU institutions.

Information on the European Commission's traineeship programme:
http://ec.europa.eu/stages/index_en.htm
FDM Group

ADDRESS: 3rd Floor, Cottons Centre, Cottons Lane, London, SE1 2QG

TELEPHONE: +44 (0) 203 056 8240

EMAIL: applyasia@fdmgroup.com

WEBSITE: www.fdmgroup.com/uk

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For more information on FDM and our Graduate Programme or if you wish to apply, please visit www.fdmgroup.com and www.fdmgroup.com/asia
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EMAIL: uktrainees@freshfields.com

WEBSITE: www.freshfields.com/uktrainees

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TELEPHONE: 404-385-3896

EMAIL: ursula.reynolds@scheller.gatech.edu

WEBSITE: scheller.gatech.edu

ORGANISATION: Internationally recognized as a school on the rise, Georgia Tech Scheller College of Business develops business leaders with a deep understanding of how technology and globalization are affecting business today and into the future. The nationally ranked Scheller College offers undergraduate and doctoral degrees in addition to Full-time, Evening, and Executive MBA options. A wide range of custom programs and certificate programs for executives and professionals completes the College’s educational portfolio.
German Academic Exchange Service (DAAD)

ADDRESS: 1 Southampton Place, London, WC1A 2DA

TELEPHONE: 020 7831 9511

EMAIL: info@daad.org.uk

WEBSITE: www.daad.org.uk

ORGANISATION: The German Academic Exchange Service (DAAD) is the German national agency of international academic cooperation. We provide information about studying and researching at German institutions of higher education as well as funding.

Scholarships are available for all disciplines.

Please check the website and specific scholarship schemes for deadlines and requirements.
Global Vision International

ADDRESS: 1 Exeter Way, Emperor Business Park, Exeter, Devon, EX1 3QS

TELEPHONE: 01727 250250

EMAIL: outreach@gviworld.com

WEBSITE: www.gvi.co.uk; www.gvi.org

ORGANISATION: Global Vision International is a multi-award winning global volunteering organisation running conservation and community development programs in over 40 different locations around the world. We currently run over 150 projects in countries such as India, Fiji, Mexico, Costa Rica, Kenya, South Africa and more.

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Harvard Business School, Doctoral Programs

ADDRESS: Wyss House 105, Boston, MA 02163, USA

TELEPHONE: 617-495-6101

EMAIL: doctoralprograms@hbs.edu

WEBSITE: www.hbs.edu/doctoral

ORGANISATION: The mission of the HBS Doctoral Programs is to educate scholars who make a difference in the world through rigorous academic research that influences practice. We offer DBA programs in Accounting and Management, Management, Marketing, Strategy, and Technology and Operations Management. In collaboration with Harvard Graduate School of Arts and Sciences, we offer PhD programs in: Business Economics; Organizational Behavior; and Health Policy (Management). All incoming students, regardless of need and background, are awarded a fellowship which includes tuition, single-person health fees, and a living stipend ($39,300 USD for 2013-2014). Although there is no formal commitment, it is expected that a similar level of financial aid will be awarded for up to five years, so long as the student is progressing in a satisfactory manner.

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IESE Business School

ADDRESS: Avda. Pearson, 21, Barcelona, 08034, Spain

TELEPHONE: +34.93.602.4406

EMAIL: djanssen@iese.edu

WEBSITE: www.iese.edu/phd

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Europe Campus – INSEAD PhD Office, Boulevard de Constance, 77305 Fontainebleau, France  
Asia Campus – INSEAD PhD Office, 1 Ayer Rajah Avenue, Singapore 138676

TELEPHONE: EU: +33 (0) 1 60 72 42 93 / Asia: +65 6799 5139

EMAIL: PhD.Info@insead.edu

WEBSITE: phd.insead.edu

ORGANISATION: INSEAD is one of the most innovative and influential of the world’s best business schools. The INSEAD PhD in Management offers a unique education that prepares you to be at the forefront of business research and to disseminate cutting edge knowledge to managers and organisations, and allows you to specialise in one of the eight areas of specialisation namely: Accounting, Decision Sciences, Entrepreneurship, Finance, Marketing, Organisational Behaviour, Strategy, and Technology and Operations Management. The programme is fully integrated across INSEAD’s two campuses – in Fontainebleau, France and in Singapore – both in terms of content and via world-class pedagogical infrastructure. Students have the opportunity to study on both campuses and interact with faculty, companies and research sites throughout the duration of the 4-5 years full-time degree. Through INSEAD Fellowships, students currently enrolled in the programme receive full tuition fees waiver, and generous stipend and research support for a period of up to five years. INSEAD’s truly global perspective and multicultural diversity are reflected in all aspects of PhD research and teaching. Its placement record is formidable, and graduates go on to pursue academic careers in top business schools worldwide.

Admissions for September 2015 intake will commence in Fall of 2014, with an early December deadline. To apply, we accept either a GMAT or GRE test, along with other minimum requirements for admissions. Neither a formal business education is required nor a Master’s degree.
International Committee of the Red Cross

ADDRESS: Mission to the UK and Ireland: 44 Moorfields, London, EC2Y 9AL
Headquarters: 19 Avenue de la Paix, Geneva

WEBSITE: www.icrc.org

ORGANISATION: The ICRC is an independent, neutral organization ensuring humanitarian protection and assistance for victims of armed conflict and other situations of violence. It takes action in response to emergencies and at the same time promotes respect for international humanitarian law and its implementation in national law.

We are recruiting interpreters and delegates for field missions around the world. Delegates and interpreters carry out tasks such as: visiting persons deprived of their liberty; restoring family links; developing activities in favour of the missing and their families; promoting respect of international humanitarian law and organising assistance operations. As a representative of the ICRC, he/she also maintains contact and negotiates with authorities and armed actors in order to carry out his/her work as effectively as possible.

All applications through the ICRC’s website.
The Internship Programme offers global summer internship experiences to current students at Oxford (including finalists and finishing postgraduates). Students spend their summer working in an organisation from a wide variety of sectors, with possible locations all over the world. The majority of opportunities are funded.

To apply:
Summer 2014 internships are listed on CareerConnect.
Deadline for international placements: 11 February 2014
Deadline for UK placements: 4 March 2014

To find out more, attend a talk at International Careers Day:
11.15-11.45, or 15.00-15.30, in Room 11

www.careers.ox.ac.uk/internships
Japan Society for the Promotion of Science, London

ADDRESS: 14 Stephenson Way, London, NW1 2HD

TELEPHONE: 020 7255 4660

EMAIL: enquire@jsps.org

WEBSITE: www.jsps.org

ORGANISATION: The Japan Society for the Promotion of Science (JSPS) is Japan’s leading funding agency and is largely funded through annual subsidies from the Japanese Ministry of Education, Culture, Sports, Science and Technology (MEXT). Established in 1932, JSPS promotes the advancement of academic research in all disciplines from social sciences and humanities to natural sciences and engineering. Additionally, JSPS administers a number of bilateral and multilateral programmes for scientific cooperation and exchange.

One of the most important missions for the JSPS is to support international collaborative research. JSPS offers a variety of invitational fellowship programmes which provides the opportunity for postgraduate students to professorial level researchers to conduct cooperative research with leading research groups at Japanese universities and institutions. Researchers from all fields of sciences including humanities and social sciences are eligible to apply.

The Summer Programme and the Postdoctoral Fellowship Programme (Short-term) are the best programmes for young pre- and post-doctoral researchers, which provide researchers with first-hand experience of the research and living environment in Japan, whilst expanding academic exchange between Japan and the United Kingdom. JSPS also offers the Postdoctoral Fellowship Programme (Long-term) and Invitation Fellowship Programme (Long-term/ Short-term/ Short-term S) for the next stage of collaborative research with Japan.

JSPS London accepts applications of the Postdoctoral Fellowship Programme (Short-term) twice a year. This Programme provides the opportunity for short-term visits for young pre- and post-doctoral UK researchers and researchers from Europe and North America based in the UK. Awards will cover visits of 1 to 12 months.

For more information, please visit our website: www.jsps.org/funding/programme.html
London Business School

ADDRESS: Regent’s Park, London, NW1 4SA

TELEPHONE: 020 7000 8968

EMAIL: phd-info@london.edu

WEBSITE: www.london.edu/phd

ORGANISATION: The vision of London Business School is to have a profound impact on the way the world does business. Business leaders, government, professionals and the media rely on London Business School for the latest ideas on business practice and theory. Our faculty work at the forefront of global business research and teaching. Our PhD students work closely with faculty on cutting-edge research that spans a broad range of disciplines and topics. Through rigorous coursework, supervised and joint research, our students are equipped to work at the frontiers of knowledge in their chosen subject area – Accounting, Economics, Finance, Management Science and Operations, Marketing, Organisational Behaviour or Strategy and Entrepreneurship.
MIT Sloan PhD

**ADDRESS:** 238 Main Street, Suite 500, Cambridge, MA, 02142, USA

**TELEPHONE:** 617-253-7188

**EMAIL:** sloanphd@sloan.mit.edu

**WEBSITE:** mitsloan.mit.edu/phd

**ORGANISATION:** Rigorous, discipline-based research is the hallmark of the MIT Sloan PhD Program. The program is committed to educating scholars who will lead in their fields of research — those with outstanding intellectual skills who will carry forward productive research on the complex organizational, financial, and technological issues that characterize an increasingly competitive and challenging business world. MIT Sloan PhD graduates go on to teach at the world’s most prestigious universities.

Online application is once a year (deadline mid-December) for September matriculation. Usually between fifteen and eighteen students matriculate per year.
Multilingualvacancies.com Ltd

ADDRESS: First Floor, 35-38 New Bridge Street, London, EC4V 6BW

TELEPHONE: 0203 542 9009

EMAIL: sales@multilingualvacancies.com

WEBSITE: www.multilingualvacancies.com

ORGANISATION: Multilingualvacancies.com is an online job board solely specialising in advertising language jobs in London, across the UK, Europe and worldwide.

Launched in 2003, multilingualvacancies.com is the definitive European online-network for those seeking bilingual jobs, connecting the most progressive companies with the most qualified career-minded individuals.

If you are a jobseeker looking to use your language skills or an employer wanting to recruit language speakers, this site is built for you as a one-stop portal for all your multilingual recruitment requirements.
NonStop Recruitment

ADDRESS: Mill House, 8 Mill Street, London, SE1 2BA

TELEPHONE: 0207 940 2105

EMAIL: careers@nonstop-careers.com

WEBSITE: www.nonstop-careers.com

ORGANISATION: NonStop Recruitment is a successful, fast-growing European Recruitment Consultancy. Since 2000, we have built our market position and our success purely on the talent of the people we recruit – and the way we develop and support them to become high-performing Recruitment Consultants.

Our Consultants are trained to deliver an exceptional standard of recruitment services, to some of the major names in the Pharmaceutical, Technical, Medical Devices, IT, Care and Digital sectors.

Our clients – and bottom line profits - tell us that we do a great many things very well. Complacency, however, is the last word you would associate with us. We work incredibly hard to deliver better and better results, based on better and better service delivery. Which is why we believe the best is yet to come – for us, our clients and for the people who have what it takes to join us on the journey.

The Result? We’re expanding (in the UK and across mainland Europe) and continue to post impressive performances in all our niche sectors. Most importantly for you, our Training Programme has been consistently refined and enhanced – and is simply unmatched anywhere else.

If you’re right for us, this training programme will be the foundation stone for one of the most demanding but rewarding careers to be found anywhere in commerce. Your career will see you enjoy high earnings – and give you the option to work in any of our UK or mainland European offices.

Are you looking for an adventure? Then let NonStop Recruitment take you on a journey...
OCSEP

ADDRESS: 1602, Unit 8, 960 Jiaozhou Road, Shanghai, China, 200060

TELEPHONE: 0086 21 62098373

EMAIL: recruitment@ocsep.com

WEBSITE: www.ocsep.com

ORGANISATION: OCSEP was created by Chinese Oxbridge graduates hoping to inspire and bring the best aspects of the Western education system to China. OCSEP work with schools and other education centres to enhance student’s learning experience through cultural exchange; English language practice; development of critical & analytical skills; and university preparation. We recruit English speakers from any discipline and no mandarin is required for any of our positions.

Available Positions:
Ambassadors: Year round internships in mainland China lasting 3-12 months for recent graduates, this is a great gap year position! Work involves: delivering OCSEP societies to high school students as well as promotional, research and coordination roles. Pay includes return flight, accommodation and salary.

TEFL teachers: Based in one of our partner schools or language centres TEFL teachers must have completed a bachelors degree at least two years prior to starting. This role is purely a teaching role and requires at least a six month commitment but offers very good remuneration.

Summer Interns: Summer positions working on OCSEP summer camps in China which include cultural exchange, university preparation and language. Position includes: flight, accommodation and stipend. Further details are available through Oxford University Internship Programme – www.careers.ox.ac.uk/internships.

Further information: www.ocsep.com/jobs.asp

To Apply: Email Covering letter and CV to recruitment@ocsep.com
Raleigh International

ADDRESS: Third floor, Prince Consort House, 27-29 Albert Embankment, London, SE1 7TJ

TELEPHONE: 0207 183 1286

EMAIL: i.masters@raleighinternational.org

WEBSITE: www.raleighinternational.org

ORGANISATION: Raleigh International is a sustainable development charity. We harness the passion and energy of young people to effect positive change in sustainable development. Our programmes focus on providing access to safe water and sanitation, protecting vulnerable environments and building resilient communities.

Our work is delivered through young people and is a collaboration between local communities, partners and volunteers from a wide range of backgrounds, nationalities and life stages. We operate in partnership with communities, non-governmental organisations and governments in Borneo, Costa Rica, Nicaragua, India and Tanzania. Since our foundation as a charity in 1984, Raleigh volunteers have become a global community of more than 36,000 people committed to building a sustainable future.

We are currently recruiting volunteers for Raleigh Expeditions and Raleigh ICS. Both programmes involve an overseas placement where you will participate in sustainable development projects. The programmes are open to people of all ages; however those who are aged 25+ fall into the leadership category and will need experience in a leadership role to be considered.
RAND Europe

ADDRESS: Westbrook Centre, Milton Road, Cambridge, CB4 1YG

TELEPHONE: 01223 353329

EMAIL: recruitment@rand.org

WEBSITE: www.rand.org/randeurope

ORGANISATION: RAND Europe is an independent not-for-profit research institute whose mission is to help improve policy and decision-making through research and analysis.

We realise our mission by undertaking objective, balanced and relevant research to respond to contemporary policy challenges in a wide variety of areas, from health and transport to technology and security. RAND Europe’s in-house teams offer multidisciplinary and multinational research strengths, both substantive and methodological. Our work lies on the spectrum between that of universities and consultancies, combining academic rigour with a professional, task-oriented approach.

RAND Europe is part of the global RAND Corporation. Since its inception in 1948, RAND has pursued its mission by addressing difficult challenges facing society, first in defence and national security and later diversifying in other areas of public interest. RAND has been privileged to work with over 30 Nobel Prize recipients over the past 65 years. From our European bases in Cambridge and Brussels, RAND Europe continues this tradition of problem-solving by conducting policy-oriented research and analysis on behalf of public and private clients across Europe.

RAND Europe staff have postgraduate degrees in a range of disciplines from accounting to zoology. What unites us is our passion for policy, intellectual curiosity, entrepreneurial energy and collaborative approach to policy research. RAND Europe has a rolling programme of recruitment with open positions advertised on our website. We also run an internship programme for final-year undergraduate and Masters students, typically for a 6–12 week period in the summer.
SOAS, University of London

ADDRESS: Thornhaugh Street, Russell Square, London, WC1H 0XG

TELEPHONE: 0207 898 4034

EMAIL: study@soas.ac.uk

WEBSITE: www.soas.ac.uk

ORGANISATION: The School of Oriental and African Studies (SOAS), University of London is the only Higher Education institution in the UK specialising in the study of Asia, Africa and the Near and Middle East.

SOAS has a diverse population of over 2500 postgraduate students from more than 150 countries and offers over 100 postgraduate programmes in law, social sciences, arts & humanities and languages & cultures with a distinctive regional focus and global relevance. For more information on postgraduate courses please visit: www.soas.ac.uk/postgraduate
TFT (The Forest Trust)

ADDRESS: 4 Chemin des Brumes, 1293 Crassier

TELEPHONE: +41 22 367 94 49

EMAIL: staff-development@tft-forests.org

WEBSITE: www.tft-forests.org

ORGANISATION: Can you imagine working for a big food company that impacts nature and people. You use palm oil in your products, pulp and paper for the packaging... NGOs are campaigning and hanging off your building. You’re facing problem with forest communities whose livelihood is impacted by the raw material you buy. The government put pressures on your suppliers to create more jobs for locals while they want to further develop their business. Most consumers want cheaper products and you’re losing part of them because they want labelled products.

Now imagine instead you are working at TFT, a charity whose mission is to support companies to dive into that complexity and innovate for the benefit of people and nature. You are facing the board member of the above company after visiting the plantations and their supply chain.

You want to bring real change on the ground, what do you do?

Your first step into change: www.tft-forests.org
TomTom International

ADDRESS: De Ruyterkade 154, Amsterdam, 1011 AC, The Netherlands

TELEPHONE: + 31 (0) 20 757 5000

EMAIL: anna.brandt@tomtom.com

WEBSITE: www.tomtom.jobs

ORGANISATION: Getting people from point A to B on a map has always been the business of TomTom. To recent Masters and PhD graduates, TomTom asks:

Where do YOU want to be?

Do you want to be making a difference in a fast-paced, international, consumer-driven organization?

Do you want to be personally mentored by a successful board member?

Do you want to be trained extensively to enhance your communication, negotiation and leadership skills?

The TomTom Global Graduate Program can provide you with the opportunity to reach your highest career goals!

You will participate in a month-long introduction to the company that includes discussion with senior management, visits to TomTom offices, comprehensive product training and observation of the Customer Care centre to get a personal understanding of our customer needs. During this introduction period, you will also begin working closely with your fellow graduates on a group project to be presented to senior management at the conclusion of 12 months.

The Graduate Program is designed to offer more than just a job. This fast-track program will connect you with some of the most talented graduates from universities around the globe to receive coaching from the innovative executives that bring TomTom products to life. Join them, and you too can help deliver the next generation of cutting-edge navigational technology. All while moving closer to achieving your personal career goals.

The next program starts 1 September 2014. We look forward to reviewing your application between January and April 2014!
Tsinghua University

ADDRESS: Haidian, Beijing, 100084, China

TELEPHONE: 86-10-62795726

EMAIL: lvzhs@tsinghua.edu.cn

WEBSITE: www.flc.tsinghua.edu.cn

ORGANISATION: Tsinghua University welcomes you to join us in Beijing from June 30 to July 18, 2014 for our annual English Summer Camp. The goal of the camp is to increase our students’ interest and enthusiasm in learning English.

We are inviting 10 visiting teachers and 15 volunteers across all disciplines from Oxford University. Visiting teachers will teach English classes, give lectures on topics of interest, and help out with group activities. Volunteers will facilitate lecture discussion seminars and lead group activities such as competitions involving music, speech and drama.

Visiting teachers and volunteers will be working together in a team, along with a Chinese coordinator and Tsinghua student volunteers. On your free days there will be opportunities to explore Beijing and to visit the Great Wall.

During the camp, teachers and volunteers will be provided free meals and on-campus accommodation (June 25-July 20). Teachers will receive a stipend of 1,300 Pounds per person and volunteers a stipend of 300 pounds per person. There will be two days of orientation and team coordination prior to the camp (June 27-28), and both teachers and volunteers need to arrive in Beijing on June 25 or 26. Transportation between the Beijing airport and the Tsinghua campus will be provided from 8:00am to 8:00pm during these two days.

Being a teacher or volunteer at the Tsinghua English Summer Camp is a great way to get to know China from a unique perspective. We’re looking forward to seeing you this summer!

Visit our website at www.flc.tsinghua.edu.cn.

CONTACT: Ms. Liu Nannan, Email: engsummer@mail.tsinghua.edu.cn
University of Connecticut, School of Business

ADDRESS: 2100 Hillside Road, Storrs, Connecticut 06269-1041, USA

TELEPHONE: 860.486.2317

EMAIL: Contact@business.uconn.edu

WEBSITE: www.business.uconn.edu/cms/p175

ORGANISATION: Founded in 1941, the UConn School of Business has evolved into one of the most comprehensive business schools in the United States, offering academic programs at the bachelors, masters, doctorate and advanced certificate levels, in five Connecticut locations – Storrs, Hartford, Stamford, Torrington and Waterbury. The School of Business has established a strong reputation for high quality research and academic programs, spanning a wide array of functional disciplines – Accounting, Finance, Management, Marketing, and Operations and Information Management.

The School’s faculty offers a wealth of academic and business experience to students. Over 96% of them have earned a Ph.D. or the highest degree in their field. And all are actively involved in scholarly activities that include: authoring college textbooks and numerous books, articles and conference papers; original research projects; business, government and industrial consulting; and conducting sponsored research for academic programs. Such scholarly activities enable faculty to stay current in and contribute to their fields of knowledge, as well as to bring a balanced perspective between theory and practice into the classroom.
University of Michigan, Stephen M. Ross School of Business Ph.D. Program

ADDRESS: 701 Tappan St, Ann Arbor, MI 48109-1234, USA

TELEPHONE: 734-764-2343

EMAIL: rossphdprogram@umich.edu

WEBSITE: www.bus.umich.edu

ORGANISATION: The Stephen M. Ross School of Business at the University of Michigan offers a Ph.D. in Business Administration with specializations in Accounting, Finance, Business Economics, Management and Organizations, Marketing, Strategy, and Technology and Operations. Students benefit from mentorship by world-class faculty, opportunities for collaborative research, intensive coursework, and an unparalleled Teacher Development Program. Our students are tremendously successful on the academic job market with 95% securing a tenure-track position within 6 months of completing the program, many at the world’s top universities. Students receive five years of funding, which includes a full tuition waiver, health insurances, and a generous stipend package that combines both fellowship funding and a research assistantship.

Please apply online.
University of Minnesota, Carlson School of Management, PhD

ADDRESS: 321 – 19th Avenue South, Minneapolis, MN  55455, USA

TELEPHONE: 612-624-0875

EMAIL: brons003@umn.edu

WEBSITE: www.carlsonschool.umn.edu/phd-BA

ORGANISATION: The Carlson School’s PhD program in business administration prepares students for careers as faculty members at universities throughout the world. Our students are fully funded for five years while they gain experience in conducting basic and applied research, skills for continued professional and scholarship growth, and grounding in the fundamentals of good teaching. Graduates go on to high-paying faculty positions at top research institutions prepared to teach future business leaders. Having gained mastery of one of our seven disciplines within business administration, they have the tools to contribute to the field’s future development.
The University of Oxford -
Graduate Admissions and Funding

ADDRESS: Graduate Admissions and Funding, University Offices, Wellington Square, Oxford, OX1 2JD

TELEPHONE: 01865 270059

EMAIL: www.graduate.ox.ac.uk/ask

WEBSITE: www.graduate.ox.ac.uk

ORGANISATION: The University of Oxford is internationally renowned for its world-leading research, high-quality teaching, and excellent resources. Graduate students at Oxford join a diverse community of over 9,600 highly intelligent and committed fellow graduates from over 140 different countries. We admit graduate students of the very highest academic calibre and future potential, irrespective of nationality or other background. Whether our students are looking to join the next generation of academic researchers and teachers or build successful careers in other fields, Oxford’s outstanding academic staff and facilities serve as a strong foundation.

The University of Oxford offers around 200 separate taught Master’s courses and 120 graduate research programmes in a wide variety of subject areas across the arts and humanities, social sciences, mathematical, physical and life sciences, and the medical sciences. See our website for a full list of courses available: www.graduate.ox.ac.uk/courses.

The normal, minimum requirement is the completion of an undergraduate degree with a first or upper second class honours, or the international equivalent. English language proficiency is also required. Successful applicants tend to be those who achieved the very highest results of their graduating class. For full details see our website: www.graduate.ox.ac.uk.

Over 1,000 fully-funded scholarships are available for new master’s and doctoral students in 2014 from the University, our colleges and supporters. Scholarships cover the full academic range of Oxford’s graduate courses and are available for UK, EU and international students. For more information see: www.graduate.ox.ac.uk/1000scholarships
US-UK Fulbright Commission

ADDRESS: Battersea Power Station, 188 Kirtling Street London, SW8 5BN

WEBSITE: www.fulbright.org.uk

ORGANISATION: The US-UK Fulbright Commission is a not-for-profit organisation funded by both governments to promote educational exchange between the US and the UK. The Commission offers prestigious Awards for postgraduate study and research in the US, as well as an Advisory Service. As part of the EducationUSA advising network, the Advisory Service is the only official source of US study information in the UK.

Our comprehensive advising website (www.fulbright.org.uk) provides a step-by-step guide on the US application process. The Commission also hosts USA Grad School Day, an event that provides students with an insider’s view of how to successfully navigate the US postgraduate admissions process as well as information about the Fulbright Awards.

The Fulbright Commission is the only organisation that offers scholarships for academic work in any subject, at any accredited US university. More than funding, our Awards offer scholars the opportunity to have a transformative cultural and academic experience and provide unparalleled support both during and after their Fulbright year.

For more information about our Advisory Service and Awards visit the Fulbright website (www.fulbright.org.uk).
OTHER OXFORD UNIVERSITY REPRESENTATION

University of Oxford Alumni Office

ADDRESS: Wellington Square, Oxford, OX1 2JD

TELEPHONE: 01865 611 610

EMAIL: enquiries@alumni.ox.ac.uk

WEBSITE: www.alumni.ox.ac.uk

At the Alumni Office here in Oxford and in our regional offices in North America, China and Japan, it’s our job to support you once your course comes to an end. We’d like to take this opportunity to welcome you to the 200,000-strong community of Oxonians, which spans more than 80 countries around the world, and supports the sharing of knowledge, the broadening of networks and gives you ongoing access to some of the world’s greatest intellectual resources.

University of Oxford Student Information and Advisory Service

Staying in the UK to Work – Visa and Immigration Advice

The immigration rules for international students and recent graduates change frequently. Up to date visa information and advice is extremely important for those who wish to remain in the UK to work.

An Adviser from the Student Information and Advisory Service will be attending the Careers Fair to answer questions about the work schemes currently available and other queries you may have regarding your (or your family’s) immigration.
University of Oxford Study Abroad Opportunities

ADDRESS: Examination Schools, 75-81 High Street, Oxford, OX1 4BG

TELEPHONE: 01865 616709

EMAIL: studyabroad@admin.ox.ac.uk

WEBSITE: www.ox.ac.uk/students/goabroad/

ORGANISATION: The University of Oxford offers a range of scholarship awards and exchanges for current students to study, work, or undertake research in dozens of countries across the world.
Impact International is a UK-wide programme supported by Oxford Hub, inspiring sustainable, responsible and critically engaged international volunteering amongst students. We celebrate the benefits brought about by international volunteering, whilst also raising awareness about the complexities and debates around volunteering work abroad. We believe participation in responsive, sustainable international volunteering can lead to increased global citizenship and a lasting engagement with international issues and social change.

Our annual training weekend, this year being held jointly with EWB-UK, is being held on 29th–30th March in London. More information can be found by visiting www.studenthubs.org/impactinternational.

As well as Impact International, OxFID, the Oxford Forum for International Development, is the UK’s highest profile student-led conference on development issues, also supported by Student Hubs. OxFID brings together hundreds of students with global decision makers, to discuss the latest in international development. This year’s conference will be taking place on 21st–23rd February. For more information please visit www.oxfid.org

Oxford International Relations Society

The Oxford International Relations Society is dedicated to the promotion and discussion of global affairs. We regularly host a selection of prominent journalists, ambassadors and politicians, and we recently welcomed Sir Jonathan Evans, Christina Lamb and General Stanley McChrystal. We offer a great chance to meet and talk with some fascinating people in a relaxed and friendly atmosphere.

- Speak with all our prominent speakers one-on-one during our wine receptions after each event and receive informed careers advice from inspiring people
- Join the committee and learn to run events, raise money, publicise events, develop your social media and hard-copy skills, and much more
- Read, contribute to or apply to help edit or design to our termly International Relations journal, SIR

Visit our website at irsoc.org, find us on Facebook or GroupSpaces, or email secretary@irsoc.org to join our mailing list or to become a college rep.
Oxford Lawyers Without Borders

Oxford Lawyers Without Borders is one of Oxford’s leading student-run human rights societies, with a mission (1) to promote human rights from a legal perspective, (2) to promote a culture of pro bono work amongst the legal community at Oxford, and (3) to support the work of our parent organisation, Lawyers Without Borders.

Since our establishment in 2011, we have worked on various issues with partner organisations including the following: campaigning for UN Action Against Sexual Violence in Conflict, conducting legal research with the UN Special Rapporteur for Trafficking in Persons, and researching self-determination issues for International Lawyers for West Papua. We are steadily building a reputation as the first port of call for high-quality student research and advocacy support, and are currently on the lookout for students willing to join our research panels, or who have an project idea they’d like to pioneer with us.

We also hold many speaker events and an annual conference during term-time focusing on the importance of pro bono work and the intersection between law and human rights, involving organisations such as Advocates for International Development (A4ID), Anti-Slavery International, and the UN High Commission for Refugees. Finally, we organize fundraising activities to raise money for charitable causes such as The Big Give. We are always on the lookout for students interested in fundraising or organising conferences/speaker events, as well as speaker suggestions, so do get in touch if you have a speaker that you’d like to bring to Oxford.

To find out more about us, you could visit our website at oxlwob.wordpress.com, find us on Facebook or email our Secretary (rachel.stable@exeter.ox.ac.uk) to be added to our mailing list.

The Oxford Microfinance Initiative

The Oxford Microfinance Initiative is a student-run consultancy that pairs teams of students with small-scale Microfinance institutions in developing countries for projects that include research for two terms in Oxford on a specific issue useful to the institution. Most projects include fieldwork overseas and participating students can attend training workshops held by Microfinance professionals and consulting firms such as BCG.

In Michaelmas we have launched eight projects across Latin America, Africa, Asia and the Middle East and we are looking at launching two or more new projects this Hilary term.

We will be holding an information session at the beginning of Hilary Term and applications close shortly after.
To find out more, please like us on Facebook, check out oxfordmicrofinance.org or send us an email to contact@oxfordmicrofinance.org.

**Oxford University German Society**

Established in 1908 and with over 1,500 members, the Oxford University German Society is Oxford’s largest and oldest national society. Since its foundation, it has encouraged debate amongst Oxford students over cultural, scientific, economic and political developments in the German-speaking world.

As a focal point for students with an interest in German culture we provide a forum in which both formal discussion and informal, social interaction are equally valued for British students and native German speakers. We help our members to broaden their minds, expand their network, improve their skills and advance their careers.

**The Oxonian Globalist**

**TELEPHONE:** 07984235348

**EMAIL:** editor@toglobalist.org

**WEBSITE:** http://toglobalist.org/

The Oxonian Globalist is a termly magazine focusing on international affairs; written, edited and published entirely by Oxford students. The magazine approaches a diverse range of subject material, with sections on Politics, Economics, Science, Culture and Perspectives. The aims of the Oxonian Globalist are to provide a unique forum for the discussion of foreign affairs, and to allow those students interested in journalism and foreign affairs an opportunity to gain crucial, hands on, experience. Our various partnerships with other international affairs and policy platforms, ensure that content published within our magazine reaches a truly global audience. Our website (www.toglobalist.org) was shortlisted for ‘Best Student Website of the Year’ in the Guardian Student Media Awards (2011), and receives over 2000 hits per week. In addition we arrange adhoc speaker events and debates which enable our members to network with guests and meet other like-minded students. We are constantly on the lookout for passionate writers, editors, photographers, graphic designers and business managers. Get in touch with editor@toglobalist.org if you would like to get involved.
The Internship Programme offers global summer internship experiences to current students at Oxford (including finalists and finishing postgraduates). Students spend their summer working in an organisation from a wide variety of sectors, with possible locations all over the world.

The majority of opportunities are funded.

To apply:
Summer 2014 internships are listed on CareerConnect.

Deadline for international placements: 11 February 2014
Deadline for UK placements: 4 March 2014

To find out more, attend a talk at International Careers Day:
11:15-11:45, or 15:00-15:30, in Room 11

Wish you were here?

www.careers.ox.ac.uk/internships
### International Careers Day

#### TIMETABLE OF TALKS

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**SCHOOL**

- **Room 11**: The Internship Programme, OCSEP
- **Room 10**: German Foreign Service (in German), International Law
- **Room 9**: Masters courses & ERASMUS Mundus, International Development Panel Session
- **Room 8**: British Council Thailand, Int'l Committee of the Red Cross
- **Room 7**: Study in Australia, US-UK Fulbright
- **Room 6**: DISCO, European Union
- **Room 5A**: Diplomatic Academy of Vienna, College of Europe
- **Room 5**: International Academia - Sciences, International Development Panel Session
- **Room 4**: International Academia - Social Sciences & Humanities, International Development CV Clinic
- **Room 3**: US CV Clinic, RAND Europe
- **Room 2**: French CV Clinic, International Development Panel Session
- **Room 1**: International Law, International Development Panel Session

**CV Clinic** - prebooked via CareerConnect

**Organisation-led Presentation**

**International Careers Day**

**International Development Panel Session**

**Speaker Session**